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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Scott Madison
Linda Richardson

NOTICE OF MEETING

Thursday, January 14, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: December 10 & 16, 1992

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, January 27, 1993

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. To allow individuals with an environmental illness to attend the meeting, you are requested to refrain from wearing perfume or other scented products.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

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6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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MINUTES
THURSDAY, JANUARY 14, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Ethel Garlington

Others Present: Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; Gloria Crosson, Dean, CCSF Southeast Campus; Heidi Hardin, Artist, Businesses of Hunters Point Shipyard; Willie McDowell, Public Affairs, CWE; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Madison, seconded by Commissioner Ettinger and carried to adopt the minutes of December 10th and December 16th.

IV. COMMUNICATIONS

A letter was sent to Chancellor Dobelle requesting a meeting with the Commission. Confirmation was received to meet on February 11, 1993. Mr. Moses recommended that due to Dr. William Marquis being hospitalized, an invitation be extended to the Vice President of the CCSF Board of Trustees instead.

ACTION: A motion was made by Commissioner Madison, seconded by Commission Ettinger and carried to invite Mr. Rodel Rodis to meet with the Commission, preferably the same date as the meeting with Chancellor Dobelle.

A get well card on behalf of the Commission was forwarded to Dr. Marquis.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that the college lease has been approved by the Board of Supervisors. Business Development, Inc. (BDI) and CCSF Southeast Campus will have an apprenticeship celebration on January 27th, 7:00 a.m. at the SECF Community Meeting Room. BDI received a grant to provide an apprenticeship program for training in construction skills. The training will take place in a classroom provided by the college (near the senior escort area).

Commissioner Ettinger wanted to know how the community was being notified of such training? Commissioner Palega had communicated with Mr. Calvin Hayes and was informed that BDI will be contracting with YCD to assist in the recruitment process and Bay Area Urban League with the orientation. The community-at-large and surrounding areas will be notified to get an ethnic balance.

Mr. Moses further reported that he will be working with Dean Crosson in getting the slate of credited classes requested by the students. Also, he will be contacting the concerned students who signed the petition for those classes at the college.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Brown and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Commissioner Brown expressed concern regarding the deplorable condition of the kitchen after events are held at the SECF Community Meeting Room. Commissioner Madison concurred and asked that the Commission consider some means to assure that users of this facility leave it clean for the next users.

Ms. Willie McDowell stated that there are signs posted throughout the kitchen area to leave it in the same condition. The stove, refrigerator and counter tops are cleaned by the custodial person, however, users of the facility do not leave it in the same condition. Custodial services are provided after each event, but it does not include the maintenance of kitchen appliances.

Commissioner Brown suggested that a cleaning deposit (about $65) be set to assure that the kitchen appliances are maintained after each event, and non-refundable if a person is hired to clean the appliances. Commissioner Palega recommended that this matter be referred to the Facility Committee for discussion.

Ms. McDowell noted that originally, there were 30 tables, there were 22 tables before the new year and recently 6 more tables have been damaged. Commissioner Madison suggested that the Facility Committee give the persons monitoring the facility, the authority to collect the deposit and inspect the furniture after each event. Commissioner Palega asked that an inventory of the furniture be made of what is repairable and available.

ACTION: Commissioner Richardson moved, seconded by Commissioner Madison and carried to have staff do an inventory of the furniture and provide a description of custodial responsibilities.

VII. NEW BUSINESS

Ms. Heidi Hardin reported on the progress of the art program that was proposed for students at Carver Elementary. The program started on January 5th involving about 100 children and volunteer artists from the shipyard.

Funding of $5,000 was received for salary of the program coordinator, and the school received $1,500 ($1,000 for

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supplies and $500 to the Bayview Opera House acting as fiscal agent). Ms. Hardin noted that the artists required to assist in the program were on voluntary basis.

Ms. Hardin requested a separate letter of support for refunding of the program for the upcoming year ($6,500). There will be two applications submitted--S.F. Arts Commission and the California Arts Council. If the matching funds are received from the California Arts Council, it will double the amount of funding and participants. At present, there are two days of class held per week at two hours each. The program will run till the middle of June. She recalled that initially, $30,000 was requested. The funds being requested for this second phase is to paint an environmental water-related mural at the SECF (draft was submitted to Mr. Moses).

Commissioner Ettinger wanted to know if the $6,500 being requested will cover the entire school year (8-9 months)? Ms. Hardin replied that since the budget was reduced from what was initially requested, they have had to start the program later than planned. It is hoped that the matching funds for this year will be acquired to enable the program to start in August or September and continue through next year. If the $6,500 is received without the matching funds, the program will start later with volunteer artists as this year.

Commissioner Palega questioned if there has been an effort made to request volunteer artists from this community? Ms. Hardin replied that the Bayview Opera House has recommended several artists and two volunteers have participated on this project.

ACTION: A motion was made by Commissioner Ettinger, seconded by Commissioner Madison and carried to forward a letter of endorsement on behalf of Ms. Hardin's proposal (93-94 school year) for both applications ($6,500 and matching funds).

Ms. Hardin extended an invitation to the Commission to attend an exhibition in March of paintings the children are doing in class. The paintings will be judged and those selected will be collaged together into a portable mural to be installed at the Bayview Opera House. Ms. Hardin stated that the paintings being displayed will feature Afro-American inventors--their images, invention and the state they came from.

Commissioner Palega thanked Ms. Hardin for her update on the art program.

VIII. PUBLIC COMMENT

Mr. Moses reminded the Commissioners of the dinner honoring Mr. Pitcher--to submit their reservations as soon as possible. He suggested that a table be reserved for the Commission. The Commissioners agreed to reserve a table for the event.

A draft of the proclamation to be presented to Mr. Pitcher was available for the Commissioner's review. Commissioner Brown asked that the proper spacing and typos be corrected. Commissioner Madison suggested that the wording "his" be replaced with "your". Commissioner Madison suggested that the President and Vice President sign the proclamation. There was further discussion on the type of proclamation to present and Mr. Moses assured that it will be presentable.

Commissioner Madison suggested that a gift be presented from the Commission to Mr. Pitcher.

ACTION: After further discussion, a motion was made by Commissioner Brown, seconded by Commissioner Ettinger and carried to purchase a gift.

Commissioner Madison will purchase the gift on behalf of the Commission.

IX. ADJOURNMENT

A motion was made by Commissioner Brown, seconded by Commissioner Richardson and carried for adjournment. The meeting adjourned at 7:15 p.m. The next regular meeting will be held on Wednesday, January 27, 1992 at 6:00 p.m., in the Southeast Community Facility.

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CITY and COUNTY of SAN FRANCISCO

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NOTICE OF MEETING

Wednesday, January 27, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: January 14, 1993

IV. COMMUNICATIONS

V. PRESENTATION: David Gilmore, Director, S.F. Housing Authority

VI. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, February 11, 1993

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THE SOUTHEAST COMMUNITY FACILITY COMMISSION

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David Gilmore
Director, San Francisco Housing Authority

speaking on

PUBLIC HOUISNG AND SAFETY IN THE BAYVIEW HUNTERS POINT

Wednesday, January 27, 1993

6:00 PM

Southeast Community Facility
Community Meeting Room
1800 Oakdale Avenue
San Francisco

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INVITE YOUR FRIENDS AND NEIGHBORS!!!

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For more information, please call Toye Moses, Executive Director, Southeast Community Facility Commission at 431-9430.

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Louise C. Jones
Scott Madison
Linda Richardson

M I N U T E S
WEDNESDAY, JANUARY 27, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Others Present: Charlie Dunn, Department of Real Estate; Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; Gloria Crosson, Dean, CCSF Southeast Campus; Lulann McGriff, President, Local Chapter of NAACP; David Gilmore, Director, S.F Housing Authority; Calvin Hayes, Business Development Inc.; Lefty Gordon, Ella Hill Hutch Center; Susan Herbert, S.F. Independent; Ernie Meriweather, Black Media Coalition; Francis Clauss, CSFN & Potrero Boosters; Dee Minor, Balboa High School; Saint Bernard and George Williams, Channel 25; Deborah Whittle and Cleo Wahlan, S.F Housing Authority; Thomatra Scott, JCYC; Theresa Coleman and Mamie Matthews, WBHP "A" East; Irene Doss, IRW Doss & Associates; James Richards, Southeast Electric; Nosisi Mbuli, Potrero Hill Resident Management; Romania Bell, Fred Broussard, Ollie Burgess, Daisy Williams, Patricia Thompson, Leroy Moore and Louise Vaughn, residents; Ella Stoneham-Brown and Willie McDowell, Public Affairs, CWE; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried to adopt the minutes of January 14th.

IV. COMMUNICATIONS

The following communications were available for the Commissioners' perusal:

a) An invitation was extended to Dr. Tim Wolfred, President of the CCSF Board of Trustees to meet with the Commission on the same date as Chancellor Dobelle, February 11th.

b) Letters of endorsement to the S.F. Arts Commission and California Arts Council on behalf of Ms. Heidi Hardin's proposal for the continuation of the 3-year arts program.

c) Passage of the lease of property to the S.F. Community College District.

d) Proclamation that was presented to Mr. Alex Pitcher on January 22nd.

V. PRESENTATION-DAVID GILMORE, DIRECTOR, S.F. HOUSING AUTHORITY

Mr. David Gilmore stated that he was honored to meet with the Commission. For the past two years, he has been serving on a national committee on public housing. This committee was formed 3 years ago charged with the responsibility of conducting studies of housing--to make recommendations and resolve problems. One of the more recent successful developments is the Robert Pits Plaza, formerly known as Plaza West. This development is rapidly becoming known throughout the country as one of the major symbols of "what is possible with respect to the renovation of severely distressed public housing".

Mr. Gilmore has been associated in some senior capacity with public housing for about 27 years, and has had experience in some cities in this regard. Aside from the pressing issues of the agency itself, the majority of issues more importantly relate to the well being, the

welfare and quality of environment in which the residents live. The residents are only part-time in the apartments, but the majority of the time, they interact with their neighborhoods, schools, etc. All needs to be done to provide decent physical living environments in which residents can be free of serious deficiencies, such as leaks, failure of hot water system, etc.

Mr. Gilmore observes his responsibilities in a more broad fashion. He believes that his major role is to work towards a creation of "level of plan". For example, he is in a position to make daily choices, decisions and feels that his adulthood is fulfilled. This stems from sufficient economic resources, being a beneficiary of a good education and being fortunate to have a succession of good jobs in which he has been able to gain a lot of experience. However, residents of public housing are limited in the ability to make these choices because of the daily struggle, due to pain created by inadequate economic resources. This client population does not have access to the same educational system and has to struggle to find work--for whom unemployment is more than a statistic, it is a way of life.

Mr. Gilmore feels that the results over the years has created an atmosphere of dependence which has robbed people of their ability to choose and shape their own destiny. He feels that it is his responsibility to worry about the issues related to the absence of choice--to assist the clients to function daily as adults and then to respond to the needs and pressures related to conditions in which their families live. The S.F. Housing Authority (SFHA) is constantly struggling with such issues.

Mr. Gilmore believes that the SFHA has a responsibility to advocate in a number of areas; in some cases, as a direct provider (quality housing). Also, to advocate on behalf of and to work with the residents who are their clients to achieve educational opportunities in which jobs are available. SFHA spends considerable amount of time and resources worrying about employment of residents--in providing jobs or job training to be employable in fields that are permanent with reasonable wages.

In 1938, the public housing program was created as a temporary arrangement. There was an assumption that there was always going to be sufficient housing; however, this is not the case. Most of the client population are third and fourth generations in public housing. Public housing

is not a temporary nature and it will continue unless there is sufficient number of upward opportunities for everyone concerned.

SFHA also concerns themselves with the extent to which residents have an opportunity daily, to have control over their own lives with the administration and the communities they live. Some people feel that SFHA is taking too long in this process, but unless this is done correctly, it will be perceived as an expected failure. There is an attitude that suggest that public housing residents are incapable of doing for themselves and will expect this to come to a dismal end. Mr. Gilmore felt that they cannot achieve a safe living environment until they create the kind of environment that people can behave and act as adults and make choices. Ultimately, it is hoped that this will not be measured by people moving in and getting out, but by the extent to which SFHA has contributed to the ability to freely act as an adult.

Commissioner Palega questioned what the SFHA is doing to promote job training and education within the clients; and what support is given to make this happen? Mr. Gilmore replied that there are such programs occurring in a variety of locations. In November of 1989, he introduced a policy that was considered and adopted by the SFHA Commission called "resident hiring policy" which gave absolute preference to public housing residents to entry-level jobs and on basis of experience to all jobs. Since then, about 40% of all the hirers were acquired through this policy. Mr. Gilmore was unknowledgeable of the retention rate, but his impression was that it is the same.

Also, there were no opportunities available for public housing residents in apprenticeship with trade unions. In the past 3 years, the SFHA has brought in about $55 million in capital improvement city-wide. Seemingly, some portion of these monies should benefit the public housing residents. The SFHA negotiated with each trade union who has contractors representing employees in the SFHA to open apprenticeship opportunities for public housing residents (hired and contracted by SFHA). Currently, there are about 5-6 apprentices employed through the SFHA in the various trade unions (plumbers, carpenters, soft tile workers, etc.). Importantly, union membership and acceptance into an apprenticeship program provides a base for individuals to work for the rest of their lives and receive the kinds of training that will keep them employed.

Commissioner Palega wanted to know what efforts are being made by SFHA to assure that outside contractors comply with the hiring policy? Mr. Gilmore stated that although there were some language in the arrangement of the contract hiring through the SFHA, it was not clear and there was not much enforcement. SFHA was serious about using some of this money for the economic benefit of the residents and an arrangement had to be made beyond the SFHA through outreach. Over the past 2 years Mr. Gilmore submitted a portion of the intake from capital improvements and delegated it to contracts with community-based organizations--Ella Hutch Community Center which has the task of doing outreach, job readiness training and placement.

Also, an affirmative action policy was adopted including a specific language that all contractors working in the SFHA had to demonstrate that they were either signatories to a master union agreement with apprenticeship, or an ongoing equivalent apprenticeship arrangement, or certified by the State Department of Apprenticeship Standards. Mr. Gilmore is very supportive of unions and believes in working closely with them. Most of the SFHA employees are unionized and it is mandatory membership required. The residents who are SFHA referrals as craftsmen and have been accepted by the unions into their apprenticeship programs include membership and training.

Mr. Calvin Hayes asked whether or not there were training opportunities for residents within the BVHP community? Mr. Gilmore replied that the outreach and placement at the Ella Hutch Community Center is a city-wide arrangement. A person could also apply at the Visitacion Valley office--any local tenant organization should have the information available or assist with the facilitation of the process. The outreach is limited to mostly residents of public housing.

Mr. Lefty Gordon, Executive Director of Ella Hutch Community Center remarked that this is a difficult population to work with. There needs to be some language with the contractors reflecting that 50% of the tenants will be hired and assurance that they get their fair share of the jobs. He commended Mr. Gilmore on his efforts of community involvement. Howver, a comprehensive community business package needs to be devised--a cooperative program to get the contractors and subcontractors to buy into a benefit package for the tenants. Also, children who live in public housing need to be educated.

Commissioner Palega stated that in terms of recruitment that goes out in this area, how can the youth in BVHP benefit when it is known that Western Addition and Sunnydale are bad turf to BVHP youth? What effort is being made from Ella Hutch Community Center and SFHA to assist the youth in BVHP in benefiting from the opportunities that are becoming available? Mr. Gordon replied that a satellite office is needed in BVHP. The reason for the midnight basketball programs in BVHP and Sunnydale was to minimize turf problems in San Francisco. The problem is a complex one and there has to be a comprehensive effort. It is hoped that a satellite office can be established in BVHP to continue trying to bring these groups together.

Commissioner Palega asked what is being done in regards to education within the housing authority? Mr. Gilmore stated that the motivation stems from the living developments. The children in public housing do not have a sense for the future because there is inadequate access to the same type of educational opportunities as other residents. SFHA have tried to fill the gap by offering tutorial programs and alternative schools. SFHA serves the same clients as the school, social services and health departments. They have the responsibility to act as advocates for their clients in making sure that the quality of education is the same.

Commissioner Jones stated that in order for children to be successful, there must be an extension of classwork to some activity after school. Has there been efforts made to developing homework centers? Mr. Gilmore responded that there are a number of after school centers for children to do their homework and get additional remedial education. The residents are apprised of these services and locations. Commissioner Palega suggested that SFHA staff contact the principals of the schools for their support in referrals.

Ms. Dee Minor stated that 2 years ago, she had requested from the SFHA Commission a slate of residents who had been evicted from public housing. She was concerned because she witnessed two evictions of families with children due to nonpayment of rent. She questioned why a program was not established between the Department of Social Services (DSS) and SFHA to guarantee that tenants' rents are paid. It cost the taxpayers more money when a family is destroyed due to eviction because it becomes a homeless, health and foster care problem.

Mr. Gilmore replied that there is a policy reflecting that "eviction of residents can only take place when there is absolutely no other alternative" (when all possible remedies have been exhausted). The only way the SFHA can make a recommendation of payment is through the modified payment program which is under federal law. It is intended to be protection for the recipient; in that, DSS and SFHA cannot enter into such an agreement without the resident's consent. Ms. Minor expressed concern that the educational programs are irrelevant if the children are hungry and inattentive. There needs to be an assessment done for a comprehensive program to accommodate these children.

Ms. Romania Bell requested clarification of "the children being despair." Mr. Gilmore stated that he has interacted with a number of youth and the message he received was "they are living for today and do not know if they will see tomorrow". Ms. Bell asked if a solution to this problem has been found because there is hope for the youth? Mr. Gilmore stated that he has a lot of ideas of what needs to be done to arrive at the solution of the problem, but he does not have the power, resources and control that is necessary to move forward. Mr. Gilmore concluded that there is hope--he is aware and concerned of this issue, and wants to work on it.

Ms. Bell also wanted clarification on "residents behaving as adults". Mr. Gilmore clarified that the environment does not allow people to fulfill themselves as adults, such as the ability to provide food on the table, the ability to make decisions on the educational settings for their children, etc. Society has created the environment in which certain persons are so dependent upon someone else making their decisions and the right to do so has been removed.

Commissioner Richardson wanted to know Mr. Gilmore's beliefs in terms of home ownership. Mr. Gilmore stated that home ownership should be made available, however, he does not believe that one group of needy persons should benefit from home ownership at the expense of other needy persons. It is on this basis that he has opposed openly the sale of existing public housing or its conversion for home ownership. There is a federal law reflecting that each unit that is sold must be replaced; however, there has been no funds appropriated for this. These units have been replaced through Section "8" certificates which are guaranteed for no more than 5 years. Units that are sold

eliminates resources for families who need public housing. Home ownership opportunities should be converted through some other mechanism and not through housing units. Mr. Gilmore expressed that it is not his intention to diminish the housing, but to improve and expand it.

Ms. Theresa Coleman expressed concern that discussion of public housing should be directed to resident management services. The problems have gotten worse and the tenants are oppressed. Ms. Coleman was very disturbed that no one has approached her resident management services regarding the status of the complex and its tenants (which she felt the public was unknowledgeable of). Communications have not been received from associations visiting the community nor notices of Commission meetings. She wanted to know the plans of the SFHA and their intention for the Westbrook Hunters Point "A" East (WBHP "A" East). WBHP "A" East are planning their own educational system and economic development; and she felt that the SFHA can only provide the tools to enable them to proceed with their plans.

Mr. Pitcher stated that he had received numerous calls from public housing residents requesting an audience with Mr. Gilmore to address issues of concern. In addition, the issue of preference given to immigrants residing in public housing. Commissioner Richardson added that the tenants should advocate for themselves, but they also need the support from the community. (Ms. Coleman was informed that she can request to be placed on the Commission's mailing list.)

Ms. Louise Vaughn stated that she has been an advocate for persons who do not have a voice, are afraid, harassed, intimidated, powerless and exploited through public housing. She was very happy to be given the opportunity to give testimony. Many people speak on the issues of public housing who do not reside in those developments themselves--it is not easy. Many people were unable to attend the meeting due to fear, lack of transportation or being worn from the harassment.

Ms. Vaughn reported that a few weeks ago, there was a young woman with 3 children who were evicted. This should be a concern to everyone whether or not they live in public housing. Low-income and public housing was not meant to be an instrument for the upper class to insulate the tenants. The tenants have no rights and society wants to treat them as second class citizens. They live like

they are in concentration camps and all the people with power reside outside public housing--this has to change. Ms. Vaughn requested that Mr. Gilmore encourage people to have freedom and let go the slave mentality that has enslaved and frighten people. She charged that Mr. Gilmore was responsible for a lot of hurt and pain. She questioned the political figures on what they were going to do regarding these issues. The tenants who were discouraged from voting for many years helped to make the new administration. Everyone is entitled to a home, decency, freedom and a change has to occur--starting with Mr. Gilmore. People cannot sit back any longer and not get involved--it's everyone's responsibility to care. Afro-American males have become angry and violent because the way society has treated them.

Ms. Ollie Burgess wanted to know how long does it take a person to obtain a Section "8" certificate, what are the procedures and why the waiting list was so long? Mr. Gilmore replied that there are two ways to acquire a certificate: a) There are certain amount of certificates that become available with unlimited possession. The reason it is difficult to obtain one is because people do not release them. Most people on the waiting list apply for one of 5,000 certificates that are already utilized; b) Periodically, HUD will issue special purpose certificates, for example earthquake related, homelessness, etc. These also have specific eligibility requirements that are generated in Washington. When these special purpose certificates are issued which does not happen often, the law requires that in each instance, SFHA has to create a new waiting list. There is extensive advertisement done in city-wide and community newspapers. Ms. Burgess suggested that federal assistance and funding should be sought for this.

Ms. Dee Minor asked that the Commission approach perspective legislatures to address the modified payment and section "8" issues. Perhaps DSS and SFHA could work together to develop a program to assure that there are no evictions and expanding the margin of section "8" certificates with additional funding.

Dr. Frank Clauss stated that he was previously involved with the SECF Commission's subcommittee in doing community outreach. Dr. Clauss acknowledged the Commission on this effort. He expressed concern regarding the programs overpowering residents of the projects to lead their own lives. His attendance at the meeting was on the request

of the President of the Potrero Hill Resident Management Association. Dr. Clauss spoke about the health problems and living conditions that exist in public housing. He is a member of the Citizens Alliance for Community Empowerment and they have been working with a number of resident management associations. He recognized the resident management program and stated that this may be the first step towards home ownership and/or tenants managing their own developments. He was impressed with the dedication and courage displayed by some of the women who represent these groups. They are being intimidated and yet they take the abuse and move forward.

Dr. Clauss felt this is a great opportunity for the college to work with the resident management groups by setting up cooperative programs to assist them in developing the skills needed, such as accounting, maintenance, computer literacy, etc. He urged that the Commission perceive these groups as a resource for assistance and offered his assistance also.

Dr. Clauss further stated that the public housing was formerly used as a temporary arrangement for low-income residents who could not afford other facilities, and it gave people the opportunity to become empowered themselves to move forward and make these housing available to others. He was distressed that there has been generation after generation residing in the housing and would like to see something done so they can become empowered to manage their residence and gain the ability to acquire something better.

Dr. Clauss questioned Mr. Gilmore's rationale regarding opposing home ownership (because it takes units from being available). Dr. Clauss noted that the units are unavailable because tenants remain in them for long periods of time. He has attended many meetings regarding the housing authority and many have expressed Mr. Gilmore's opposition of this empowerment. In 1987, when Art Agnos was campaigning for Mayor, in his campaign booklet, page 34, he stated that he was in favor of empowering the tenants in the housing projects to lead their own lives and owning their own homes. Not long after that, when Mr. Gilmore was appointed directorship of SFHA, he spoke opposite the Mayor's views.

Commissioner Palega made a point of clarification that the SECF Commission is not a Commission of the college. This Commission is affiliated with Clean Water and has the

responsibility of monitoring leases and services at this facility.

Mr. Gilmore commented that Dr. Clauss recognizes that resident management and home ownership are not one in the same concept. Yet he reverts back to the theory that if a person opposes home ownership or selling public housing for ownership, a person is opposed to empowerment of residents--which is a contradiction. Mr. Gilmore reiterated that the differentiation is merely because one chooses to take the position that residents of public housing should choose on their own how long they want to live in housing and in order to make that choice, one has to argue for the maintenance of good quality housing--this does not mean that a person opposes resident empowerment.

The concept of resident management as an empowerment tool was established years ago in Boston, Massachusetts. At which time, Mr. Gilmore was employed with the Boston housing authority and was the key official in its first implementation. Before the concept of the sale of public housing became an issue, people were considering selling public housing to developers for a profit. San Francisco is leading nation-wide for emerging more tenant activities in the last 3 years. Only three of the developments are funded by HUD and the remaining by SFHA. Mr. Gilmore expressed that he has dedicated his life to the public sector to work in the direction of freedom and has never contributed to the enslavement of people. Dr. Clauss asked that inquiries of public housing be taken up with resident management groups.

Ms. Nosisi Mbuli remarked that resident management groups should be consulted regarding the developments and programs, as opposed to housing authorities (the authorities do not have the solutions). The resident management groups design the needed programs to present to the housing authority. There is so much negativity occurring that should be turned into something more productive. Most of the resident management groups were formed to assist tenants. There are monthly meetings and inquiries can be made regarding public housing. Ms. Mbuli urged tenants to come forward with their problems and not depend on others to speak for them. She felt that no one will have solutions for these problems, but the tenants themselves. The blame does not lie on anyone, but the housing authority has no right relating to the tenant what is best for their development.

Commissioner Palega stated that the Commission does not intend to represent every tenant in public housing. However this meeting was called because of concerns brought to the Commission by constituents in the community. This hearing is to address the issues involving public housing residents-at-large. The Commission has been the advocate because it has been difficult for tenants to get an audience with the Director of SFHA. Commissioner Garlington added that the Commission is trying to work with the tenants to improve the community and assist those who need help. This meeting was called to give testimony of issues related to those tenants so that Mr. Gilmore can address them.

Ms. Mamie Matthews requested that consideration be given to approaching Congress with the concept of issuing vouchers for children to attend the school of their choice--freedom to select the education they want.

Ms. Lulann McGriff commended the Commission for having this long overdue forum. She questioned what is being done in terms of: a) the eyesore conditions at Western Addition (Plaza East) and Sunnydale, and the unleashed dogs at Potrero Hill making it unsafe for children to play; b) the riots and racial tension at a number of developments; and c) the immigrants getting preference to the housing over people who have lived in this country all their lives. There is nothing occurring to alleviate the problems that exist.

Ms. McGriff further stated that meetings have been planned to discuss the situation of students attending school hungry or are on inappropriate diets which are affecting their study and learning abilities. These are some of the issues that need to be addressed. The Mayor has been approached to consider utilizing some of the Prop "J" monies to develop after school and Saturday programs. There should be some collaboration among the administrators in charge of agencies to develop a comprehensive plan.

Mr. Gilmore stated that it has been planned that Plaza East is going to be one of two developments to be included in the grant application for funding from monies appropriated through Congress called "Hope 6" (funds for distressed public housing). If this money is allocated, Bernal Heights and Plaza East will be rebuilt similar to Plaza West. Ms. McGriff clarified that the problems regarding living conditions were minor maintenance, such

as broken/boarded-up windows, etc. People should not have to live in these conditions and children should not be exposed to this type of environment. The SFHA should be able to deal with some of these problems.

Mr. Gilmore concurred, however, the maintenance problem has not been resolved even though it is better today than 2 years ago. These problems cannot be resolved overnight. There is a backlog of maintenance complaints that have built up in the SFHA for over 15 years. The maintenance work has doubled in the last 3 years--from 90 craft workers. In terms of the stray animal situation, an arrangement has been made with the SPCA to pickup them up on sight. He noted that having pets are a violation of the lease, however, this has not been enforced unless the pet is interfering with the rights of other tenants. The racial tension has become a serious problem. Mr. Gilmore believed that the solution for this is to bring people together to work with the housing authority in making certain that the necessary steps are taken in dealing with these issues as they arise. Ms. McGriff asked that these meetings be scheduled at convenient times for all concerned parties to attend.

In terms of collaborating with other agencies, Mr. Gilmore remarked that there has not been enough work done in this area. Ms. McGriff added that there are many contracts put out by SFHA and information does not reach the community. It is not known what is available to enable applicants to make bids. She suggested that a better mechanism be devised for notifying the public.

Mr. Lefty Gordon summarized that there needs to be: a) a comprehensive coordinated services involving a collaborate effort between various city departments; b) racism issues addressed; c) prioritize the issue of impoverish persons; and d) develop a way to empower people.

Mr. Gilmore expressed his appreciation for the opportunity to meet with the Commission and asked to be invited again. He concluded that there is a lot of controversy that surrounds everyone and this type of forum makes it possible for all concerned issues to be discussed.

Commissioner Palega thanked Mr. Gilmore on behalf of the Commission and extended an open invitation to return. The audience was also thanked for their input and participation in the discussion.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Due to the time factor, the Executive Director's report was postponed until the next meeting.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

No old business/follow-up issues were discussed.

VII. NEW BUSINESS

No new business was discussed.

VIII. PUBLIC COMMENT

Mr. Ernie Meriweather reported that the Afro-American community is not getting its fair share of the media spotlight. Many positive activities take place daily in Black communities, however, the broadcast on television largely reflects the negative aspect. The Black Media Coalition's goal is to change that scenario by developing a Black community television in which teachers, ministers, merchants, etc. will be presented. They propose to develop their own studio and later a Black television station. The negative representation of the Black community must be counteracted and Black community television will turn this negative image around. Mr. Meriweather requested on behalf of the Black Media Coalition the support of the Commission in their efforts to accomplish their goal. (Copy of proposal was submitted for review.)

Mr. Pitcher thanked everyone who attended the NAACP dinner and a special thanks to the Commission for the gift he received.

IX. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Jones and carried for adjournment. The meeting adjourned at 9:00 p.m. The next regular meeting will be held on Thursday, February 11, 1993 at 6:00 p.m., in the Southeast Community Facility.

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CITY and COUNTY of SAN FRANCISCO

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Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

Thursday, February 11, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: January 27, 1993

IV. COMMUNICATIONS

V. PRESENTATION: Gloria Crosson, Dean, Southeast Community College Campus

VI. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, February 24, 1993

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

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SOUTHEAST COMMUNITY FACILITY COMMISSION
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M I N U T E S
THURSDAY, FEBRUARY 11, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Others Present: Charlie Dunn, Department of Real Estate; Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; Gloria Crosson, Dean, CCSF Southeast Campus; Timothy Hettrich, Captain, Potrero Police Station; Espanola Jackson, District "7" Democratic Club; Rose Mary Johnson, Counselor, CCSF Southeast Campus; Willie McDowell, Public Affairs, CWE; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Jones and carried to adopt the minutes of January 27th.

IV. COMMUNICATIONS

The proposal for the Black Media Coalition Television Producers Project was forwarded to each Commissioner for review and discussion at the next Commission meeting.

V. PRESENTATION-GLORIA CROSSON, DEAN, CCSF SOUTHEAST CAMPUS

Ms. Gloria Crosson reported that on February 10th, a coronary bypass surgery was performed on Chancellor Dobelle--he is recovering well.

The college district is proceeding with the Southeast Campus food service program. The current construction and equipment cost estimate is $627,500, and there is $339,000 of Kopp Phase II monies. The general construction is $350,000, food service and equipment is $200,000 and general preparation of construction is $77,500 (architectural design and licensing).

The architect has laid out the plans for the kitchen and they are going to move forward with the construction of that area (will take about a year). In addition to the construction of the kitchen, they are developing the front desk program (starting salary of $13.50-$19 per hour). Interested persons must be bondable for the front desk program, but the hotel/restaurant representatives will give a headstart for those entering the food service and moving into that program.

Commissioner Palega wanted to know if there is an effort on the part of the college to generate the required funds? Dean Crosson replied that there has not been much support within the college district for this program, and they are seeking support from DPW to assist with the construction. She has forwarded a letter under the Chancellor's signature requesting assistance of the difference between $339,000 and $627,000 for the construction portion. The college district is at a $20-24 million deficit and they would be in a better position if the landlord were able to assist in construction and the college develop the food

service and equipment cost. The Chancellor did make a commitment to the community that the kitchen would be installed, and they might not be able to offer a full-time service.

Commissioner Palega was under the impression that there would be assistance from the hotel/restaurant reps in subsidizing the cost of developing the program, instruction and staff. Dean Crosson responded that they would assist with the curriculum design and some instruction. The Hotel Information System (HIS) will cost about $30,000 to prepare and most of the support from the hotel reps will be for the front desk program. They will not assist with the construction cost.

Commissioner Madison asked Mr. Pitcher whether or not DPW will assist with the construction of the kitchen? Mr. Pitcher replied that he did ask that the Chancellor submit a letter of request to be presented to DPW; and to date, the letter has not been received. Dean Crosson confirmed that the letter was sent the previous day and should be received shortly. Mr. Pitcher stated that DPW will discuss the matter after receipt of the letter.

Mr. Moses wanted clarification regarding a discussion that the Southeast Campus was relocating to the Downtown Campus. Dean Crosson stated that rumors are rapid throughout the district; and suggested that the KH Consultants, who are meeting with groups be requested to meet with the Commission. There is discussion of major changes in the district and there has been about 600 recommendations from the various groups that affect the six campuses.

Mr. Pitcher noted for the record that the college district owes $92,000 in back rent to the City. When the letter of request from the Chancellor is received, it will have to be held until this situation is rectified. Mr. Charlie Dunn asked assistance from Dean Crosson in resolving this matter. Commissioner Palega thanked Dean Crosson for her update on the culinary program.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses was contacted by Dr. Tim Wolfred, CCSF Board of Trustee that he was out of town and would be able to meet with the Commission in March.

The EPMC and SECF are both being utilized to their fullest capacity. All weekends, including Fridays are filled till the end of the year--cancellations are expected. Currently, there are 19 tables and 240 chairs at SECF; 15 tables and 200 chairs at EPMC. He met with Mr. Pitcher and they decided to order an additional 20 tables and 200 chairs.

Commissioner Madison asked if steps have been taken to ensure that the furniture will not be damaged by the users of the facility. Mr. Pitcher explained that it would be difficult to constantly monitor users during the events. Staff is doing all possible to salvage the furniture.

Commissioner Madison suggested that a deposit (sliding scale according to the event) be set to have users be responsible for removing articles on the walls and furniture after each function or risk losing their deposit. Commissioner Palega asked that this matter be referred to the Facility Committee for recommendation. He noted that with the heavy schedule for this facility, there is going to be wear and tear on the furniture.

There was further discussion on the types of events being held at the facility and alcohol permits. Mr. Dunn suggested that Captain Hettrich be contacted for assistance from the youth participating in community service.

Mr. Moses attended the Mayor's BVHP Economic Task Force and was informed that the $3 million is still available and no loan applications have been approved yet.

As a follow-up regarding the residential drug treatment facility in the southeastern sector to be funded by the City, Dr. Baxter, in his letter to the Commission did state that the request for proposal is out (an African-American residential substance abuse focusing on young adults in the BVHP area--closing date is February 23rd and the total amount for this project is $625,000).

Mr. Moses attended a community meeting and the Mayor was present. It was held at Providence Baptist Church where issues and concerns were expressed, focusing on: a) High rate of young adults unemployed in BVHP; b) the situation with the drug dealers and what can be done; c) the numerous liquor stores throughout the community; d) lack of police protection/patrol; e) lack of resources to assist with jobs and housing; f) lack of cooperation from

the staff at Martin Luther King Swimming Pool--not responding to the needs of the BVHP residents.

Commissioner Ettinger remarked that he has had very good service/experience with the Martin Luther King Swimming Pool staff. There was a brief discussion on whether or not the same treatment was given to everyone entering the pool facility.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried to accept the Executive Director's report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

a) Update on Law Enforcement in BVHP. Captain Timothy Hettrich stated that he will try to meet with the Commission every two months to give an update. Effective February 13th, there will be four mountain bikes patrolling the area (two officers on Third Street, one on San Bruno Avenue and one in Visitacion Valley). Three more mountain bikes are being requested because he feels that they would better serve the communities than foot patrol. These bikes and the equipment for the officers were acquired through private funding.

Captain Hettrich has reorganized the Potrero Police Station and increased the patrol 25% (from 11-9 p.m. during the busy hours). Work has been done on the Third Street and a number liquor stores have been given warnings regarding their licenses, for example the Super Save Market has been cited for sales to inebriants and drinking on the premises. Also, many stores will receive letters or citations regarding their inability to maintain their store fronts and disposing of garbage.

Assurance has been received from the Narcotics Bureau that they will do an enforcement program on crack cocaine in the BVHP area. Captain Hettrich hopes to implement an innovative program to attach and seize the buyer's vehicles--he does not believe that the BVHP residents are the main perpetrators of crack cocaine--it is outsiders coming into this area to buy narcotics.

Commissioner Garlington noticed the difference at the Super Save Market--the parking lot was clean and no one drinking on the premises. Captain Hettrich also plans to move the bus stop on Third and Newcomb to prevent people

from loitering and drinking at that area--it will enable people to wait at the bus stop without being intimidated and allow the officers to approach those that are not waiting for the bus.

Commissioner Ettinger wanted to know how it was possible that Captain Hettrich was able to increase staffing with the limited budget. Captain Hettrich stated that this was possible by changing the shifts of the officers. He found that there were too many officers working at the time of day that crime was not occurring. He did a statistical analysis of the Potrero district and found that 80% of the crime was between noon and 3 a.m. (most of the officers were not working those hours). He cut officers off that were reporting to work at 6 a.m. and moved them to 11 a.m. so that the majority of staffing was on-hand during the time that crime occurred. Previously, there were six officers on this watch and now there are 19 officers.

Dean Crosson stated that she has requested for more visibility of squad cars during the college hours and reported numerous car thefts. Captain Hettrich assured that he will have more patrol from the mountain bikes. Commissioner Jones suggested that more patrol be scheduled for mornings and after school around the schools, rather than lunch hour. Captain Hettrich stated that at present he has two officers assigned to schools. At some point, due to the limited staffing, he will have to make a decision on his priorities and where to place his officers to get the most out of them.

Captain Hettrich announced that he started the "youth court" for individuals who are arrested for minor crimes, small misdemeanors. In order to attend youth court, one has to plead guilty and sign a waiver to that affect. They report to a courtroom that is run by their peers (17-18 year olds on a jury, defense lawyer, prosecuting attorney and an official lawyer portraying a judge). This system eliminates the youth from getting a criminal record. The sentence by the jury could be anything from writing a 500 word essay apologizing for the act to the victim, attending school for a period of three months without truancy, doing 40 hours of community service (such as cleaning buses or graffiti from walls, etc).

An officer will be assigned to monitor the sentence, such as checking the school attendance log to make sure that the individual is attending and doing the community service. Captain Hettrich suggested that community

service be requested for the maintenance of the Southeast Facility. The youth court has been in effect since January with one youth, one in February and eight more for sentencing in March. This is an excellent opportunity for youngsters not to get involved in the criminal system, to see how the system works and to make them more responsible in society. Captain Hettrich asked those interested in observing the youth court process to contact him.

There was discussion of carjacking and police protection. Captain Hettrich noted that city-wide comparison, there is very few carjacking done in this area. He commended his officers on their performance and quick response. As mentioned, he is increasing patrol and four additional cars are being added to give better police protection.

Mr. Moses wanted to know the schedule of when the new police station will be open in BVHP? Captain Hettrich replied that groundbreaking will take place in March and the actual move will be about a year from that date. Captain Hettrich plans to once a month have a community leader accompany an evening officer for four hours (6-10 p.m.) while on patrol to see the law enforcement process. Basically, to familiarize the community with the officers. Commissioner Richardson volunteered to be an observer.

Commissioner Palega thanked Captain Hettrich for his update and innovative/effective planning to meet the needs of this community. Captain Hettrich concluded that everyone will see a definite positive affect in the community with the police department.

b) Follow-up on the Black Media Coalition Television Producers Project. Mr. Pitcher expressed concern that there is a very minimal amount of funds (about $1 million) in the Mayor's BVHP Economic Planning & Development Task Force for businesses in this area. The proposal being submitted is requesting over $1 million. Mr. Pitcher cautioned the Commission to be careful in entertaining a decision regarding proposals from outside agencies and/or large funding.

Commissioner Madison suggested that a representative from the task force be invited to give a report on the status of their activities. Commissioner Garlington expressed opposition to an outside firm applying for funding from a task force assigned to the development of BVHP, especially when four businesses within the community were rejected

for loans. She felt that priority should be given to businesses in this area.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried to invite a representative from the BVHP Economic Planning & Development Task Force to give a briefing on their activities.

c) Update on Procedure for Leasing Studio Space in the Shipyard. Commissioner Palega requested information on the contact person, process and space (square footage) available for Afro-American artists to rent at the shipyard. Commissioner Madison responded that the studios are leased out by The Point. The office manager is Ms. Paula Terzian and she can be contacted at (415) 822-9675. There is almost always a waiting list for the studios that is constantly being updated.

Commissioner Palega asked that staff contact Ms. Terzian to ascertain what the criteria is and whether or not priorities are given to residents of this area. Commissioner Madison suggested that the owner, Mr. Jack Terzian be invited to meet with the Commission.

d) Status of Dr. William Marquis' condition. The Southeast Campus will be having fundraisers on behalf of Dr. William Marquis: Bake Sale on February 18th, 9-1 p.m. in the main lobby area; and White Elephant Sale on February 22nd-23rd in the dining room (donations are being accepted). Commissioner Garlington recommended that a get-well card be sent to Chancellor Dobelle and another to Dr. William Marquis on behalf of the Commission.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Madison and carried to send get-well cards to Chancellor Dobelle and Trustee Marquis.

VIII. NEW BUSINESS

Commissioner Palega asked that the Commissioners consider inviting Supervisor Angela Alioto to give an update concerning some of the issues that she has been addressing pertaining to the Afro-American community, such as the Prop "J" monies and this community's involvement.

Commissioner Ettinger suggested that a written response be requested as opposed to Supervisor Alioto meeting with the Commission.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Jones and carried by the majority to invite Supervisor Alioto to meet with the Commission.

IX. PUBLIC COMMENT

Mr. Pitcher announced that Commissioner Garlington received a plaque from the Citizen's Advisory Committee for her 20 years of dedicated service.

Commissioner Madison reported that the Bayview Opera House has restaffed their Board of Directors: Mr. Fred Broussard, Mr. Wendrell James and Mr. Gregory McDowell. Also, two consultants were hired to develop programs. The "Mothers in the Hood" play that was featured at the Bayview Opera House had over 400 spectators for the two night performances. Commissioner Madison hopes to have the Commission and community's support in future events at the Bayview Opera House.

X. ADJOURNMENT

A motion was made by Commissioner Richardson, seconded by Commissioner Garlington and carried for adjournment. The meeting adjourned at 7:30 p.m. The next regular meeting will be held on Wednesday, February 24, 1993 at 6:00 p.m., in the Southeast Community Facility.

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Linda Richardson

NOTICE OF MEETING

Wednesday, February 24, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: February 11, 1993

IV. COMMUNICATIONS

V. PRESENTATION: Kevin Williams, President of the Mayor's Bayview Hunters Point Economic Task Force

VI. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, March 11, 1993

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. To allow individuals with an environmental illness to attend the meeting, you are requested to refrain from wearing perfume or other scented products.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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Scott Madison
Linda Richardson

M I N U T E S
WEDNESDAY, FEBRUARY 24, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Others Present: Charlie Dunn, Department of Real Estate; Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; Gloria Crosson, Dean, CCSF Southeast Campus; Kevin Williams, Director of the Mayor's BVHP Economic Planning & Development Task Force; Rose Mary Johnson, Counselor, CCSF Southeast Campus; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Jones, seconded by Commissioner Garlington and carried to adopt the minutes of February 11th.

IV. COMMUNICATIONS

The following communications were submitted for the Commissioners' perusal:

a) Invitation to Mr. Kevin Williams, President of the Mayor's BVHP Economic Planning and Development Task Force to meet with the Commission. Mr. Williams agreed to be present that evening.

b) Invitation to Supervisor Angela Alioto to meet with the Commission on March 24th--confirmation was received for that date.

c) Letter of appreciation and follow-up to Mr. David Gilmore, Director of the S.F. Housing Authority on his presentation on January 27th and some of the questions that were raised regarding establishing a satellite office in BVHP.

d) Request to meet with Jacqus Terzian, Owner of "The Point" concerning procedures for leasing art studio space in the BVHP shipyard.

e) Copies of get-well cards that were forwarded to Chancellor Evan Dobelle and Trustee William Marquis. Both parties have recovered and are convalescing at home.

V. PRESENTATION-KEVIN WILLIAMS, PRESIDENT, MAYOR'S BVHP ECONOMIC PLANNING & DEVELOPMENT

Mr. Kevin Williams distributed a summary of recommendations that the task force had developed, which summarizes the efforts of the task force (18 community leaders and representatives)--numerous meetings in working with small businesses to expand or emerge them in BVHP. Their focus is dealing with ways to change the eligibility requirement to make it easier for businesses in BVHP to receive loans.

The first focus was how to reduce collateral requirements: most banks require 20% collateral/equity (cash value) and businesses having to be established 3 years before requesting a loan. The task force was able to reduce the collateral to 5% equity (in lieu of cash on-hand, it was cash equivalence such as equipment). The task force takes

pride in being involved in the process that a business must take, such as submitting a business plan to Urban Economic Development Corporation (a private, non-profit corporation which is located in Fillmore Center). They have been contracted with the Redevelopment Agency to provide technical assistance to businesses that are applying for small business revolving loans. After they package the loan, they then submit it to Title IX (a review board of the Mayor's Office to determine how the loans can be repaid). The final process is they go before the Redevelopment Commission for approval and the City Attorney's Office draws up the contract with the terms and conditions of repayment.

The findings of the task force in reviewing the loan program since its establishment 12 years ago (1980-1992) was that there have been 201 loans made comprising of about $6.3 million city-wide: 15 loans to African Americans businesses, which represents only about 7% (1 out of every 13 loans made)--BVHP received 2 loans for $115,000 or 1.8% and Western Addition received 2 loans for $103,635 or 1.6%; the Mission District received 25 loans and only 7 were given to Hispanics; most Chinatown loans were not for Asians, but primarily Caucasian businesses. City-wide, Caucasian businesses received approximately 62-64% of the loans (every 1 and one-half loans made have been to Caucasian businesses).

The task force for the African American community has been divided by neighborhoods--the BVHP and Western Addition communities. The objective of these task forces is to make specific recommendations on how the loan criteria should be changed and which businesses would best benefit from the loan program. Over the course of many months and many meetings, the task force, through the process made recommendations to the Mayor's Office that about $400,000 be loaned to 4 businesses in BVHP. In five months time, not a single loan has been approved.

Mr. Williams has been working closely with community leaders to convince the Mayor's Office that something needs to be done immediately to release funds to BVHP businesses and dealing with the restricted criteria. The task force has written two letters: a) to the Mayor with the data enclosed stating their position that "until such time that the task force meets with the Mayor to discuss this issue of releasing the funds, the task force meetings will cease"; and b) to Mr. Kent Sims, Director of Economic

Planning & Development stating that clarification is required for BVHP in terms of what HUD has done (has the criteria presented by the task force been approved and if not, what portions--what is the delay?). There have been complaints from the loan applicants that the process is too long and there is no feedback. The Mission and Chinatown communities have been facing the same problems in terms of obtaining loans.

It was discovered by the task force that even if the loans were made, they would not be made in total sum, for example a loan applicant would only get payments based on invoices submitted (which is totally different from any loan program). It was also discovered that 3 loans ($155,000) were made to businesses outside of San Francisco (Daly City, Oakland and San Mateo). This loan program was established primarily for San Francisco businesses, in particular, disadvantaged minority businesses.

Commissioner Richardson recommended that the task force assist the loan applicants with their applications before meeting with the Mayor's Office. Mr. Williams replied that they have been working with the applicants and will continue to work with them, however the ultimate decision in these critical issues must come from the Mayor.

There was further discussion on the statistics, loan process and criteria used. Commissioner Garlington asked to be notified when the task force meets with the Mayor. Mr. Williams concluded that the Commission could express an objective opinion about the loan program and its data in support of the efforts the task force is making.

ACTION: A motion was made by Commissioner Ettinger, seconded by Commissioner Garlington and carried to send a letter to the task force thanking Mr. Williams for his presentation, specifically the report; and requesting that the Commission be kept abreast of further developments--expressing concern regarding the documentation that was presented.

ACTION: Commissioner Garlington moved and it was carried to distribute the material that was presented by Mr. Williams with the next set of minutes.

Commissioner Palega thanked Mr. Williams for his informative report.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that on February 20th, he attended a conference on "Economic Empowerment--Creating Capital for Economic Development" sponsored by Episcopal Diocese of California, S.F. Black Chamber of Commerce, Urban Economic Development Corporation and S.F. Redevelopment Agency. The conference was designed as a workshop to setup credit unions, finance corporations and banks as capital alternative models. There were about 200 in attendance with guest speakers from all over the country.

The license certificate for the Southeast Community Facility was renewed (copies were presented for the Commission's review). There was a brief discussion on activities permitted under the renewed license.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Brown and carried to accept the Executive Director's report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

a) Scheduling a Meeting of the Facility Committee. Commissioners Brown and Madison expressed the urgency of holding a Facility Committee meeting to discuss the community meeting room. (Mr. Moses will arrange a date and notify Commissioners--perhaps in a week or two.)

b) Update on the CCSF Southeast Campus. Dean Gloria Crosson reported that the rent for the Southeast Campus lease has been mailed. The KH consultant group has circulated lots of information. A representative visited this facility and commented that it is not being utilized for the purpose that it was built for. The recommendation is to combine Southeast and O'Connell campuses at another site with all the vocational programs.

Dean Crosson further stated that the college's mission statement "to serve the cultural, ethnic, racial diversity citizens of San Francisco" will be changed. There has also been discussion of changing the campuses from 6+ to 2. Dean Crosson visited with Dr. William Marquis and he asked that everyone try to attend the college board of trustee meeting on February 25th at the Phelan Campus in which the new mission statement will be presented.

On March 23rd at 33 Gough Street, 6:30 p.m., there will be

a meeting with one representative from advisory groups throughout the campuses to give input concerning the changes taking place at the college. Dean Crosson extended an invitation to the Commission to send a member to that meeting. Commissioner Garlington suggested that President Palega represent the Commission. Commissioner Palega stated that he plans to be out of town and perhaps Commissioner Brown could replace him. He did note that if he was in town, he will attend the meeting.

Commissioner Palega wanted clarification on rumors and indications of closing the Southeast Campus. Dean Crosson stated that there are such recommendations. The KH group did a survey of the campuses and a thousand recommendations were submitted. The recommendations have been reduced and the second documentation will be presented on March 30th. The morale has been very low throughout the district and the proposed changes have affected everyone.

The Asian community has developed a position paper and it was suggested that other ethnic groups do the same to support their campuses. Dr. Marquis is requesting that all the campuses be saved, mainly because they are community-based. The Southeast Campus does receive monies for disadvantaged students, however, one of the problems is that they do not have department chairs who are the decision-making bodies of the main campus. The time schedules for Fall have been postponed until June.

Commissioner Richardson wanted to know why there is a lot of panic regarding having classes from 1-3 p.m. Dean Crosson replied that this is the down-time for classes; and since the instructors schedule the classes, this is not a feasible time.

Commissioner Garlington wanted to know why Southeast Campus does not have chairs who has been given the power to make decisions on classes/schedules. She noted that in the original planning of this building, the college staff were involved in the design. The college has not been fair with providing programs for this community. Commissioner Garlington suggested that this community hold a meeting and get the support of the NAACP and Urban League to save this college for this community.

Commissioner Palega wanted to know what efforts have been made by the Southeast Advisory Committee regarding the college issue. Dean Crosson stated that Dr. David West is the President and Dr. Churchill the Vice President.

Dr. West is sending a letter to all the board members and Dr. Churchill will be speaking on behalf of the advisory committee at the CCSF Board of Trustee meeting. There was discussion on the procedures of acquiring department chairs for the various campuses--Southeast was not structured to have chairs because it mainly offers individual classes as opposed to having departments.

Commissioner Richardson suggested that these issues be raised when meeting with Chancellor Dobelle. Commissioner Palega stated that when they met with the Chancellor earlier and the former Mayor, their focus was on the culinary program and not the overall picture of retaining the college at this site.

Commissioner Madison felt that the college is redefining the mission statement to provide a justification for closing the multi-cultural campuses. Mr. Pitcher stated that the chairs or consultants do not control the communities. The only persons who are accountable to the communities are the elected officials of the community college (Board of Trustees). Mr. Pitcher asked that the Commission consider holding a community meeting to discuss this facility in relation to the college district and present this issue directly to the Board of Trustees.

ACTION: A motion was made by Commissioner Richardson, seconded by Commissioner Ettinger and carried to hold a community meeting on March 17, 1993 regarding the possible closure/ relocation of the Southeast Campus. (Staff will distribute notices of the meeting.)

Commissioner Ettinger asked that phone contact be done. Commissioner Palega asked that an ad hoc committee be established to work with staff. Commissioners Richardson (chair), Ettinger and Garlington volunteered to serve on the ad hoc committee. Mr. Charlie Dunn asked that copies of the college meetings be faxed to staff so that the Commissioners can be notified.

Commissioner Palega thanked Dean Crosson for her update.

VIII. NEW BUSINESS

No new business was discussed.

IX. PUBLIC COMMENT

No public comments were made.

X. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Madison and carried for adjournment. The meeting adjourned at 7:45 p.m. The next regular meeting will be held on Thursday, March 11, 1993 at 6:00 p.m., in the Southeast Community Facility.

MAYOR'S OFFICE OF ECONOMIC PLANNING & DEVELOPMENT

Small Business Loan Program
1980-1992

	DOLLARS	PERCENTAGE	NO. OF BUSINESS
* African Americans	$ 463,760.00	7.32	15
Hispanics	342,894.00	5.42	16
Asians	1,477,972.00	23.34	41
Whites	3,964,193.00	62.61	129
Native Americans	82,750.00	1.31	3
Total Dollars Loaned	$6,331,569.00		201

C/O CITY AND COUNTY OF SAN FRANCISCO HUMAN RIGHTS COMMISSION 1170 MARKET STREET, SUITE 500, SAN FRANCISCO, CA 94102-4908 (415) 252-2500

1. AFRICAN AMERICANS

   *A. Bayview/Hunter's Point received two loans in 12 yers, as rcent as 1991-1992, for $115,000, or 1.8%

   *B. Western Addition received two loans for $103,635 or 1.6%

2. HISPANICS

   A. Total Mission District loans = 25

   B. Number of loans to Hispanics in Mission = 7

   C. Total Mission District dollars loaned = $503,407

   D. Total dollars to Hispanic Mission District = $72,850 or 1.2%

3. ASIANS

   A. Total Chinatown District loans = 4

   B. Number of loans to Asians = 4

   C. Total Chinatown dollars loaned = $151,600 or 2.4%

   D. Total dollars to Asian Chinatown District = $151,600

- Only one of thirteen loans booked have gone to African American businesses, City-wide.

- Bayview-Hunter's Point African Americans have received 1 loan per 100 approved loans, over a 12 year period.

- For an entire decade no loans, were made. Similarly, Western Addition African American businesses, including Hispanic/Mission District and Chinatown businesses represent virtually the same abysmally low achievement with regard to lending.

- On the other hand, White businesses in all sectors of the City, including such businesses operating in predominately disadvantaged or low income areas, have received a disproportionate share of the loans in both number and dollar amount. For example, one of every 1-1/2 loans issued has been made to White business onwers.

- White businesses have a 64 percent better chance of receiving a loan than any individual minority group or collective ethnic classes. And a 63 percent better chance at receiving greater dollar value loan amounts.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

Thursday, March 11, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: February 24, 1993

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, March 24, 1993

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. To allow individuals with an environmental illness to attend the meeting, you are requested to refrain from wearing perfume or other scented products.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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3/11/93

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Scott Madison
Linda Richardson

MINUTES
THURSDAY, MARCH 11, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Linda Richardson

Excused: Commissioner Sululagi Palega

Others Present: Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Jones and carried to adopt the minutes of February 24th.

IV. COMMUNICATIONS

The following communications were submitted for the Commissioners' perusal:

a) Appreciation letter to Mr. Kevin Williams, President of the Mayor's BVHP Economic Planning and Development Task Force for the presentation that he gave on February 24th.

b) Notices were disseminated throughout the community of the meeting on March 17th to discuss the possible closure or relocation of the Southeast Community College.

c) Memo received from the City Attorney's Office regarding "Political Reform Act Financial Disclosure Requirements and Conflict of Interest Laws" was available for the Commissioners' perusal.

Mr. Toye Moses noted that the Commissioners had until April 1st to respond to the aforementioned areas, e.g. reportable investments, interests in real property and business positions held on the date of assuming office.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Moses reported that 950 fliers have been sent to organizations and individuals announcing the community meeting on March 17th. He visited Charles Drew Elementary and requested assistance with the circulation of fliers.

Commissioner Richardson asked that an attempt be made in getting the churches involved by informing their members; also, getting the college to inform their students. Mr. Moses requested assistance from the Sun Reporter, Independent and New Bayview newspapers with the notices.

Mr. Moses stated that confirmation was received from Mr. Jacqus Terzian of "The Point" at the shipyard to meet with the Commission on April 28th. Supervisor Angela Alioto has agreed to attend the next Commission meeting on March 24th. The Facility Committee meeting that was requested by the Commission has been scheduled for Tuesday, March 16th at 6:00 p.m., Southeast Community Facility Meeting Room--to discuss SECF and EPMC. Members of that committee are Commissioners Jones, Palega and Brown.

ACTION: A motion was made by Commissioner Jones, seconded by Commissioner Garlington and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

No old business or follow-up issues were discussed.

VII. NEW BUSINESS

No new business was discussed.

VIII. PUBLIC COMMENT

Commissioner Garlington announced that earlier that day, there was a meeting at City Hall regarding an update of the state of the shipyard--no decision was made between the City and Navy. On March 25th at 2:00 p.m., another hearing will be held to discuss how the Navy plans to clean the shipyard and dispose of toxic waste before the City takes over that area. There will be a cost applied to the cleanup.

Commissioner Garlington attended the Southeast Campus Advisory Committee meeting that evening and invited the President, Dr. David West to give the Commissioners a briefing of the college lay-off notices that have been sent to administrators.

Commissioner Garlington announced that YCD is having their Awareness Dinner for Youth on March 19th (tickets of $40 were available).

IX. ADJOURNMENT

A motion was made by Commissioner Jones, seconded by Commissioner Ettinger and carried for adjournment. The meeting adjourned at 7:30 p.m. The next regular meeting will be held on Wednesday, March 24, 1993 at 6:00 p.m., in the Southeast Community Facility.

ANNOUNCEMENT!!!ANNOUNCEMENT!!!ANNOUNCEMENT!!!

NEIGHBORHOOD MEETING WITH

THE SOUTHEAST COMMUNITY FACILITY COMMISSION AND THE NEW BAYVIEW COMMITTEE

ON THE FOLLOWING ISSUES

* CLOSURE & RELOCATION OF SOUTHEAST COMMUNITY COLLEGE TO THE DOWNTOWN AREA

*** CURRENT STATUS OF ECONOMIC DEVELOPMENT FUNDS, SMALL BUSINESS REVOLVING LOAN APPLICATIONS, LOAN PROCESS, ETC.**

*** SUMMER JOBS FOR YOUTH IN THE BAYVIEW HUNTERS POINT AREA**

WEDNESDAY, MARCH 17, 1993
6:00 PM - 8:30 PM

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Southeast Community Facility
Community Meeting Room
1800 Oakdale Avenue
San Francisco

Do not miss this opportunity to hear what is going on in your community.

INVITE YOUR FRIENDS AND NEIGHBORS!!!

Please park your car on the street. Do not park in the college parking lot. For more information, please call Toye Moses, Executive Director, Southeast Community Facility Commission at 431-9430 or Sam Murray, President of the New Bayview Committee at 822-9602.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Mayor

Toye Moses
Executive Director

Lulutagi Palega
President

Bobbie Brown
Vice President

Matt Ertinger
Ethel Garlington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

Wednesday, March 24, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

* * NO SMOKING DURING COMMISSION MEETING * *

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: March 11, 1993

IV. COMMUNICATIONS

V. PRESENTATION: Angela Alioto, President, Board of Supervisors

VI. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, April 8, 1993

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. To allow individuals with an environmental illness to attend the meeting, you are requested to refrain from wearing perfume or other scented products.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

ANNOUNCEMENT!!!ANNOUNCEMENT!!!ANNOUNCEMENT!!!

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

presents

Supervisor Angela Alioto
President, Board of Supervisor

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Wednesday, March 24, 1993

6:00 PM

Southeast Community Facility
Community Meeting Room
1800 Oakdale Avenue
San Francisco

Do not miss this opportunity to hear what is going on in your community.

INVITE YOUR FRIENDS AND NEIGHBORS!!!

Please park your car on the street. Do not park in the college parking lot.

For more information, please call Toye Moses, Executive Director, Southeast Community Facility Commission at 431-9430.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

4/93

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garlington
Louise C. Jones
Scott Madison
Linda Richardson

M I N U T E S
WEDNESDAY, MARCH 24, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

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I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Ethel Garlington
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Matt Ettinger
Commissioner Louise Jones

Others Present: Charles Dunn, Department of Real Estate; Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; Angela Alioto, President, Board of Supervisors; Debra Simmons, Huan Tang, Mignon McGregor, Katie Dawson and Cleve McKinney, City Employees; Rose Mary Johnson, Counselor, CCSF Southeast Campus; Ronald Lawrence, Instructor, CCSF Southeast; Shakuntala Dutt, S.F. Headstart Program; Nancy Boykin, BVHP Senior Center; Vilma Bermudez, Edith Ruiz, Julia Chan, Yvette Watts, Linda Washington, Romona Hayborn, Stephanie Fouchia, Christine Rogers, Bision Dutt, Jeffrey Shaw, Darlene McWay, Louise Twine, Kerlyn Brown, Cornelius Despanie, Rhonda Bolen, Dan Janos, Stacie Dahl, Derrick Eva, Erick Rapisura, Michelle Pierce, Benita Calderon, Chauncey McLorin, Ronald Bozeman and Lauton Joshua, Southeast Campus students; Richard Warrick, Gloria Vanderhorst, Jeraldine Clemon, Barry Ward, Howey Lanshon, Kim Williams Linda Babers, Kenya Babers, Wayne Bracy, Eric D'Anjou, Wayne Chow, Sophia Hon, Susan Marshall, Ebenezer Durin, Latonya Rogers, Kathy Profit and Arnold Johnson, residents; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried to adopt the minutes of March 11th.

IV. COMMUNICATIONS

The following communications were submitted for the Commissioners' perusal:

a) Letter from Ms. Heidi Hardin thanking the Commission for their support in the continuation of the Carver Mural Program.

The first exhibition of the student's paintings was taking place from March 22-29 at the Bayview Public Library. An invitation was extended to the Commission to view the paintings and attend the reception at Carver Elementary on March 31st, 3-6 p.m.

b) The quarterly Affirmative Action Report was submitted by Decorative Plant Services. Included in the package were two job announcements--Accounts Receivable/ Collections Clerk and Greenhouse Plant Technician.

Mr. Moses asked that the Commission review the report for discussion at the next Commission meeting. Commissioner Madison questioned the efforts made by DPS in contacting community-based employment services when the positions became available. Commissioner Madison asked that staff investigate prior to the next meeting, the reason for DPS not meeting the Commission's request to notify community-based organizations of such openings.

c) Flier announcing a Christian fellowship presented by the Koinonia Choir on April 9th, 7:00 p.m. at the Mt. Zion Baptist Church.

d) A summary of recommendations made by the KH Consultant Group regarding the community college district.

Commissioner Palega asked that the full report be obtained and submitted to all Commissioners. He was contacted by the Mayor's Office and they expressed concern regarding the possible closure of the Southeast Campus. They would like to setup a meeting to discuss keeping the college at this facility (Commissioners will be notified of such).

Commissioner Madison expressed concern in the short timeframe that the report was presented and decisions being made for the reorganization of the college.

Commissioner Garlington questioned why the KH Consultant Group has not been scheduled to meet with the BVHP community. Commissioner Palega stated that the KH group was informed that it would be inappropriate to meet with this community. Follow-up is being made as to who made this remark to the consultant group.

Commissioner Palega attended the college meeting on March 23rd at Gough Street and there was not a lot of dialogue in justifying the actions of the KH group. The meeting was mostly attended by college staff and some non-profit groups who were using the staff to provide training for their programs. It was mentioned that the Southeast Facility was not originally designed for an educational facility and 1400 Evans was being considered for the relocation of the Southeast and John O'Connell Campuses.

There was a brief discussion of the proposed site on Evans. Mr. Pitcher suggested an alternative to relocate the John O'Connell Campus to the Evans site and let the Southeast Campus remain at this facility. Commissioner Palega asked the Real Estate Department to ascertain who the landlords were at 1400 Evans. Commissioner Richardson suggested that Kopp's office be contacted regarding the equipment and furnishings that were purchased through their legislation for this facility.

There is a meeting scheduled at the Phelan Campus on March 25th, 7:00 p.m. and Commissioner Palega encouraged everyone to attend the college meetings--to give input to assure that services and programs are provided for this community.

V. PRESENTATION-ANGELA ALIOTO, PRESIDENT, BOARD OF SUPERVISORS

Commissioner Palega introduced Supervisor Alioto and asked her to elaborate on her feelings regarding the closure of some of the college campuses--mainly the Southeast Campus.

Supervisor Alioto stated that there has not been a lot of discussion about the closure of this campus--this is her first knowledge of this possibility. She questioned whether or not the plans have been finalized. She was

supportive of retaining the college at this facility. She offered to assist by contacting City Departments to inquire and get a response. There was a hearing regarding the Crosstown Tunnel and monies that were already allocated for this community. This issue has been ignored and it is a health hazard for everyone concerned. Since the rainy weather this year, there has been a lot of over-flow of raw sewage in this area--which would not be allowed in other communities. Plans are underway to try to reallocate those funds for this.

Commissioner Garlington was acknowledged for her participation in assuring that the African-American Children's fund is allocated properly. It has to be remedied before next year--the grant and application process was not fully completed by programs in BVHP. There were 60 contracts and only 2 were Afro-Americans. Seventeen of the programs would go towards African-American, Latino and Asian children. The programs that improperly completed the applications should have been contacted because some of these programs are very important for funding. Supervisor Alioto will be working with the community to make sure that this does not recur. This year the funding was $6 million and next year it will be $14 million. This community could easily obtain $2-3 million for the children.

Supervisor Alioto is on the Budget Committee and the Rules Committee. This year the City budget deficit is anywhere from $184-240 million. There is a somewhat of a crisis in the government in trying to balance this type of budget with this deficit--it is going to cut the services that are needed most--health being the first to get cut.

Supervisor Alioto acknowledged Supervisor Willie Kennedy for her support of this community. Supervisors Alioto and Kennedy have been trying to address the Geneva Tower security contract issue. Supervisor Alioto stated that San Francisco does not meet its grant deadlines--subsidized programs are losing millions of dollars because grant application dates are not met. Every department in the City should assign people within the department to complete grant applications.

Supervisor Alioto wanted to know who the Commission's contact person was on the CCSF Board of Trustees. Commissioner Palega responded that the Commission has been dealing with Chancellor Dobelle and members of the college staff.

Mr. Pitcher stated that the KH Consultant Group hired through the college district has made the recommendation to consolidate and relocate several campuses. The Southeast Campus has been targeted by the KH group as being a campus that should be closed. It is Mr. Pitcher's understanding that John O'Connell Campus has to be relocated and a larger site is being proposed to consolidate Southeast with John O'Connell. The community is accustom to this particular facility. In 1986, when the college moved into this facility, the community facilitated with Quentin Kopp, and through a legislature, got $1 million appropriated for furnishings for this facility--the main issue is to have this campus remain here as opposed to moving elsewhere.

Supervisor Alioto assured that she would contact the Chancellor the following morning to ascertain what he feels will occur. Depending on his comments, she will get together with the Commission to organize this properly to make sure this does not happen. Commissioner Garlington noted that on March 25th, the KH Consultant Group will be presenting their recommendations to the CCSF Board of Trustees. Supervisor Alioto expressed that she will contact members of the CCSF Board of Trustees to hold off on their decisions until this community has had an opportunity to be heard.

Members of the audience gave testimony expressing their desire to keep the Southeast Campus at this facility and obtaining classes to meet the educational needs of those pursuing a career or personal growth.

Commissioner Garlington explained the mitigation measure between the City and community in compensation for the expansion of the sewage plant in this area.

Commissioner Madison stated that a public hearing was held on March 17th regarding the issue of possibly closing the Southeast Campus. A comment was made that the attendance was low at this campus, but the students complain because the class offerings are improper, they are not offered in an orderly sequence, it is difficult to continue their education. These decisions are made at some level of the community college administration that is totally out of touch with the needs of the students at this facility.

Commissioner Madison felt that the administration of this institution is working for the faculty and not working for the community or the persons who are suppose to be served

by this institution. It seems that they are creating a situation where the campus looks bad because no one comes here and they do not because they cannot get their education here--this is not an acceptable situation and it needs to be addressed. This campus can succeed and people will come to this facility to get their education if they are allowed to do so.

Supervisor Alioto stated that this is totally outside of her jurisdiction, however, she could not believe that the college campus will be moved without public knowledge. She asked support from the community if she is able to call a hearing on this at City Board level. The main issue is to get the appropriate curriculum to meet the needs of the community-at-large. (Commissioner Palega asked staff to forward a report of the KH recommendations to Supervisor Alioto.)

Commissioner Palega, on behalf of the Commission, thanked Supervisor Alioto for her presentation and urged that everyone support her when a hearing is scheduled regarding this issue. (Mr. Moses will send notices of the hearing.)

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Moses reported that the Facility Committee met on March 16th. Discussion of the rules and regulations for use of the SECF and EPMC took place. Three meetings will be scheduled and the next will take place in two weeks.

Mr. Toye Moses announced that Dr. Tim Wolfred, member of the CCSF Board of Trustees had agreed to meet with the Commission on April 8th.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Madison and carried to accept the Executive Director's report.

Commissioner Palega thanked the Commissioners and staff for their participation in the March 17th meeting.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

No old business or follow-up issues were discussed.

VIII. NEW BUSINESS

No new business was discussed.

IX. PUBLIC COMMENT

Public comments were made in Item V.

X. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Brown and carried for adjournment. The meeting adjourned at 8:00 p.m. The next regular meeting will be held on Thursday, April 8, 1993 at 6:00 p.m., in the Southeast Community Facility.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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NOTICE OF MEETING

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

Thursday, April 8, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: March 24, 1993

IV. COMMUNICATIONS

V. PRESENTATION: Tim Wolfred, President, CCSF Board of Trustees

VI. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES
- DPS Affirmative Action Report
- KH Consultant Group Report
- Update on CCSF Southeast Campus

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, April 28, 1993

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. To allow individuals with an environmental illness to attend the meeting, you are requested to refrain from wearing perfume or other scented products.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

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   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

ANNOUNCEMENT!!!ANNOUNCEMENT!!!ANNOUNCEMENT!!!

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

invites

Dr. Tim Wolfred
President, City College Board of Trustees

"The Southeast Community College Campus:
Lose it or improve it?"

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Thursday, April 8, 1993

6:00 - 8:00 PM

Southeast Community Facility
Community Meeting Room
1800 Oakdale Avenue
San Francisco

Do not miss this opportunity to hear what is going on in your community.

INVITE YOUR FRIENDS AND NEIGHBORS!!!

Please park your car on the street. Do not park in the college parking lot.

For more information, please call Toye Moses, Executive Director, Southeast Community Facility Commission at 431-9430.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Frank M. Jordan
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President

Bobbrie Brown
Vice President

Matt Ertinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

M I N U T E S
THURSDAY, APRIL 8, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Louise Jones
Commissioner Scott Madison

Others Present: Charles Dunn, Department of Real Estate; Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; Ella Stoneham-Brown, Public Affairs, DPW; Timothy Wolfred, President, College Board of Trustees; William Marquis, College Board of Trustees; Gloria Crosson, Dean, CCSF Southeast Campus; Lulann McGriff, NAACP; Hanna Munk, New Bayview Committee; Shirley Jones, CAHEED; Curtis Warren, DPW Custodian; Garr Tavai-Fiatoa, Geneva Towers Tenants Assoc.; Jolyna Marcus, Project Read; William Valiente, CCSF Dean of Instruction; Veronica Hunnicutt, CCSF Instructor; LaTina Lewis, Jeffrey Shaw, Kerlyn Brown, Nancy Boykin and Bisun Dutt, CCSF Southeast Campus students; Ahimsa Sumchai, George Vincent, Dorris Vincent, Oscar James, Olin Webb and Ramie Florence, residents; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Brown and carried to adopt the minutes of March 24th.

IV. COMMUNICATIONS

The following communications were submitted for the Commissioners' perusal:

a) The Strategic Cost Management Study: Final Report conducted by the KH Consulting Group.

b) Resolution sponsored by Supervisors Alioto and Kennedy urging the college to continue using the Southeast Campus.

c) Letter of clarification from Dean Crosson regarding meetings scheduled with KH Consulting Group and Supervisor Alioto.

d) Letter from the Mayor to Chancellor Dobelle and Dr. Tim Wolfred in support of keeping the Southeast Campus open.

e) Revisions of the Brown Act.

V. PRESENTATION-TIMOTHY WOLFRED, PRESIDENT, COLLEGE BOARD OF TRUSTEES

Commissioner Palega introduced Dr. Timothy Wolfred, President of CCSF Board of Trustees to give a briefing on the college. Dr. Wolfred thanked the Commission for the opportunity to meet with them and acknowledged Trustee William Marquis, Dean William Valiente and Dean Gloria Crosson who were present.

Dr. Wolfred reported that there is a major budget crisis at the college: The head librarian has to cut their budget by 25% and the college is facing a deficit of up to 20% next fiscal year--due to the budget recommendation of 11% cut for community colleges state-wide and the sales tax that was approved by voters that provided the college with $8 million for the current fiscal year. With the cutbacks and raising of fees in universities, the community college was facing an enrollment increase from 65,000 to 90,000 within a two-year period (1990-92).

CCSF had to commission a study and had to go through some major changes if they were to continue educating as many of their students with efficiency and with less money. They brought in some efficiency experts to make recommendations on what might be done. There were some

rumors that the college might leave this community, however, the college is committed to remaining in every community throughout the City. Dr. Wolfred assured that the college is very much committed to staying in the Southeast community. In the past few years, the college has increased their educational investment in the Bayview Hunters Point community. A library was placed in the Southeast Campus which is a very important resource (only three of the eight neighborhood campuses have libraries); the Chancellor's office being relocated to this site also shows their commitment to this community and their educational needs; the credit offerings were increased and the enrollment doubled.

Recently, there was a proposal to move the college's major vocational apprenticeship training center to this area and locating a facility to consolidate the Southeast and John O'Connell programs (a site on Evans was being proposed for this). It was learned that the SECF Commission and programs here were displeased with the proposal. Dr. Wolfred reiterated that the college is committed to staying in this building and continue to maintain their educational investment at this site for the good of the people in this community. He did stress that as tenants, the college is nearly bankrupt.

Commissioner Palega noted that the Commission is not opposed to the college moving the vocational component to the BVHP community and expanding their services; however, the Commission opposes the concept of closing the Oakdale site and moving the programs to another location. The Commission welcome the opportunity of providing additional educational programs in this community. Many of the residents and at-risk youth could benefit from these apprenticeship programs being proposed for this community.

Dr. Wolfred stated that they have always been clear that the trade programs would be welcomed in this area and they have never entertained the thought of not being in this community. Dr. Wolfred requested assistance from the Commission, in that, by making the adjustments, they cannot afford the rent at this facility. The college has to find some relief in these overhead expenses in order to maintain their educational programs and working with a $20 million deficit.

Commissioner Ettinger wanted to know that in terms of the existing rent at this facility of $.37 per square foot, the college paying for electrical utilities, but not taxes

or insurance--where does the college hope to find a building less expensive? Dr. Wolfred stated that this is a beautiful building, but in dividing the rent by square footage of available classroom space, it adds up to a very high rate--compared to other facilities that can be utilized to the maximum in terms of classroom square footage.

Mr. Charles Dunn, Real Estate Department clarified that the college at the Oakdale site is renting 37,000 square feet of space at $.37; however, at the Evans Street site, the rate per square foot is higher and the warehouse would have to be converted to classroom space. Dr. Wolfred concluded that he was not the person with the exact figures and in fairness to the students, the board will be looking at savings from all angles. There are other college facilities that are expensive and consideration is being made in relocating them. Commissioner Palega recommended that the college's real estate representative meet with the Mr. Dunn and staff to review the lease for the minimum rent possible to assist the college.

Commissioner Ettinger wanted to see other vocational programs housed in the BVHP area. Excluding the Evans Street site, there are other buildings to consider for these programs. He wanted to know in addition to automotive repair, what other vocational-type programs requiring industrial space are being considered for this area? Dean Valiente replied that the entire apprenticeship program, such as welding and automotive (there is not a large industrial program). There is, however, a large vocational program, such as the allied health field that is also being considered for relocation. Commissioner Ettinger concluded that the Commission would be open to accepting as many programs as possible to this area.

Mr. Jeffrey Shaw stated that it would not be cost effective to move to another facility that the rent is higher and renovation is needed. He suggested better utilization of classroom space at this facility (from 1-5 p.m.) and expansion of programs at this site. Dr. Wolfred stated that until the college gets through this crisis, it would be difficult to expand any of the offerings (maintaining the classes that exist and looking at the needs).

Mr. Shaw expressed concern regarding the late posting of college meetings in relation to this community. He thanked Supervisor Angela Alioto for her efforts and support in keeping the Southeast Campus open. He

noted that the Southeast Campus Student Body Council would like to be involved in the decision-making process of all the college campuses. Dr. Wolfred asked that students assist by voting on June 15th for the continuation of sales tax for schools.

Commissioner Brown expressed concern that many of the offerings at the Southeast Campus are not credited courses, this community seemingly receives the leftover courses or courses that cannot progress (a student has to continue their education elsewhere), and the lack of concern for the curriculum. Part of the problem has been that there are no department chairs at this site and the majority of chairs are at the Phelan Campus. An advocate is needed on behalf of this facility and credited courses that attract students.

Commissioner Palega wanted clarification on the recommendation made by the consultant group to consolidate deans and using satellite deans as opposed to on-site deans. Dr. Wolfred explained that the recommendation is to maintain the deans at the campuses and give them more power/control over the class offerings. In terms of consolidating deans for example, there was a recommendation to have the school of business at the Downtown Campus, in which the dean of business would also be the dean at the Downtown Campus--along with other offerings.

Ms. Shirley Jones expressed that she was involved in the initial negotiation process, and when the community offered this site to the community college, it was with the understanding that this facility would be well utilized and first priority given to the residents of this area. This facility is one of the best facilities the college has and assurance is needed that priority is given to Afro-Americans. She concurred with Commissioner Brown that more credited courses are needed. Ms. Jones felt that the consultant group hired by the college was overpaid and the monies could have been applied towards the $20 million deficit.

Ms. Jones expressed concern that one of the problems is that staff at other campuses are downgrading this site and keeping students from enrolling here. She commended Dean Crosson on the work she has done for the Southeast Campus. She noted that the initial designing of this building was decided between the college and community. Dr. William Marquis was recognized for his support of this community and the Southeast Campus.

Commissioner Palega welcomed Dr. Marquis back and was glad to see him involved in this process. Dr. Marquis clarified that the recommendation made by the KH Consultant Group to the CCSF Board of Trustee was to better utilize this campus or close it down. The entire board had voted by consensus to remember their commitments to the various neighborhoods in the City. The college is in a spot and it is not easy for them to pay the kinds of rents they are paying--they only own three sites and are spread throughout 200 sites in the City.

The CCSF Board of Trustees has made a commitment to provide quality educational services to as many neighborhoods as possible. The board and administration decided that they wanted an outside unbias consultant to review the total operation of the college. They cannot undo the study that has been done, but Dr. Marquis requested support in remembering their commitment to serve the communities throughout the City. With 90,000 students at over 200 sites, CCSF is the second largest community college district in the nation. Because so many of the course offerings are in the non-credit area, CCSF has suffered in dealing with the State concerning reimbursements.

Dr. Marquis acknowledged that mistakes have been made and they were here to correct them. He also requested support from the community to vote for the sales tax on June 15th and making sure that the same mistakes do not recur. Dr. Marquis concluded that he was glad to be at the meeting and his commitment to the community has not change.

Mr. Garr Tavai-Fiatoa expressed his concern for the possible displacement of the college facility from the BVHP community. He spoke of the Jump Start Program being introduced by President Clinton and its impact throughout the country. He spoke of the tenants association, tenants gaining ownership of their housing and preventing the displacement of minorities.

Ms. Hanna Munk stated that in terms of the study that was conducted by the KH Consultant Group, they could have better utilized their time by making recommendations, specifically on how to use the Southeast Campus. She suggested that perhaps the college form a committee to make a further study as to how to better utilize this facility. Unlike some of the other facilities, there is a legal commitment involved here since this facility was built as a result of a mitigation with the community in

order to allow for the expansion of the sewage plant here (a lawsuit can occur if that contract is broken). The main issue is to keep the Southeast Campus open.

Ms Munk suggested that the college: a) schedule more credited classes that can lead to transfer and make sure that these classes are in sequence and not split up as in the past; b) provide more non-credit certificated programs of 600 hours or more to enable students to qualify for financial aid; c) provide advance computer classes for employment in the business communities, e.g. spreadsheets, wordprocessing, etc.; d) increase the ESL or basic college requirement classes to be eligible for an AA degree; e) communication/cooperation between the department chairs, instructors and deans by having tours of the facility to alleviate the stigma that has been placed at this site; e) the proposed building on Evans Street and/or other sites should be considered to house additional programs, but not on the expense of taking from this facility (this site maintains quality educational programs and services); and f) the management of this facility and others in this community be a person of color, specifically an Afro-American.

Dr. Ahimsa Sumchai raised the issue that one of the small sources of funding for the community college district are restricted monies that come from federal sources, specifically for vocational training (about 2.5-3% of the revenues of the college). Advocacy is needed to make sure that appropriate monies is received that the college is due, given the fact that it is offering vocational education. The infusion of the Southeast Campus offering vocational training programs are sources of revenues to be explored in a cost benefit analysis.

In visiting the Airport School where the Aeronautics Program is housed, Dr. Sumchai was impressed with the program and facility that is being spearheaded by Afro-Americans. She noted that there were no Afro-American students in the Aeronautics Program. With many of the vocational educational programs there are many prerequisites and assurance needs to be made that the minority students are not locked out of these programs by virtue of some of these prerequisites.

In terms of State categorical funds, there are monies that the State provides that are significant sources of funds for students who are being targeted and these categorical allocations include EOPS programs (possible expansion of

this program with appropriate advocacy at state level is another source of potential revenue). Dr. Sumchai noted that during the process of negotiating for the institution of an applied science campus in this community, consideration should be given to the environmental impact it would cause--kinds of damages that might occur in doing automotive repair or the kinds of chemicals generated that might affect this area. Environmental impact studies can cost lots of money, so in the cost benefit analysis, this should be explored.

Commissioner Palega thanked Dr. Wolfred for his presentation and asked if it was possible to schedule a college meeting at the Southeast Community Facility--perhaps for the May 17th. (Dr. Wolfred will research the possibility and report back to staff.) Dr. Wolfred commented that this has been a very informative meeting and asked to be invited again in the future.

Commissioner Ettinger wanted to know what the Commission can do in terms of working with the student body and community-at-large to make sure the June 15th issue regarding sales tax for schools is approved. Commissioner Palega asked that staff seek the advice from the City Attorney's Office.

Ms. Shirley Jones suggested that the Commission submit a follow-up letter outlining the concerns that were raised for presentation to the CCSF Board of Trustees and request a written response.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried to send the above letter to the CCSF Board of Trustees.

Commissioner Palega thanked everyone for their participation and commended the speakers on their articulation in expressing their point of views. He asked for their support during the meetings with the CCSF Board of Trustees. (Persons who wanted to include organizations that were omitted from the mailing list were asked to contact Mr. Moses.)

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Moses reported that the Commissioners, along with representatives from the college met with Supervisor Alioto on March 26th. Supervisor Alioto assured that she

would introduce the resolution to the Board of Supervisor (it was passed and will be forwarded to the CCSF Board of Trustees). Mr. Moses stated that the KH report is very misleading and he asked that the Commissioners review the information for discussion at the next meeting, particularly the organizational chart. The Facility Committee will meet again on April 19th to finalize the rules and regulations for use of the SECF and EPMC.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Brown and carried to accept the Executive Director's report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

Commissioner Palega asked that the Commissioners absorb the DPS affirmative action report and KH Consulting Group report for discussion at the next meeting.

VIII. NEW BUSINESS

Mr. Moses requested that letters of appreciation be sent to the Mayor, Supervisors Alioto and Kennedy for their efforts in support of keeping the Southeast Campus open.

ACTION: Commissioner Garlington moved and it was unanimously carried to forward the above letters.

Mr. Moses requested that invitations be extended to Supervisor Kevin Shelley and Dr. Waldermar Rojas, Superintendent of Schools to meet with the Commission.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Brown and carried to invite the above as requested.

IX. PUBLIC COMMENT

Mr. Garr Tavai-Fiatoa wanted to acknowledge Supervisor Alioto for her support of the Geneva Towers Tenants Association (GTTA) and her request to support the continuation of Southeast Campus; Supervisor Kennedy in making it possible for GTTA to meet with HUD; and Supervisor Shelley for arranging the hearing at Geneva Towers.

Ms. Jolyna Marcus, Tutor in the Southeast Learning Lab stated that she has been working at the college for four years and has never had a problem in this community. She spoke highly of the area and the attitude of its students and instructors. She offered to assist in recruiting students to the campus and doing outreach to various organizations.

Ms. Lulann McGriff announced that the next special college meeting will be on April 22nd.

X. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Brown and carried for adjournment. The meeting adjourned at 8:00 p.m. The next regular meeting will be held on Wednesday, April 28, 1993 at 6:00 p.m., in the Southeast Community Facility.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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NOTICE OF MEETING

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Sululagi Palega
President
Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

Wednesday, April 28, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

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8/93

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: April 8, 1993

IV. COMMUNICATIONS

V. PRESENTATION: Jacqus Terzian, Manager, The Point

VI. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VII. DISCUSSION - RULES & REGULATIONS: Facility Committee

VIII. OLD BUSINESS/FOLLOW-UP ISSUES
- DPS Affirmative Action Report
- KH Consultant Group Report
- Update on CCSF Southeast Campus

IX. NEW BUSINESS

X. PUBLIC COMMENT

XI. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, May 13, 1993

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

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SOUTHEAST COMMUNITY FACILITY COMMISSION
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Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

M I N U T E S
WEDNESDAY, APRIL 28, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Others Present: Charles Dunn, Department of Real Estate; Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; Ella Stoneham-Brown, Public Affairs, DPW; Jacques Terzian, Manager, The Point; Sally Seymour, Owner, Sally's; Rose Mary Johnson, Counselor, CCSF Southeast Campus; and Liz Palega, Secretary, CCSF/ SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Madison, seconded by Commissioner Jones and carried to adopt the minutes of April 8th.

IV. COMMUNICATIONS

The following communications were submitted for the Commissioners' perusal:

a) Letter of appreciation to Mayor Jordan in support of keeping the CCSF Southeast Campus open.

b) Invitation to Supervisor Kevin Shelley to meet with the Commission.

c) Correspondence thanking Supervisors Alioto and Kennedy for sponsoring a resolution not to close the CCSF Southeast Campus. (Copies of the resolution were available.)

d) Invitation to Dr. Waldermar Rojas, Superintendent of Schools to meet with the Commission.

e) Notices from Decorative Plant Service announcing the openings for an Administrative Assistant/Typist and an Interior Plant Care Technician.

f) Invitation to the graduation of Commissioner Brown's daughter from Fisk University at Nashville Tennessee. Commissioner Palega, on behalf of the Commission, commended Commissioner Brown on her hard work and efforts.

g) Summary report regarding the community planning workshop for the arts at the shipyard.

V. PRESENTATION-JACQUES TERZIAN, MANAGER, THE POINT

Commissioner Brown introduced Mr. Jacques Terzian, Manager of The Point to give an update of the criteria for artists to acquire studio space at the shipyard.

Mr. Terzian spoke about how his agency was started nine years ago. At present, the studios are filled with a waiting list of about five persons.

Commissioner Brown wanted to know the procedures for leasing space. Mr. Terzian replied that artists interested in renting simply fill out an application and there are no restrictions on applicants if space is available. Commissioner Jones stated that she had the opportunity to visit the site and questioned if there are

Afro-Americans/minorities leasing space and if so, how many or how many are on the waiting list? Mr. Terzian replied that at present, there are seven Afro-Americans leasing space; however, there are none on the waiting list. There are about 250 artists and 50 other tenants in various fields, i.e. caterers, photographers, writers, musicians, etc.

Commissioner Richardson wanted to know whether or not The Point was a non-profit organization? Mr. Terzian replied that The Point is a profit organization. The larger the space, the less expensive it rents for (35 cents to $1 per square foot--average space rents for 50-55 cents per square foot).

Commissioner Palega wanted to know if consideration is given to priority for local resident artists when space becomes available. Mr. Terzian stated that all artists are welcome, but there are few BVHP artists applying for space.

Commissioner Palega suggested that if a criteria or priority was set for this population, the Commission could assist with the circulation of that information. One of the reasons for this meeting was because some of the local artists have expressed that it was difficult renting space at the shipyard. Commissioner Palega asked that when space becomes available, priority be given to BVHP artists as opposed to artists from other areas. Mr. Terzian stated that "this certainly can be done". His daughter is in charge of the leases and he will confer with her regarding priority given to BVHP artists.

Commissioner Palega requested a letter from Mr. Terzian assuring the Commission of this matter for distribution to the artists. Mr. Terzian agreed to submit a letter to this affect. He assured that BVHP artists will be given top priority in terms of leasing space and adjust the rent lower for the BVHP artists. Commissioner Palega expressed his appreciation for the offer made by Mr. Terzian. When the letter is received, staff will forward the names of local artists interested in applying for space.

Commissioner Jones stated that Mr. Terzian has been very supportive of the artist program at Carver Elementary. Commissioner Palega thanked Mr. Terzian for meeting with the Commission and looks forward to working with him. He asked that Mr. Moses be contacted if issues should arise that the Commission can be of assistance.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Moses announced that Mr. Pitcher was unable to attend the meeting that evening. Mr. Moses reported that staff has been meeting with the Facility Committee in updating the rules and regulations for use of the SECF and EPMC. Commissioners Brown and Jones were acknowledged for their participation in this effort. (Copies were submitted for the Commission's review.)

Staff is in the process of finalizing the SECF Resource Directory and 200 additional names will be added.

Mr. Moses attended the meeting of the Police/Clergy Advisory Council. A committee was formed for the BVHP and their goal is to ascertain solutions to the crime and unemployment facing the young adults in this area. (The Commission will be notified of their next meeting.)

ACTION: A motion was made by Commissioner Jones, seconded by Commissioner Brown and carried to accept the Executive Director's report.

VII. DISCUSSION-RULES & REGULATIONS: FACILITY COMMITTEE

Commissioner Brown reported that the guidelines for use of the SECF and EPMC were available for the full Commission's review. Mr. Moses explained that once this is approved by the Commission, it will be referred to the City Attorney's Office. Commissioner Palega suggested that this matter be deferred for discussion at the next meeting to give everyone an opportunity to digest the information.

ACTION: Commissioner Jones moved, seconded by Commissioner Garlington and carried to defer the guidelines for discussion until the next meeting.

VIII. OLD BUSINESS/FOLLOW-UP ISSUES

a) DPS Affirmative Action Report - Mr. Moses was informed by Ms. Carmen Santoni that the job announcements were publicized through the Examiner and EDD. Mr. Moses noted that he had asked of DPS that the Commission be apprised of job openings prior to publication so that 94124 residents would have the opportunity to apply--which did not occur when the previous announcements were made.

Commissioner Palega recommended that a letter be sent to Ms. Santoni and copy to Mr. Edward Rathbun in not meeting with the agreement to inform the Commission and neighborhood employment agencies of such openings before they are filled. Mr. Charles Dunn was assured by DPS that neighborhood agencies would receive the job announcements; however, DPS did request that the mailing list be reduced for this. Commissioner Jones clarified that the Commission should have responded concerning the previous openings because DPS is in compliance with the present announcements.

After further discussion, Mr. Dunn recommended that a letter be sent reflecting what the Commission expects of DPS regarding job openings and a reduced mailing list of about 50 neighborhood agencies to distribute the announcements.

ACTION: Commissioner Garlington moved that a strong letter be sent to DPS as recommended above, seconded by Commissioner Richardson and carried.

b) KH Consultant Group Report - Commissioner Palega reported that the KH Consultant Group is at the recommendation stage and final adoption will be August 3rd. Ms. Johnson noted that the final draft of the recommendations will be discussed by the CCSF Board of Trustees on April 29th. (A calendar of hearings and CCSF Board of Trustee meetings was submitted.)

c) Update on CCSF Southeast Campus - Mr. Moses reported that it has been decided to keep the Southeast Campus open. The CCSF Board of Trustees voted to have Chancellor Dobelle seek funding ($500 thousand) to have a college summer program. There will be no summer program for the Southeast Campus--it will be at the Phelan Campus. Mr. Moses expressed concern in not offering a summer program at this facility, the crime rate would excavate in this neighborhood.

Commissioner Palega wanted to know the cost for operating a summer program for popular classes at this site, such as computer. Ms. Rose Mary Johnson stated that it would depend on the number of class offerings and staff required, i.e. instructor, counselor, security, administrator, etc. Commissioner Palega asked that this information be obtained from Dean Crosson and perhaps the Board of Supervisors could be approached for funding from the Prop "J" monies and other funds generated through the

City. (Ms. Johnson will ask Dean Crosson to contact Mr. Moses with this information.)

Ms. Johnson conveyed Dean Crosson's apology for not being able to attend the Commission meeting due to a meeting of college administrators. Dean Crosson will report back on the culinary program at the next Commission meeting. Commissioner Ettinger wanted to know whether or not the Automotive Program is leasing their current space and when the lease terminates. Commissioner Palega replied that this program's lease is up and provisions are being sought to house this program. Commissioner Ettinger suggested that perhaps other accommodations in this area could be offered to the college for this program.

Commissioner Palega announced that the Facility meeting of the CCSF Board of Trustees is scheduled for May 17th and urged that Commissioners attend. Ms. Johnson explained the various components being proposed for the six campuses--the Southeast Campus has been designated as the site for Applied Science. She concurred that there is no intention of relocating the college from this site.

Commissioner Richardson questioned why the community has not had input regarding Applied Science being designated for this site. Ms. Johnson explained that this facility will be the headquarters for Applied Science and other provisions will sought in this neighborhood to hold classes. Mr. Charles Dunn offered to explore available locations in this area to house the Applied Science classes. Commissioner Palega asked that persons with knowledge of vacant buildings contact Mr. Dunn.

IX. NEW BUSINESS

Mr. Moses reminded the Commission that in January, a request was sent to have Chancellor Dobelle meet with the Commission. One of the reasons for the meeting was to give an update of the culinary program. Mr. Moses received information that the deadline for the culinary program is June 30th. He suggested that another letter be sent to the Chancellor requesting a meeting with him.

ACTION: Commissioner Richardson moved, seconded by Commissioner Jones and carried to request that Chancellor Dobelle meet with the Commission to discuss the culinary program and Kopp funds.

X. PUBLIC COMMENT

Commissioner Jones reported that Carver Elementary was chosen as one of America's best schools in the nation. In addition, Carver Elementary has been nominated again as a California distinguish school and information should be received the following week as to whether or not Carver Elementary will be receiving that honor.

Mr. Moses reminded the Commission about submitting payment for advertisement congratulating Providence Baptist Church for their years of service to the community.

XI. ADJOURNMENT

A motion was made by Commissioner Jones, seconded by Commissioner Garlington and carried for adjournment. The meeting adjourned at 7:15 p.m. The next regular meeting will be held on Thursday, May 13, 1993 at 6:00 p.m., in the Southeast Community Facility.

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CITY and COUNTY of SAN FRANCISCO

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Bobbrie Brown
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Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

Thursday, ~~May 13, 1993~~ - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

* * NO SMOKING DURING COMMISSION MEETING * *

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: April 28, 1993

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VI. DISCUSSION - RULES & REGULATIONS: Facility Committee

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, May 26, 1993

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. To allow individuals with an environmental illness to attend the meeting, you are requested to refrain from wearing perfume or other scented products.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

SOUTHEAST COMMUNITY FACILITY COMMISSION
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MINUTES

THURSDAY, MAY 13, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

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I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Ethel Garlington
Commissioner Louise Jones

Others Present: Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; Liz Palega,

III. APPROVAL OF MINUTES

A motion was made by Commissioner Ettinger, seconded by Commissioner Richardson and carried to adopt the minutes of April 28, 1993.

IV. COMMUNICATIONS

The following communications were submitted for the Commissioners' perusal:

a) Memorandum to Mr. Harry Quinn, Real Estate Department, from Mr. Alex Pitcher requesting that the lease for

Decorative Plant Services (DPS) be amended to include taking credit for the exterior landscaping of the SECF grounds for the past seven years.

b) Letter to Dr. Timothy Wolfred, President of the CCSF Board of Trustees from Dr. David West, Chairperson of the CCSF Southeast Campus Advisory Board proposing recommendations for the CCSF Southeast Campus.

c) Letter from Mr. Jacques Terzian, Manager of The Point, to the Commission reinstating his pledge to prioritize artists from the 94124 area applying for studio space at The Point, and making the rent affordable to accommodate them.

d) Letter from Mr. Anthony DeLucchi, Director of Property, Real Estate Department, to Mr. Edward Rathbun, President of DPS clarifying the criteria that was established in their lease with the City. (The mailing list of 21 neighborhood agencies were submitted as requested.)

e) Flyer announcing DPW's "2nd Annual Open House Fair" on May 22nd, 10-3 p.m., at 2323 Army Street.

f) Announcement of the meeting with Dr. Waldemar Rojas, Superintendent of Schools and the Commission on May 26th.

g) Calendar of hearings and CCSF Board of Trustee meetings.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that the 35 tables and 65 chairs have arrived for the community meeting room. Mr. Pitcher's office was contacted by Supervisor Willie Kennedy that the City has obtained 27-29 public toilets to be placed city-wide. These were designed primarily to accommodate the homeless and the majority will be placed in the South of Market area. It was requested that three suitable locations in this area be sought to place one public facility--listing them by the first, second and third choices. Commissioner Richardson suggested that the public facility be placed in a central location on Third Street.

Mr. Moses stated that the Senior Escort Outreach Program is experiencing budgetary problems and possibility of discontinuation of services. Ms. Rosie Robinson, Director of the BVHP Senior Escort Program has requested a letter of support

from the Commission expressing the need to continue providing services for the southeast part of the City. Commissioner Richardson suggested that Ms. Robinson be invited to meet with the Commission.

ACTION: Commissioner Richardson moved, seconded by Commissioner Ettinger and carried to send a letter to the S.F. Police Commission in support of the BVHP Senior Escort Program.

Mr. Moses further stated that the Bayview Foundation has also been experiencing budget cuts and has requested assistance from the Commission. As a result of the cutbacks, the Drug Education and Methadone Programs are facing the possibility of being cancelled. This issue has already gone through the Health Commission and is now with the Mayor. Commissioner Palega suggested that a letter be sent in support of the Bayview Foundation.

ACTION: Commissioner Richardson moved, seconded by Commissioner Brown and carried to forward a letter to the Mayor requesting that the Bayview Foundation continue providing services in this area.

Mr. Moses announced that Supervisor Kevin Shelley has accepted the invitation to meet with the Commission in June.

ACTION: It was moved by Commissioner Brown and carried unanimously to accept the Executive Director's report.

VI. DISCUSSION-RULES & REGULATIONS: FACILITY COMMITTEE

Commissioner Richardson commended the Facility Committee on the work that was done in developing the guidelines for the community rooms.

Commissioner Madison proposed that the following amendments to the Rules and Regulations be made:

Rules & Regulations:

10. Use of nails, screws, staples...is forbidden (or Nails, screws, staples...are forbidden).

14. At the discretion of the SECF Commission, applicants may be required, at their own cost and expense to provide a personal injury and property damage liability insurance policy in an amount to be determined by the

Commission issued by an insurance company....

Commissioner Richardson questioned how the Commission can determine the cost of expense for users who are acquiring liability insurance. Commissioner Madison stated that users of the facility should be given a specific type of insurance and amount to purchase so that they would not buy the cheapest insurance policy--which might not cover the expense of damages or injuries.

Commissioner Brown stated that the clause in Item #14 is specific and does include all that Commissioner Madison is suggesting. Commissioner Palega noted that these permits are for one day only and realistically, a $75,000 insurance policy is ample coverage. Commissioner Brown added that the Real Estate Department did have input in the dialogue used. Mr. Pitcher stated that Item #14 does not apply to every user, however, at some point there might be reason to have to exercise these rules. It is a formality in order to protect the City from being liable and the terminology stating "Said policy shall cover contractual liability..." (what is involved) does specify the extent of the policy.

Commissioner Ettinger remarked that the dollar amount is important and it is at the discretion of the Commission depending on the event--he was comfortable with the clause.

Event Work Crew (Duties):

7. Monitors must not take part in any event while on duty.

11. Ensure that all items brought in by the user including decorations are removed....

In the interest of the monitors, this would give them the authority and responsibility to make sure that users remove all decorations. Commissioner Brown disagreed in that Item #11 states "all items" and if the Commission desires to be specific, then Item #14 should be added reflecting that "The monitors are responsible and accountable for seeing that everything is removed".

Service Fees (Schedule):

Delete Item "b" which reflects that "The benefit derived by the community residents is more beneficial than what the service fee would be to the user".

Commissioner Madison felt that the intent of Item "b" is

included in Item "c" and should be deleted; or rephrase Item "b" to reflect "The public benefit justifies the waiver of fee".

Event Monitors' Report:

Was 24-hour alcohol license required? If so, was it presented?

Commissioner Madison wanted to include that if the license was required and not presented, what action did the monitor take?

Mr. Pitcher clarified that the monitors are not responsible for reviewing the alcohol license--it is the Executive Director's responsibility. This policy is geared toward those users who intend to sell alcohol. Commissioner Brown added that the license will be presented prior to the event and the monitor will check that it has been cleared through the Executive Director. Mr. Moses has to issue a letter to the bureau acknowledging that the user is scheduled to have an event.

Event Work Crew (Clean-Up:

Commissioner Richardson suggested that Item #1 read "Place all garbage in bags and bags in dumpster" (ensure that all trash is bagged).

Commissioner Palega asked that the guidelines be referred back to the Facility Committee for review of comments made by Commissioners Madison and Richardson. Also, an interpretation needs to be obtained from the Real Estate Department. Mr. Moses noted that after a consensus is received by the full Commission, the guidelines will have to be sent to the City Attorney's Office for approval.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

Commissioner Ettinger wanted to know the status of the CCSF Shell-ter Site Project that was proposed for this site last year. Commissioner Madison responded that Ms. Leslie Simon, Coordinator had such a difficult time trying to place it here that they gave up.

Mr. Moses reported that he was informed by the Human Resources Director of DPS that the opening for the Administrative Assistant position has been cancelled. The

person who had resigned from that position decided to return. Fifteen persons from community employment agencies were referred for that position.

Commissioner Richardson wanted to know if additional information was received regarding the expansion of the CCSF Southeast Campus. Commissioner Palega stated that the college will be working with DPW staff and the Real Estate Department to try locate another site for additional programs.

VIII. NEW BUSINESS

No new business was discussed.

IX. PUBLIC COMMENT

Commissioner Palega reminded the Commission of the college meeting on May 17th at the Phelan Campus, 6:00 p.m.--discussion of facilities and instructional offerings.

Commissioner Madison announced that there will be a Mayor's Shipyard Citizens' Advisory Committee meeting on May 17th, 5:30 p.m., SECF Community Meeting Room--discussion of the current status of negotiations between the City and Navy in terms of cleaning the shipyard.

X. ADJOURNMENT

A motion was made by Commissioner Brown, seconded by Commissioner Richardson and carried for adjournment. The meeting adjourned at 7:30 p.m. The next meeting will be held on Wednesday, May 26, 1992 at 6:00 p.m., in the Community Meeting Room.

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Scott Madison
Linda Richardson

NOTICE OF MEETING

Wednesday, May 26, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: May 13, 1993

IV. COMMUNICATIONS

V. PRESENTATION: Waldermar Rojas, Superintendent of Schools, San Francisco Unified School District

VI. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, June 10, 1993

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Scott Madison
Linda Richardson

MINUTES

WEDNESDAY, MAY 26, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Scott Madison
Commissioner Louise Jones

Others Present: Charles Dunn, Department of Real Estate; Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; Waldermar Rojas, Superintendent of Schools, SFUSD; Enola Maxwell, Potrero Hill Neighborhood House; Susan McGovern, Dr. Charles Drew Elementary; Bess Ricketts, Department of Integration; Hanna Munk, resident; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Brown and carried to adopt the minutes of May 13, 1993.

IV. COMMUNICATIONS

The following communications were submitted for the Commissioners' perusal:

a) Letter from Stephanie Galinson, Executive Assistant to the Chancellor regarding the front desk/culinary program at the Southeast Campus.

b) Letter from Arthur Cherdack, Vice Chancellor of Planning, Research & Institutional Development regarding the estimated cost of Food Service at the Southeast Campus.

c) CCSF Organizational Chart featuring new appointments.

d) Agenda for the Board of Trustees meeting on May 25th.

e) Memorandum from Robert Harrington to Principals city-wide outlining the dropout rates for SFUSD.

V. PRESENTATION-WALDERMAR ROJAS, SUPERINTENDENT OF SCHOOLS, S.F. UNIFIED SCHOOL DISTRICT

Commissioner Palega introduced Mr. Waldermar Rojas and asked that he give an overview of his accomplishments while at the SFUSD. It is in the interest of this Commission and the community that education for the youth at the various levels continue to be provided for the southeast part of the city. At present, there are a number of elementary schools, one middle school and two high schools in this area.

Mr. Rojas distributed an information package containing the Process for Developing a Strategic Plan, Comprehensive School Improvement Program, Facilities Utilization Sheet, 1993-94 Budget Status Report and Proposition "A" Fact Sheet. The SFUSD is committed to bring quality education to all the children of San Francisco and to raise the levels of those schools that are not functioning the same as successful schools. Consent Decree is a 10 year old federal litigation. He spoke about the Phase 1 model concerning successful schools such as Carver, Drew and Burton. However, this same level of success is not prevalent among the other schools and there is a need to address this issue.

Visitacion Valley, Bret Harte, Luther Burbank and Woodrow Wilson are the four public schools that the focus is on and these schools will receive: assistance with instructional

programming/planning, review the organization with regards to monies and acquiring special funding, maximize the resources available, full utilization of staff and facilities, etc. The strategic plan is to focus on instruction and to make all the schools successful by strengthening in providing new schools and programs, i.e. improving the automotive program at Woodrow Wilson High. Every youth has to have the same opportunity to enable them to enter into any university nation-wide.

Commissioner Richardson expressed concern regarding the African-American drop-out rate. She wanted to know if there were plans to resolve this problem? Mr. Rojas replied that 75% of all African-Americans and Latinos are drop-outs. There is a need to get them on grade level at an early stage (early intervention and prevention). This year, they opened two evening high schools (at James Lick and Sunshine schools). Next year, they plan to focus on working with community-based organizations to assist with providing tutorial activities to get the youth into high school programs. There has to be a change in the model of high schools and resources will be focused on those schools that have the least success. Mr. Rojas stressed the importance of parent participation, even at high school level.

Mr. Pitcher wanted to know about changes at the Jedediah Smith site. Mr. Rojas stated that the Adult Day Health Care Center presently housed in that facility will remain there.

Commissioner Garlington questioned if the Burnett site would reopen again as an educational facility. Mr. Rojas stated that at present, there is a childcare center and administrative offices being housed at that site. He will research this further and report back as to whether or not it could be reestablished as an educational institution.

Commissioner Brown complimented the principals at Phillip Burton and George Carver schools for doing an excellent job. She was concerned that the students at Burton are being targeted by students from other schools in terms of gang activities. She also was concerned about the activities at Wilson High School and if there are activities in place that will control the conditions there. Mr. Rojas replied that an entirely new administrative team will be assisting in the development of such schools.

Commissioner Ettinger wanted to know the criteria used to identify the schools in need--is it primarily the test scores? Also, who on the administrative staff identifies

what the schools are--what the criteria was? Mr. Rojas replied that they use a multiple series of criteria--it is not one issue. They use both reading and math scores over a period of five years. This is done by their research department reviewing attendance, truancy, etc. (17 variables). Due to the limited resources, only ten schools were evaluated. (Mr. Rojas will forward the data.)

Commissioner Brown stated that Governor Wilson is going to propose a voucher system for the public schools--how will this make an impact on the school system? Mr. Rojas replied that this system is going to be detrimental to public education. This system is a smoke screen to get away from the basic fundamental issue--that this state is 41st in the nation. He related to the importance of the passage of Prop "A " on June 15th.

Ms. Hanna Munk expressed her appreciation to Mr. Rojas for his assistance in getting the 21st Century Academy School opened (located at Silver and Revere Streets). The parents have been very cooperative and meet every second Wednesday of the month. She gave a briefing on its progress and some of the items needed: stop signs, playground, fax machine, washer/dryer and refrigerator. (Mr. Rojas offered to follow-up on trying to obtain a fax machine.)

Ms. Munk was concerned that the honor-roll students are not getting as much recognition as the drop-out students. She felt that in the past, the Consent Decree monies have been underutilized. Mr. Rojas stated that all the consent decree monies have been spent and about $4 million more. Each school is given $21 per student per year for school supplies. Ms. Munk expressed her desire to arrange a meeting with Mr. Rojas to discuss these issues further.

Mr. Moses commended Mr. Rojas on his achievements. He wanted to know how far he was from accomplishing the goals he had set a year ago? Mr. Rojas stated that he has completed the technology master plan and projects such as opening the 21st Century Academy School.

Mr. Moses wanted to know how Mr. Rojas defines the drop-out rate in the public schools? Mr. Rojas replied through student referral--locating students and those that have left the school system other than being transferred. Mr. Moses wanted to know what the community can do to assist in lowering the drop-out rate. Mr. Rojas stated that they will try to have alternative, vocational programs and get the youth involved. Commissioner Richardson suggested that

intervention programs be implemented to assist students who are possible drop-outs.

Ms. Maxwell stressed the importance of the role a teacher plays in the class. She spoke about the need of more educational services, jobs and community-based organization participation.

Commissioner Ettinger wanted to know if there is interaction/discussion between Mr. Rojas and Chancellor Dobelle in terms of moving students from vocational programs that are in place in the public schools and directing them to programs at CCSF. Mr. Rojas stated that they have been considering overlapping the career/vocational programs, such as aeronautics, automotive, culinary and graphic arts. It is hoped that the youngsters will be articulated through the public schools into the CCSF college system and issued entry-level certificates to enable them to continue (goal timeframe for this is February, 1994).

Commissioner Richardson questioned the entrance requirements used for various public schools, e.g. Wallenberg, Burton and Lowell). Mr. Rojas stated that Lowell High is the only public high school in the City that has an admission criteria (this past year 1,600 applied, but only 750 were admitted). He explained the scoring process used to meet the affirmative action guidelines.

Commissioner Palega thanked Mr. Rojas for his presentation and extended an open invitation to meet again with the Commission.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses announced that his office will be participating in the "City Watch Television" on Channel 54 featuring government events and schedules throughout the City.

Commissioner Garlington and Mr. Moses attended the CCSF Board of Trustees meeting on May 25th where the new appointments were announced and discussion of the Kopp funds for the culinary program. Commissioner Garlington summarized her presentation at the meeting concerning the culinary program. It was announced that Ms. Bernice Brown will be the new Southeast Campus Dean starting July 1st.

The culinary program is on hold again and CCSF has

contracted S.E. Rykoff & Company to design the food service project as part of the Southeast Equipment Phase II for $5,400. This topic will be continued for discussion on the June 7th meeting.

Mr. Moses attended the Human Rights Commission Youth Education Committee meeting where the issue of African American dropouts was discussed.

Mr. Pitcher explained that the entire Kopp funds have to be expended by June 30th; however, the college is concerned about the operating and maintenance cost for each year. The City departments cannot commit to the $250,000 without going through the process. It looks hopeless for the college to utilize the Kopp monies before the end of June and this community is going to lose if the monies are returned. The $300,000 is in the hands of the State Chancellor.

Commissioner Richardson suggested that the construction of the kitchen area take place with the Kopp funding. Mr. Charles Dunn stated that it was clear that the Board of Trustees was not going to let the Chancellor get the equipment without the matching funds (about $33,000). Commissioner Palega felt that the culinary program is not going to be implemented at this site.

Mr. Moses reminded that the Facility Committee will be meeting again on June 9th, 6:00 p.m. in the SECF Community Meeting Room.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried to accept the Executive Director's report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

No old business/follow-up issues were presented.

VIII. NEW BUSINESS

No new business was discussed.

IX. PUBLIC COMMENT

Mr. Pitcher commended Mr. Moses on the fine work he has done since his year as Executive Director. Mr. Pitcher will present a resolution to the Commission at the next meeting acknowledging Mr. Moses.

X. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Ettinger and carried for adjournment. The meeting adjourned at 8:20 p.m. The next meeting will be held on Thursday, June 10, 1992 at 6:00 p.m., in the Community Meeting Room.

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CITY and COUNTY of SAN FRANCISCO

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NOTICE OF MEETING

Thursday, June 10, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: May 26, 1993

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, June 23, 1993

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

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2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. To allow individuals with an environmental illness to attend the meeting, you are requested to refrain from wearing perfume or other scented products.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

M I N U T E S

THURSDAY, JUNE 10, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

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I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Bobbrie Brown

Others Present: Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; Mignon McGregor, Safety-Med; Alma Robinson, California Lawyers for the Arts; Cynthia Selmar, Southeast Health Center; Lottie Mayfield, resident; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried to adopt the minutes of May 26, 1993.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Quarterly Affirmative Action Status Report from Decorative Plant Service (DPS).

b) DPS job announcement for a Telemarketing Representative and Landscaping/Exterior Plant Maintenance Technician.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses had contacted Chancellor Dobelle's office and was informed that the Chancellor will meet with the Commission on July 8th (follow-up letter requesting a meeting was available). Confirmation was received that Supervisor Kevin Shelley will attend the Commission meeting on June 23rd.

Mr. Moses announced that there will be no summer school at the Southeast Campus this year due to the lack of monies. $500,000 has been designated to operate summer school mainly at the Phelan Campus.

Commissioner Palega questioned whether or not Southeast Campus would be obligated to pay rent for the summer months that the school is close. Mr. Pitcher replied that the college being closed for the summer months has no relevance to the lease; and the college district is obligated to pay whether or not there are class offerings.

Mr. Moses reported that the Facility Committee met on June 9th to finalize the community room guidelines (copies were available for the Commissioners' review). Commissioner Palega added that the draft has been revised with input from Mr. Charles Dunn of the Real Estate Department. The Commissioners were asked to review the draft for discussion at the next Commission meeting.

ACTION: A motion was made by Commissioner Jones, seconded by Commissioner Garlington and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

a) Status of Kopp Funding. Mr. Alex Pitcher gave an update on the remaining Kopp funds of $338,000 that were allocated

for the culinary program at the Southeast Campus. He met with Chancellor Dobelle and the Vice Chancellor of Planning, Research & Institutional Development, Dr. Arthur Cherdack to discuss the program and funding. The State Chancellor's Office did submit a memorandum apprising the college that the deadline for utilizing the funds is June 30, 1993.

Chancellor Dobelle and staff have reviewed the culinary section and it was reported that it would take about $460,000 to update that area for installation of equipment and to start the program. The college was reminded that in order to utilize the $338,000, they must provide 10% of matching funds (about $33,000). The college district has requested that the City allow them to waive the $33,000 of their rent to apply towards the matching funds. Secondly, the college district has requested the City to underwrite the cost of construction to bring the culinary portion up to standard so that the equipment can be installed when received.

Realizing that the City could not expedite this quickly, the Chancellor has asked that the City make a written commitment to be responsible for their request. This will give the college an opportunity to purchase the equipment and locate a place to store them until installation. With the City's financial crunch, it is totally impossible to make this commitment.

The college seemingly did not want to communicate with Senator Quentin Kopp or Speaker Willie Brown's office to attempt getting an extension. The Chancellor and Dr. Cherdack were informed that the City cannot commit to anything at this time--the procedure must be followed and the City engineers and architects would have to conduct a study of the culinary area to get estimates.

The main pressing issue is getting an extension, so on behalf of the City, Mr. Pitcher's Office attempted to get an extension (perhaps 6 months to 1 year) from the State to utilize these funds. If an extension is granted, then perhaps the City could consider the request being made by the college district. DPW staff has communicated with Speaker Brown and Senator Kopp's Office and the files pertaining to this matter have been forwarded to them. Senator Kopp's Office has related that they do not foresee a problem with the extension--it seems that they are proceeding in that direction to get the State Chancellor's approval.

Mr. Pitcher recommended that the SECF Commission not get involved until the approval for an extension is received. He noted that it is not the City or the Commission's responsibility if the funds are lost. The college has had the funds for 5 years and they are responsible. If the funds are saved, then the Commission can submit a resolution to the City with the college's request.

Commissioner Garlington noted that it was reflected in the college minutes that they have $440,000 remaining and she questioned why they could not use part of that money for the matching funds.

Commissioner Richardson wanted to know what assurance will the college give that the monies will be used for the culinary project at this site. Commissioner Palega urged that the Commission adhere to the recommendation made by Mr. Pitcher "not to get involved contingent upon the outcome of the extension". Once the extension is granted, and it is not feasible for the college to support this project in terms of their own finances, then other alternatives may have to be explored.

Commissioner Ettinger questioned what happens procedurally if Senator Kopp requested from the State Chancellor an extension--could this be done verbally? Mr. Pitcher replied "no" and explained the procedure entailed in this process.

Ms. Lottie Mayfield suggested that another way of acquiring the 10% matching funds is through volunteers or inkind-contributions (by getting competent individuals to donate time and showing records to the State in terms of dollars--which is acceptable).

Mr. Pitcher concluded that he will keep the Commission abreast of this issue and should there be an emergency meeting, they will be contacted.

Commissioner Garlington expressed her anger in the way this community has lost so much money. She agreed that the City should handle this matter and if needed, perhaps the community could be involved by holding a mass meeting. Commissioner Palega cautioned that as City Commissioners, they should be very careful not to overstep their bounds.

Mr. Pitcher clarified that the City takes the position that the responsibility of the $338,000 earmarked for the culinary program in this community is not the responsibility of the City and County of San Francisco--it is solely the

S.F. Community College District. The only reason that the City is involved is because of their concern for the community's interest. However, if any community organization or representative choose to do whatever they feel they should do to try to preserve this money, they can--the City has nothing to do with what the community does. Even the communication with Senator Kopp and Speaker Brown's office is for the benefit of the community

b) Resolution Acknowledging Mr. Moses' Accomplishments and Contributions. As proposed by Mr. Pitcher at the last meeting, a draft of the resolution was available for the Commission's review. Mr. Moses introduced his wife, his four children and friends who were in the audience. Mr. Pitcher read the resolution aloud to all who were present. Commissioner Richardson commended Mr. Pitcher for his efforts in developing the resolution and congratulated Mr. Moses on his work.

ACTION: Commissioner Garlington moved, seconded by Commissioner Jones and carried to approve the resolution as presented by Mr. Pitcher.

Mr. Moses thanked Mr. Pitcher for his guidance, the Commission for their cooperation, staff for their assistance, and family and friends for their support.

VII. NEW BUSINESS

Commissioner Madison recalled that sometime ago, representatives from the Southeast Economic Development presented a proposal for an environmental training program to be conducted in this community in order for residents to have the technical training to participate in the clean-up of the Hunters Point Shipyard and advance themselves in a career in this field. Congresswomen Pelosi recognizing this as an excellent idea and the community college also supporting this, was able to obtain $12 million appropriation from the federal government to fund such a training program to be operated by the community college district.

Commissioner Madison requested that a letter be forwarded to Chancellor Dobelle (prior to his meeting with the Commission in July) to ask him specifically to describe how the college plans to implement this program. Rumors are that the community college may operate this program in another facility other than this one.

Commissioner Ettinger wanted to know if the $12 million was intended just for the S.F. Community College District. Commissioner Madison will contact Congresswomen Pelosi's Office prior to the meeting with the Chancellor to find out how much of this money will be awarded to San Francisco. Commissioner Ettinger stated that it was his understanding that on the State level, there is a licensing or certification program and there are different levels of certification that an individual can receive in order to be in an environmental program. These types of environmental programs are being offered at other locations, and Commissioner Ettinger wanted to know if this program being offered here will also include licensure. Commissioner Madison stated that plans are to issue certification for this program.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Richardson and carried to request that Chancellor Dobelle, during the meeting with the Commission, specifically address the matter of the environmental clean-up training program that was funded by Congresswomen Pelosi's legislation--and note where that program will be located and how it will be implemented.

Commissioner Palega asked that DPW staff investigate whether or not this will be a certificated program. Commissioner Madison asked that staff make inquiries at Congresswomen Pelosi's Office.

VIII. PUBLIC COMMENT

Ms. Cynthia Selmar congratulated the Commission for supporting their staff.

Commissioner Madison announced that the third and fourth graders at Carver Elementary celebrated the completion of the first year of the Carver Mural Project and student art exhibits at the Opera House on June 4th--the affair was well attended. Commissioner Palega acknowledged Commissioner Jones for her work at Carver Elementary. Commissioner Jones thanked Commissioner Madison for his support throughout this art project.

Ms. Cynthia Selmar reported that the public health cuts will have a great impact on the BVHP community. Southeast Health Center is targeted to remain open, but it is not known what impact the cuts will have at S.F. General, Laguna Honda and

other medical facilities. The Department of Public Health provides senior services through the Adult Day Health Program--so it is important that that contract is in place. There is going to be a public hearing on June 28th, at the Board of Supervisors Chamber, 2:00 p.m. and a meeting will be held with concerned citizens at the Southeast Health Center on June 14th, 12 noon. Commissioner Palega asked that Ms. Selmar forward a schedule of meetings to Mr. Moses.

Commissioner Garlington announced that she will be on vacation until July 26th.

IX. ADJOURNMENT

A motion was made by Commissioner Ettinger, seconded by Commissioner Jones and carried for adjournment. The meeting adjourned at 7:40 p.m. The next meeting will be held on Wednesday, June 23, 1992 at 6:00 p.m., in the Community Meeting Room.

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CITY and COUNTY of SAN FRANCISCO

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Scott Madison
Linda Richardson

NOTICE OF MEETING

Wednesday, June 23, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: June 10, 1993

IV. COMMUNICATIONS

V. PRESENTATION: Kevin Shelley, Board of Supervisors

VI. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES
-Discussion of SECF and EPMC Community Facility Guidelines

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, July 8, 1993

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

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Louise C. Jones
Scott Madison
Linda Richardson

M I N U T E S

WEDNESDAY, JUNE 23, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington

Others Present: Charles Dunn, Department of Real Estate; Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; Kevin Shelley, Board of Supervisors; Louise Vaughn, Geneva Towers Tenants Association; Leon Thibeaux, resident; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Madison, seconded by Commissioner Jones and carried to adopt the minutes of June 10, 1993.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Letter dated June 14, from Senator Quentin Kopp to State Chancellor David Mertes requesting a one year extension of the Kopp funds.

b) Letter dated June 17, from Dr. Arthur Cherdack to Mr. Alex Pitcher regarding a response to the college's request for DPW's assistance.

c) Letter dated June 22, from Mr. Pitcher to Dr. Cherdack responding to Dr. Cherdack's letter dated June 17.

d) Letter dated June 23, from Dr. Toye Moses to Chancellor Dobelle urging that he address the environmental clean-up training program during the meeting of July 8.

e) Letter dated June 23, from Dr. Toye Moses to Superintendent Waldermar Rojas expressing the Commission's appreciation for his presentation, and a follow-up response to the question that was raised during that meeting.

f) DPS job announcement for a Telemarketing Representative and Landscaping/Exterior Plant Maintenance Technician were redisseminated--to date, positions have not been filled.

V. PRESENTATION-KEVIN SHELLEY, BOARD OF SUPERVISORS

Commissioner Palega introduced Supervisor Shelley and asked that he give a briefing on the effect the City cuts are having on City Departments.

Supervisor Shelley stated that politicians want to provide and do something positive, however, what they are experiencing is a setback through the dismantling of everything that have been built-up over the last 40 years in terms of service provisions in San Francisco.

Supervisor Shelley has been very much involved with the State discussions and negotiations. He spoke about the budget and allocations for San Francisco at the state-level. The outcome will affect and make the biggest

impact on the health delivery system (about 50% cut and some restorations). This will affect community-based delivery, the closure of four mental health centers, S.F. General Hospital and county-based services. The City and County of San Francisco has a responsibility to government resources such as health care, welfare and criminal justice.

Recreation and Park Department is not being affected badly by the cuts as some of the other departments. They are still expanding some of their programs for recreation facilities.

Supervisor Shelley has been personally spending a lot of time in trying to obtain extra monies for the Human Rights Department. Their budget has been completely exhausted. The 85 police officers who were slated for elimination in the budget were restored. Supervisor Shelley spoke about the negotiations between the Mayor's Office and the labor unions regarding the SEIU contracts. There has been no dialogue between the Board of Supervisors and the Mayor regarding the budget.

In terms of the negotiations between the City and Navy for the future of the BVHP shipyard, there has been a recent change in that the 80 acres are available for purchase rather than lease. The Redevelopment Agency in conjunction with the Mayor's Office are spearheading the survey for usage of the 80 acres. Supervisors Kennedy and Shelley have been involved in forming a task force to locate a job corp center in San Francisco which at present, there is none. They are very optimistic that funding will be appropriated for that. Bayview Hunters Point (involving 8-10 acres) is a consideration and this will bring 150 jobs with 200 job training positions for the residents. The Department of Real Estate is researching available sites in San Francisco, and the only competition would be Treasure Island.

The City is doing some work on budget reallocation, summer youth jobs; however, there is no sustain effort on on-going new job creation for youth, young adults and small businesses. There has been no focus on new jobs aside from the enterprise zone in the Southeast section. There were some monies in the overall stimulus package that have failed in the budget process which would have resulted in millions of dollars to San Francisco ($30-40 million for job creation and economic empowerment/expansion). Businesses have submitted loan applications through the

enterprise zone to the Mayor's Office and those applications have been at a standstill for months.

Commissioner Richardson questioned in terms of economic empowerment for the BVHP community, will there be a series of hearings for input during the decision-making process. Shelley replied that there will be meetings to get community input for the shipyard. There is a charter amendment for the November ballot that the Board of Supervisor meetings be held outside of City Hall. Once this passes, the select committees of BVHP could have meetings in their community and receive responses to their concerns.

Commissioner Palega wanted to know about the homelessness issue and has the Presidio area been considered as a possible site for housing the homeless. Supervisor Shelley replied that this has been considered, however, the neighboring communities have been in opposition. The main problem has been the lack of housing. There is nothing in the City in terms of coordinated effort to resolve the homelessness problem. There have been 2-3 coordinators in the Mayor's Office during the past year and a half, and there has been no sustain kind of leadership. The only effort made to resolve the homelessness problem in the last year was the passage of "The Aggressive Panhandling Ordinance" in November (not very effective).

Supervisor Shelley chairs a committee called "The Health Public Safety Environment". They have been working with some existing community groups in organizing communities to get the City to be more responsive in providing accountable services. He made this available to the Bayview Hunters Point community and would help facilitate.

Supervisor Shelley explained the process in detail: "Through an organized group, about 8-10 specific community issues are identified, such as lack of parking, police enforcement, etc. A public hearing is scheduled inviting City Department Chairs to attend. (Prior to the hearing, questions are developed and presented to the department chairs to obtain responses for the hearing.) During the hearing, a list of accountability issues are drawn up and commitment in writing is made. A follow-up is done about two months later to ascertain the progress; and because it is known that there would be a follow-up period, the responses continued. This provides a sustain accountability mechanism for City response to community needs and issues.

Commissioner Madison stated for the record that in terms of the Hunters Point Shipyard, Supervisor Shelley's committee has on number of occasions protected the interest of this neighborhood in the process of investigating future use of that property. Supervisor Shelley noted that he created the committee because he was approached by BVHP residents and was pleased to respond to their request.

Commissioner Jones, who is also the Principal of George Carver Elementary School, stated that she received a notice on June 18th (last day of school) that the children city-wide will be able to get free lunch. Her concern was that this information came out of the Mayor's Office very late; and in order for her to get information about the centers serving lunches this summer, she had to make inquiries. Seemingly, for this type of information to be beneficial to the students, it should have gotten to the schools earlier for dissemination to the parents. She hopes that in the future, these notices will be done in a timely manner.

Supervisor Shelley stated that there has been problems in that office and disagreement regarding the number of administrators that were part of the Prop "J" funds (new administrators were being added to the plan at the cost of direct funding for children services--which was inappropriate). Little priority has been given to children services in the City for many years. The City has been existing with duplication of resources and lack of infrastructure support, such as outdated file system, equipment, lack of management training, etc. This could have contributed to the problem of late notices.

Commissioner Palega added that the Prop "J" fund is not reaching all populations, such as the Samoans who are suffering from school dropout, unemployment, crime, etc. Supervisor Shelley has been working on a proposal for the next June ballot to create a commission of children, youth and families. It would combine under the jurisdiction of this commission, the Mayor's Office of Children, Youth and Families (58 advisory council members) and the Juvenile Probation Department.

Dr. Moses commended Supervisor Shelley on his support of youth programs and services. BVHP has the highest rate of substance abuse in the City; however, most communities have residential programs to deal with substance abuse and there are none in BVHP. Earlier this year, a request for

proposal, "Community Substance Abuse Services" went out for over $500,000 to provide residential services to adolescents in BVHP. To date, it is unknown who received the residential program funding. (Supervisor Shelley will follow-up on the applications that were submitted.)

Ms. Louise Vaughn commented on low-income public housing, homelessness and unemployment; and felt that all public officials should be involved in these issues. She spoke further about the Geneva Towers issue in relation to HUD and wanted to know the status. In conclusion, she asked that support be given to African American contractors who reside in these communities. Supervisor Shelley agreed that more elected officials should be responsive to the needs of such communities.

Commissioner Palega thanked Supervisor Shelley for his informative presentation. Supervisor Shelley encouraged the Commission to follow through with the process of getting responses from City officials.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Dr. Moses reported that staff has been busy trying to finalize the budget. He attended a meeting of the Southeast Health Advisory Board to deal with the budget issue. These budget cuts will have an impact in this community. Several meetings have been scheduled at City Hall to discuss the budget cuts and Dr. Moses urged everyone to attend most, if not all, of these meetings.

The DPW staff had the opportunity to participate in the Great Highway-Seawall Promenade Dedication on June 18th. He apologized for some of the Commissioners not being informed.

Dr. Moses announced that reservations are being taken for the SECF and EPMC community rooms usage for next year.

Mr. Pitcher reported that the budget analyst has been involved in cutting back the budget for this facility, however, the Mayor's Office has been supportive. (Mr. Pitcher will keep the Commission informed.)

ACTION: A motion was made by Commissioner Richardson, seconded by Commissioner Madison and carried to accept the Executive Director's report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

a) Discussion of SECF and EPMC Community Facility Guidelines.

Commissioner Madison suggested that this item be tabled until Commissioner Brown is present. After a lengthy discussion, it was decided that a final decision be made regarding the guidelines.

ACTION: A motion was made by Commissioner Jones, seconded by Commissioner Richardson and carried to accept, as presented, the guidelines for both SECF and EPMC.

b) Status of Kopp Funds. Mr. Alex Pitcher gave an update on the Kopp funds. Staff has been negotiating with Senator Kopp's Office. Senator Kopp had signed a letter and transmitted it to the State Chancellor's Office regarding an extension. Mr. Pitcher reported that the State Chancellor has agreed to forward the monies to the college district to be placed in a separate account on hold--pending negotiations between the City and college district (a letter will be forthcoming).

As an alternative, Mr. Pitcher stated that if the college district still does not want to cooperate in starting the culinary program, then through the City and/or community, they will formally request them to subtract that portion of the building from their lease and get an outside operator to implement the program with the Kopp funds.

Mr. Pitcher acknowledged Senator Kopp for his assistance and support of this community. Mr. Charles Dunn commended Mr. Pitcher on his efforts in trying to retain the Kopp funds.

VIII. NEW BUSINESS

Mr. Pitcher recognized Ms. Louise Vaughn for being very active in the community and her participation in meetings. He recommended that a resolution be presented to her on behalf of the Commission for her efforts and hard work.

ACTION: Commissioner Jones moved, seconded by Commissioner Richardson and carried to present a resolution, as recommended to Ms. Louise Vaughn.

IX. PUBLIC COMMENT

Commissioner Madison announced that the Mayor's Citizen Advisory Committee for the Shipyard meets every second Tuesday of the month at 9:00 a.m. every two months and once every three months it meets the third Thursday in the evenings, at the SECF Community Meeting Room.

X. ADJOURNMENT

A motion was made by Commissioner Madison, seconded by Commissioner Richardson and carried for adjournment. The meeting adjourned at 8:30 p.m. The next meeting will be held on Thursday, July 8, 1993 at 6:00 p.m., in the Community Meeting Room.

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CITY and COUNTY of SAN FRANCISCO

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Scott Madison
Linda Richardson

NOTICE OF MEETING

Thursday, July 8, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will scheduled testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: June 23, 1993

IV. COMMUNICATIONS

V. PRESENTATION: Evan Dobelle, Chancellor, City College of San Francisco

VI. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, July 28, 1993

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

SOUTHEAST COMMUNITY FACILITY COMMISSION

BACKGROUND

The Southeast Community Facility Commission was established in 1987 by ordinance of the San Francisco Board of Supervisors.

The purpose of the Commission is to review and provide guidance regarding the operations of the Southeast Community Facility. The facility was established by the City in return for the community's acceptance of the Southeast Water Treatment Plant in the midst of their neighborhood area.

The facility consists of the San Francisco Community College Southeast Campus, a public meeting room, a senior escort program, and a children's daycare facility. The facility also includes a greenhouse complex which is both a training and business endeavor. Additionally, the Commission is responsible for the Earl P. Mills Center and its three satellite childcare centers. The members of the Commission are appointed and serve at the pleasure of the Mayor.

Furthermore, the operation of the facility is intended to further the gainful employment of residents in the Bayview Hunters Point community; create opportunities for community residents to participate in educational programs; create and expand opportunities for children's daycare and special services for seniors as well as to improve the general economic, health, safety and welfare of residents in the community.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

THURSDAY, JULY 8, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Linda Richardson

Excused: Commissioner Ethel Garlington
Commissioner Sululagi Palega

Others Present: Charles Dunn, Department of Real Estate; Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; Lulann McGriff and Elizabeth Armistead, CCSF Counselor; Bernice Brown, Dean, CCSF Southeast Campus; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

The minutes of June 23, 1993 were unavailable for adoption. Commissioner Brown asked that they be deferred until the next regular meeting of the Commission.

IV. COMMUNICATIONS

The following communications were submitted for the Commissioners' perusal:

a) Letter addressed to Senator Kopp from the Director of Public Works, John Cribbs thanking the Senator for his support in the extension of funding for the culinary program.

b) Memo from the Mayor's Disability Coordinator, Paul Imperiale informing all City Departments of the amendment to the notice printed on meeting notices and agendas.

c) Letter to Mr. Alex Pitcher from Dr. Arthur Cherdack thanking him for his efforts in requesting assistance in securing the carryover of funding.

d) Roster of events taking place in the SECF and EPMC community rooms (list will be distributed every Commission meeting).

e) Notice of CCSF Council on Black American Affairs meeting on Friday, July 16, 1993, at 4:00 p.m. at the SECF Community Meeting Room.

V. PRESENTATION-EVAN DOBELLE, CHANCELLOR, CCSF

Commissioner Brown announced that Chancellor Dobelle was unable to meet with the Commission. Meeting has been rescheduled for the second meeting in August.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Dr. Toye Moses reported he and Mr. Pitcher met with Mr. Cockburn to discuss the budget for this fiscal year.

Supervisor Kennedy called a community meeting on July 7th to discuss all events that occurred regarding the budget cuts. It was well attended with about 200 people.

ACTION: It was moved by Commissioner Jones, seconded by Commissioner Madison and carried to accept the Executive Director's report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

Dr. Moses stated that the rules and regulations for the community rooms were approved at the last meeting and are in the process of being forwarded to the City Attorney's Office.

Dr. Moses has been attempting to acquire the particulars from Congresswoman Pelosi's Aide, Mike Yaki regarding the issue of $12 million appropriated for an environmental training program in this community. Dr. Moses was informed that Commissioner Madison would be contacted with the information.

Commissioner Madison reported that Congresswoman Pelosi's Office at the urging of the community and the Mayor's Citizens Advisory Committee of the Shipyard, is investigating a variety of possible sources of funding for providing job training related to environmental cleanup of the shipyard from existing training programs that are funded by the Department of Defense. They have not at this time identified any available funds and will continue to work with various agencies to locate programs to provide this training. They are pursuing the legislation in Congress to fund a program that is specifically to be directed at creating environmental training programs cross country. In San Francisco, they are looking to work principally with San Francisco State University and secondarily with CCSF for providing this training.

Commissioner Ettinger wanted to know if they are going to try to use an educational facility to have a training program for environmental cleanup because there are companies that do environmental cleanup and have series of classes--are these classes currently being held at S.F. State University? Commissioner Madison replied that it was his impression that the intention is "if there are no such classes, to initiate them and if they already exist, to expand them"; however, he was unknowledgeable.

Dr. Moses felt this is at the undecided stage and nothing has been finalized. Commissioner Brown interpreted that if this college is not being accrued for the first offering and S.F. State University has an opportunity to provide this program with funding available, it probably will.

Commissioner Richardson expressed concern regarding the reduction of African American administrators at CCSF--from

16 to 6. Mr. Pitcher asked that Ms. Bernice Brown, newly appointed Dean at Southeast Campus, speak on this issue. Dean Brown stated she was glad to meet the Commissioners and looks forward to having the opportunity of working with them to make this an educational facility everyone will be proud of.

Dean Brown reported that in terms of the college administration, in mid May, as a result of the consultant's study/report and the college's financial situation, the Chancellor reorganized the administration. There were 49 administrators--one left the district and another went back to teaching. When the reorganization occurred, there was further reduction in the administration ranks--from 47 to 41 administrators. There was a significant reduction in African American administrators. It was not primarily through attrition--it occurred as a result of some of the changes in positions and some administrators who were unwilling to accept their reassignments and consequently, chose to go back to the classroom, and others who were not offered administrative positions.

The CCSF Council on Black American Affairs, an organization of African American faculty, administrators and staff has scheduled a meeting on July 16th to address the reduction of African American administrators in the college system, as well as some of the proposals which are circulating regarding the college's use of this facility as an educational institute. Dean Brown clarified that there were 11 African American administrators and there are currently 5. Some positions were vacated prior to the reorganization (two African Americans left the district, one was not offered a position, and two went back to teaching). Dean Brown encouraged the Commission to attend the meeting on July 16th. Commissioner Richardson added that a town-hall meeting should be held to address this issue.

Dr. Moses formally introduced the Commissioners to Dean Brown. Commissioner Brown welcomed Dean Brown and extended an open invitation to the Commission meetings for her input.

Mr. Pitcher reported that there are still plans underway to relocate the college from this facility to another. He advised the Commission to remain non-committal as possible.

Mr. Pitcher stated that the Kopp funds were extended for

another year. He had requested a letter from Mr. Cockburn to Senator Kopp acknowledging his involvement in salvaging the funds. Mr. Pitcher suggested that the Commission also send a letter to Senator Kopp thanking him for his efforts.

ACTION: Commissioner Madison moved, seconded by Commissioner Jones and carried to send an appreciation letter to Senator Kopp.

VIII. NEW BUSINESS

Mr. Pitcher stated that Ms. Shirley Jones contacted his office to request a temporary location to offer the Food Distribution Program. Mr. Pitcher suggested that the Commission consider the possibility of making this distribution of food in the parking lot, three days per month (between 9-4 p.m.). He will work with Ms. Jones further on this and report back to the Commission. There was discussion on parking designated for the college and greenhouse (Mr. Charles Dunn will review the lease).

Commissioner Madison reported on some new developments of negotiations regarding the Hunters Point Shipyard. Two weeks ago, the City made a new proposal to the Navy "the City would pursue the retro-session of the property"--a legal process by which the City becomes legally responsible for providing fire protective services to the property under federal ownership. The City also agreed to undertake the managing of the present tenants and entire property in regard to upkeep, maintenance, etc. In exchange, the Navy will sell the entire property to the City at approximately 5 parcels at $1 per parcel--the City will eventually acquire the entire shipyard at $5. Those parcels will be transferred as they are cleaned up. This proposal will resolve a number of issues that have been holding negotiations up for a long time.

There was further discussion on the monies involved and level of cleanup (residential standard). Commissioner Madison stated that there is a legislation pending at the federal level to address the liability of toxic waste. One consideration that enters into how clean the property should be is how long will it take? There is no question that the Navy will have to pay the cost of cleaning the property, but there is a problem in appropriating the funds on a time schedule. The Navy will have to clean the property to the standards the City insists on; but the

Navy will not be able to guarantee that this can be done in a reasonable period of time. Is it at the best interest to the community to hold off for residential standard when it can be used as an industrial or commercial site. (Commissioner Madison will keep the Commission informed.)

Dr. Moses announced that due to the City cutbacks, the Senior Escort Program has lost its funding and they might be moving from this facility.

IX. PUBLIC COMMENT

Mr. Pitcher announced Ms. Lulann McGriff's appointment as the CCSF Counseling Chairperson.

X. ADJOURNMENT

A motion was made by Commissioner Madison, seconded by Commissioner Jones and carried for adjournment. The meeting adjourned at 7:00 p.m. The next meeting will be held on Wednesday, July 28, 1993 at 6:00 p.m., in the SECF Community Meeting Room.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

Wednesday, July 28, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: June 23 & July 8, 1993

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, August 12, 1993

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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M I N U T E S

WEDNESDAY, JULY 28, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Ethel Garlington

Others Present: Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; Willie McDowell, resident; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Jones, seconded by Commissioner Richardson and carried to adopt the minutes of June 23, 1993 and July 8, 1993.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) An appreciation letter dated July 23, from Toye Moses on behalf of the Commission to Senator Quentin Kopp thanking him for his support in securing the extension for the Kopp funds.

b) Follow-up letter submitted by Raymond Baxter to be used as reference during the discussion of the residential substance abuse service and RFP's.

c) Thank you letter dated July 7, from John Cribbs, Director of Department of Public Works to Senator Kopp for his assistance in getting the extension of funds for the Southeast Community Facility.

d) Letter dated July 17, from Gloria Hampton to Alex Pitcher and Ella Brown announcing her ownership of the Jamestown Learning Center and changing the name of the school to Joshua Marie Cameron Academy.

e) Memo dated July 21, from Peter Zabriskie, former Director of the Jamestown Learning Center, confirming the transferring of ownership and voiding the lease at EPMC.

f) Slate of Commissioner's information and request for update.

g) Schedule of events taking place in the SECF Community Meeting Room during the week of July 19 and July 26.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Dr. Toye Moses reported that confirmation was received by Chancellor Dobelle's staff regarding his presence at the August 25th meeting. On July 27th, Dr. Moses attended a meeting of the Hunters View Tenant Association to discuss the opening of the Family Hope Center (family/women residential program) sponsored by the Haight-Ashbury Alcohol Free Clinic. This program will be located at 247 West Point in Hunters Point View and grand opening has been scheduled for August 28th, 4-7 p.m.

Dr. Moses will be attending the briefing meeting on

Friday, July 30th, to discuss the possibility of replacing Tic Tock Fast Food Restaurant with McDonald's Restaurant. (Dr. Moses will keep the Commissioners informed of the progress.)

On August 9-13, the California United Baptist State Congress of Christian Education will be having their annual conference in the SECF Community Meeting Room (anticipating 300-500 participants).

Ms. Ella Stoneham-Brown will be asked to meet with the Commission and give an update of the EPMC. In addition, Ms. Gloria Hampton will be invited to speak about her success and accomplishments in acquiring the Joshua Marie Cameron Academy.

ACTION: A motion was made by Commissioner Ettinger, seconded by Commissioner Madison and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Commissioner Richardson wanted to know the status of the residential substance abuse center that was proposed for the BVHP community during Dr. Raymond Baxter's presentation to the Commission. Dr. Moses replied that at present, there is still no such center in the BVHP area, however, Dr. Baxter had stated that RFP's for a residential substance abuse center in BVHP will be out and it occurred earlier this year (over $600,000 was allocated to the Mission community and $600,000 to the BVHP community). A proposal was submitted by Ms. Willie McDowell for this, however, the Potrero Hill Neighborhood House along with two organizations located in the Western Addition were awarded the funds for the project.

Dr. Moses noted that it was indicated in the RFP and quoted by Dr. Baxter that this money will be earmarked for the BVHP area to provide a residential program; however, there are rumors that this will be for an outreach program. During the RFP process, when it was known that it was not BVHP agencies being considered for the project--it should have been re-opened for applicants. Dr. Moses urged that this matter be explored further.

Commissioner Richardson questioned what method was used for announcing the RFP, and whether or not there were adequate notices given to BVHP residents. Ms. McDowell

stated that she did not receive a written notice, but was informed through other sources. She explained her experience with regard to the RFP and why her proposal was not selected (due to lack of track record and start-up funds). She is planning a Mardi Gras for the BVHP neighborhood sometime next year and requested support from the Commission. She has been requesting funds from various agencies to assist with the fundraiser (letter that was sent was read aloud).

Commissioner Palega explained the RFP process and noted that it should be explored as to whether or not the RFP process was followed. Commissioner Richardson questioned why Ms. McDowell was late in approaching the Commission regarding her proposal? Commissioner Palega added that perhaps the Commission could have investigated this further and made an inquiry regarding the outside agencies receiving the funding, however, the funds have already been awarded and the appeal process date is over.

Commissioner Ettinger suggested that Ms. Maxwell or a representative of the Potrero Hill Neighborhood House be invited to discuss the RFP and their intention of delivery of services. Commissioner Richardson felt that the monies were designated for this community and this population should be served. Mr. Pitcher recommended that a letter be sent to the Mayor requesting that the Mayor's Office investigate the monies that were allocated for this community and explain how it will be used.

ACTION: Commissioner Madison moved, seconded by Commissioner Jones and carried to forward a letter to the Mayor to conduct an investigation of the residential substance abuse funds allocated for the BVHP area.

Commissioner Richardson inquired about the status of the Southeast Campus summer session. Commissioner Palega stated that the facility is open, however, there are no class offerings. Mr. Pitcher suggested that the Commission review the present courses at this facility so that they are compatible to the needs of this community, and encourage the transfer of the trade programs into this area. He was very supportive of the relocation of the trades program and maintaining this facility for academic and other vocational studies.

Commissioner Richardson expressed concern regarding the Chancellor attempting to move the college tenants from this facility. Commissioner Palega suggested that this

topic be discussed with the Chancellor during the meeting next month.

VII. NEW BUSINESS

Commissioner Madison reported that it came to his attention through the custodial services that this facility suffered property damages two weeks ago. The users of the community room left the facility in a deplorable condition with graffiti, broken door, vandalizing of restroom, unclean floors and trash throughout the premises. There has to be some kind of mechanism for charging users who destroy the property and the rules should be amended to reflect this. Commissioner Madison questioned the lack of monitoring during events and suggested that the facility be closed at 12:00 a.m. as opposed to 2:00 a.m.

Mr. Pitcher explained that since the opening of this facility in 1986, the amount of incidents that have occurred in this facility has been very insignificant considering the number of people and events held in this facility. He explained his position on the matter and the rationale for having staff deal with problems that might occur.

Commissioner Brown believed that people should respect property of others. She felt that this is inexcusable and the users who were responsible for the damages should not be allowed to use the facility in the future without meeting with the Commission to discuss this matter. Mr. Pitcher explained that the party in question did return and made necessary repairs to the property; also, they were accommodating in trying to resolve the problem. There is ample cleaning supplies and if the contracted custodial service is not up to expectation, they can be replaced.

After a lengthy discussion on the matter, it was suggested that the Commission meet with the users responsible for the damages to the SECF Community Room.

ACTION: A motion was made by Commissioner Brown, seconded by Commissioner Jones and carried to invite the sponsors who were responsible for the damages to give an explanation. Also any group, thereafter, with similar problems should meet with the Commission.

Commissioner Palega asked that staff contact the persons involved and schedule a meeting with the Commission. Commissioner Brown asked that the meeting with the users not be scheduled for the next Commission meeting.

VIII. PUBLIC COMMENT

No public comment was made.

IX. ADJOURNMENT

A motion was made by Commissioner Madison, seconded by Commissioner Brown and carried for adjournment. The meeting adjourned at 7:40 p.m. The next meeting will be held on Thursday, August 12, 1993 at 6:00 p.m., in the SECF Community Meeting Room.

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Matt Ettinger
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Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

Thursday, August 12, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: July 28, 1993

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, August 25, 1993.

800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

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5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

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   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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ank M. Jordan
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bbrie Brown
ce President

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uise C. Jones
ott Madison
nda Richardson

MINUTES

THURSDAY, AUGUST 12, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present:
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Bobbrie Brown
Commissioner Louise Jones

Others Present: Charles Dunn, Department of Real Estate; Toye Moses, SECF Executive Director; Jim Hampton, R.P.M.; Gloria Wendell-Hampton, Joshua Marie Cameron Academy; Ella Stoneham-Brown, Public Affairs, CWE; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Madison and carried to adopt the minutes of July 28, 1993.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Flyer announcing the grand opening of the Family Hope Center on August 28, at 247 West Point Road, 4-7 p.m.

b) Letter from Manuel Diaz, Enforcement Supervisor of the Department of Alcohol Beverage Control (ABC) informing Toye Moses that "consumption and/or sale of alcoholic beverages are prohibited in the SECF Community Meeting Room if it is part of an educational institute".

c) Response from Toye Moses to Manuel Diaz that the college district is a tenant and has no affiliation with the Community Meeting Room. (Dr. Moses is awaiting a decision from ABC.)

d) Letter from Toye Moses informing the Commissioners that he will be on vacation from August 16-24 and August 26-31. He plans to attend the next Commission meeting.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that after the Rodney King rioting in L.A., $1 million was allocated to BVHP and Western Addition to provide youth employment ($500,000 from tax increment fund for Western Addition and $500,000 from general income/economic development fund for BVHP). As a result, Supervisor Willie Kennedy setup a task force to distribute and establish guidelines for said program. The newly appointed project coordinator of the Mayor's pilot High Risk Disadvantaged Youth Employment and Training Program, Mr. Millard Larkin II, along with representation from BVHP, Ms. Willie McDowell, Ms. Kim Shine and Mr. John Scott will be interviewing 60 applicants from BVHP on August 16 and 19 in the SECF Community Meeting Room. The young adults will be earning about $9.00 per hour in various fields of employment.

Commissioner Palega expressed concern in making sure that there was cross-cultural and female representation reflecting the BVHP neighborhood as-a-whole. Also, that there was sufficient publicity done so that residents had an opportunity to apply. He asked that inquiries be made to ascertain the type of jobs and duties these young

adults will be assigned; also, what happens when the monies expire? Programs are being provided for BVHP and its residents are not being hired to operate them. When Mr. David Gilmore and Mr. Lefty Gordon met with the Commission, it was proposed that a hiring-satellite site be established in BVHP to assist with recruiting local residents--a follow-up is needed regarding this issue.

Commissioner Richardson urged that the Commission be proactive regarding monetary issues involving the BVHP community.

ACTION: A motion was made by Commissioner Richardson and seconded by Commissioner Ettinger to conduct an extensive research to locate future funding so that the BVHP community can be better advised and served.

Discussion on the motion: Commissioner Madison wanted some indication as to how the Executive Director plans to implement this and the specifics on how it will be accomplished.

Commissioner Palega suggested that inquiries be made at the Mayor's Office concerning information on the criteria, type of jobs and job descriptions. Commissioner Richardson suggested contacting Congresswoman Pelosi's Office regarding monies that might be available for jobs and future funding information. Mr. Moses suggested that the new Director appointed by the Mayor to manage the youth employment program be contacted and invited to meet with the Commission. Commissioner Madison suggested that letters be directed to Senators Boxer and Fienstein's offices regarding information on federal funds.

Commissioner Palega asked that when the new Housing Authority Director is hired, a follow-up letter be sent concerning the satellite site for job recruitment in the BVHP community.

ACTION: After discussion on the motion, it was passed by the majority.

Mr. Moses reported that the California United Baptist State Congress of Christian Education has been using the community room during the week to hold their annual conference (there were over the anticipated participants of 300-500 in attendance).

Due to budgetary cuts, the Director of Southeast Health

Center, Cynthia Selmar has been demoted and reassigned to the AIDS Office. There has been a meeting to reinstate her and petitions are circulating to that affect. Commissioner Richardson questioned what would happen to the health center? Dr. Moses replied that it is unknown what will become of the center, but this will make a great impact on the BVHP community.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Ettinger and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Commissioner Richardson wanted to know the status of the shipyard. Commissioner Madison responded that there have been no new developments other than what was reflected in previous minutes. The Citizens Advisory Committee will be meeting on September 16, 5:30 p.m.

Commissioner Ettinger asked if contact was made with the users of the SECF Community Meeting Room who were asked to meet with the Commission. Mr. Moses replied that the user had been contacted and was leaving for vacation--hopefully, a meeting can be scheduled for September.

VII. NEW BUSINESS

Ms. Ella Stoneham-Brown was asked to give an update of the EPMC. Ms. Stoneham-Brown reported that the new boundary between the City and Homeowners Association has been finalized--resulting in an even exchange. There have been several grants awarded to the EPMC through the Whitney Young Child Development Center (WYCDC) tenant:

1) $25,000 Office of Community Development (OCD) grant was awarded to WYCDC to: a) relocate the exterior metal fencing to allow for more playground space; b) remove and replace rusted portions of the fence; c) replace wood plant structures in the playground area with metal/plastic cover structures; and replace rubber matting under play structure--for safety reasons; d) Fill and level the surface of the par course adjacent to the east and south sides of EPMC.

2) $14,000 grant from OCD to rehabilitate a restroom on the east wing making it handicap accessible.

3) $2,200 grant obtained from San Francisco Beautiful to beautify the outside grounds (parking lot, courtyard entry, etc.)

About two months ago, DPW was contacted to remove graffiti from the east wing exterior wall and three satellite the childcare centers. Ms. Careth Reid and her older program participants has offered to take on the project of helping to keep the center graffiti-free.

Ms. Stoneham-Brown recommended that Ms. Reid and her program participants be sent a commendation letter for their assistance and hard work.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Ettinger and carried to forward the above letter to Ms. Careth Reid.

Other issues discussed were: a) soil being tested for lead (Ms. Stoneham-Brown will research this further); b) security coverage for childcare center (Commissioner Palega suggested that this be referred to staff for further investigation); c) parking and routing of traffic in the lot (Ms. Stoneham-Brown stated that there have been no problems with parking, however, a stop sign might be considered for installation at the parking lot entrance).

Ms. Stoneham-Brown acknowledged Chef Walker who prepares the meals for Ms. Gloria Hampton's program on the great job she is doing in maintaining the kitchen area in immaculate condition.

ACTION: A motion was made by Commissioner Richardson, seconded by Commissioner Ettinger and carried to send a letter of commendation to Chef Walker of the Joshua Marie Cameron Academy.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Ettinger and carried to accept Ms. Stoneham-Brown's report.

Mr. Moses introduced Ms. Gloria Hampton who recently became the owner of the Joshua Marie Cameron Academy (formerly known as the Jamestown Learning Center). Ms. Hampton introduced her husband who was in the audience. She gave an overview and distributed a description of the program.

There were two sites directed by Mr. Peter Zabriskie,

who recently chose to relinquish one to Ms. Hampton. The State Department has issued Ms. Hampton her own certification to operate a separate school. She has renamed the school to Joshua Marie Cameron Academy (JMCA) and is working with the Department of Real Estate to obtain a building clearance. She is also in the process of trying to change to a non-profit status.

JMCA operates from 8:30-1:00 p.m., weekdays on regular school calendar. The program serves youth in crisis who have failed in other programs and are referrals of the BVHP community from SFUSD (ranging from 11-18 years of age). These students have been mainstreamed to almost every school in San Francisco without success and are referred to a non-public school.

The overall objective of the program is to try to modify the students' behavior and return them to public schools. A basic academic program is provided for the students at JMCA in which the 220 credits required by the State Department can be achieved to graduate from high school. At present, due to the limited space, there are nine students. Some of the students are already involved with the criminal justice system. These students have learning disabilities and some are labeled severely emotionally disturbed. Only two students are with their parents and most of them are from group/foster homes.

As an incentive measure, field trips are planned and $10 weekly stipends are received depending on attendance and academic participation. The staff consist of credentialed teachers, speech clinicians, counselors and an administrative assistant. Commissioner Palega thanked Ms. Hampton for her report and taking the opportunity to meet with the Commission.

VIII. PUBLIC COMMENT

No public comments were made.

IX. ADJOURNMENT

A motion was made by Commissioner Richardson, seconded by Commissioner Ettinger and carried for adjournment. The meeting adjourned at 7:30 p.m. The next regular meeting will be held on Wednesday, August 25, 1993 at 6:00 p.m., in the SECF Community Meeting Room.

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Ululagi Palega
President

Jobbrie Brown
Vice President

Matt Ettinger
Ethel Garlllington
Louise C. Jones
Scott Madison
Linda Richardson

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

NOTICE OF MEETING

Wednesday, August 25, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

AUG 2 1 1993

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: August 12, 1993

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, September 9, 1993.

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CITY and COUNTY of SAN FRANCISCO

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Scott Madison
Linda Richardson

M I N U T E S

WEDNESDAY, AUGUST 25, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Matt Ettinger

Others Present: Charles Dunn, Department of Real Estate; Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; Ella Stoneham-Brown, Public Affairs, CWE; Willie Beasley, resident; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Madison, seconded by Commissioner Jones and carried to adopt the minutes of August 12, 1993.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Flyer announcing community meetings with Congresswoman Pelosi on September 18 at Ella Hutch Community Center, 10:00 a.m. and Everett Middle School, 1:00 p.m.

b) Commendation letter requested by the SECF Commission to Forrest Walker, Chef for Joshua Marie Cameron Academy at EPMC.

c) Appreciation letter requested by the Commission to Careth Reid, Executive Director of the Whitney Young Child Development Center at EPMC.

d) Confirmation to Toye Moses from Millard Larkin, Project Coordinator of the Mayor's Pilot High Risk Disadvantaged Youth Employment and Training Program for use of the Southeast Community Facility to conduct interviews.

e) Letters at the request of the Department of Real Estate to all tenants under the SECF Commission's jurisdiction regarding submittal of their operating budgets.

f) Update of the S.F. Sunshine Ordinance and Notes of the Clerk on the Sunshine Ordinance to regulate public meetings and records (incorporated into Brown Act).

Toye Moses suggested that the Commission review the ordinance for discussion at the next meeting.

g) Letter from Alfred Williams regarding McDonald's plan to construct a restaurant on the Tic Tock site. Toye Moses suggested that Mr. Williams be invited to meet with the Commission at the next meeting.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried to invite Mr. Alfred Williams to meet with the Commission.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses stated that he had recently returned from vacation and had nothing to report at this time.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Ms. Ella Stoneham-Brown reported that staff are still in the process of having the soil inspected at EPMC by the appropriate City personnel.

VII. NEW BUSINESS

Mr. Millard Larkin, Project Coordinator of the Mayor's Pilot High Risk Disadvantaged Youth Employment and Training Program was available for comments. He reported that $1 million was allocated from economic development monies to devise a pilot program for disadvantaged youth in two specific areas, BVHP and the Western Addition. The legislation required that 10% be set aside for administrative cost and it was decided that the other 90% be spent on the participants as a motivation factor. In researching the age to be served, it was discovered that many of the crimes being committed involved youth the ages of 16-25. In addition, it was decided to deter from past employment training practices, e.g. summer programs did not enhance education or assist the youth in making a serious transition from one stage of life to another.

The overall goal of the program, aside from helping the youth with education and life skills, is to assist them in a comprehensive manner. This program will assist the youth in acquiring the necessary training that will allow them to obtain the basic fundamental skills for acquiring gainful employment, for example: a) GED achievement--if a participant did not complete high school, it is mandatory that the required courses are taken to enable that person six months into the program to complete his/her GED. If a high school diploma or its equivalency has already been achieved, college education is encouraged; b) Judicial system involvement--usually, when a person has problems with the judicial system, it is difficult for them to acquire employment. Arrangements have been made that these participants will meet with their probation/parole officer and devise a plan to get them off of probation or parole.

There were 110 youth interviewed for this program and the final selection of 40 candidates (20 from BVHP and 20 from Western Addition) was made on August 24. An additional 20 candidates were retained for employment in the private sector. Congratulatory letters went to those selected, the additional 20 youth were informed that they will be

employed, and those who were not chosen will receive letters referring them to agencies in their communities, such as YCD, Ella Hutch Community Center or Bay Area Urban League.

Participants will receive $22,500 per year and medical/ dental coverage after the first six months. There are 10 females and 30 males in the program; of the additional 20 youth being retained, there are 12 females and 8 males. Orientation will be held on September 9th and the proposed implementation date is September 13th. The trainees will go through one week of pre-employment preparation workshop consisting of properly filing applications, resume writing, proper attire for work and interviewing techniques.

Additional services that will be offered include: a) mentor's program consisting of professionals throughout the Bay Area, e.g. bank representatives will assist the youth in budgeting and banking transactions--required to have a bank account; b) parenting group sessions--must have family participation once a month; c) vocational counseling--required to attend these group sessions weekly to discuss job-related problems.

Commissioner Palega was concerned that there has been no mention of an actual job description--what will the youth be doing and what happens to them after the monies run out? Mr. Larkin hopes that the program will be successful enough to continue more than a year. Approximately 20 of the youth will be placed in City departments (Payroll, Municipal Railway, Purchasing) and some in private firms.

Commissioner Palega questioned whether or not these skills will enable the youth to enter the private sector because of the lay-offs and budget deficits the City is currently facing. Mr. Larkin is leaning more towards the private sector because in terms of City Hall, the range of employment is one year. After that period, and with the monitoring and group counseling, the youth is expected to have gained the marketable skills that will assist him/her to acquire gainful employment. Negotiations are underway with representatives of the private sector to hire the youth after four months on a permanent basis.

Mr. Larkin clarified that the legislation does not dictate locating permanent employment for the participants. This program is basically to put the youth in a training environment where they can acquire marketable skills that will allow them to go anywhere and apply for work.

Commissioner Garlington questioned the type of publicity used to inform the BVHP community of this program? Mr. Larkin replied that announcements were made through KPOO and KDIA radio stations; articles in the Independent, New Bayview, Sun Reporter newspapers; flyers were distributed through BVHP Foundation, YCD, Potrero Hill Neighborhood House, Ella Hill Hutch Community Center, Bay Area Urban League and three youth organizations at City Hall.

Commissioner Palega wanted to know the criteria, mechanism and process used in selecting the 40 participants. Also, if there was a quota system setup in which there would be cross-cultural representation from the various segments of BVHP and Western Addition. Mr. Larkin stated that this was setup as a comprehensive program so that the youth can have every fair opportunity. The applications were distributed from Supervisor Kennedy's Office, the interviews were conducted in the pertinent communities and questionnaires were devised in a rating system to enable every youth the chance to apply. The end results of the criteria was for those who needed the program most with some type of disadvantage (economically, educationally or problems with the judicial system). In terms of ethnicity, there are two Samoans, two Hispanics and the remainder are African Americans.

Community-based organizations that dealt with disadvantaged youth were involved in the interviewing process: 14 of the youth have jail records, 9 are lacking high school diplomas, 18 are parents, 9 are receiving AFDC, 1 is currently pregnant and 2 are disabled with wheelchairs. An attempt was made to reach every segment of the two communities: There are nine 25 years old, eight 24 year olds, three 23 year olds, two 22 year olds, two 21 year olds, eight 20 year olds, three 19 year olds, two 18 year olds and one 17 year old.

Mr. Moses questioned where the monies will come from after the $1 million is spent. Mr. Larkin replied that there is a legislation and resolution for Senators Fienstein and Boxer to solicit continuing funding for this program.

Mr. Willie Beasley expressed concern and requested stats on those participants residing in the 94124 area. Mr. Larkin replied that this is confidential information and was not at liberty to reveal the names; however, this information can be obtained by the Commission. He suggested that Mr. Beasley contact him for further information regarding the program.

Commissioner Palega thanked Mr. Larkin for meeting with the Commission and asked that additional information be forwarded to the Executive Director when it becomes available.

VIII. PUBLIC COMMENT

No public comment was made.

IX. ADJOURNMENT

A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried for adjournment. The meeting adjourned at 7:05 p.m. The next meeting will be held on Thursday, September 9, 1993 at 6:00 p.m., in the SECF Community Meeting Room.

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CITY and COUNTY of SAN FRANCISCO

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Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ertinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

Thursday, September 9, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: August 25, 1993

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES
- Discussion of Sunshine Ordinance

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, September 22, 1993.

00 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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MINUTES

THURSDAY, SEPTEMBER 9, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Others Present: Alex Pitcher, Public Affairs Manager, CWE; Toye Moses, SECF Executive Director; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Jones and carried to adopt the minutes of August 25, 1993.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Letter from Sam Lawson, Executive Director of Christmas in April announcing its kick-off breakfast on September 24th. The Bayview-Hunter's Point Adult Day Health Center will be hosting its 1994 Home and Facility Renovation Program for low-income residents, seniors or disabled persons residing in BVHP, Mission, Bernal Heights or Ocean-Merced-Ingleside areas. (Application and outline of program were enclosed.)

b) Affirmative Action quarterly report from Decorative Plant Service. (Job announcement for Accounts Receivable/Collections Clerk was enclosed.)

c) Roster of activities scheduled for the SECF Community Meeting Room, period covering September 6-19.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that a draft of the Directory will be available at the next Commission meeting. Mr. Alfred Williams of McDonald's Restaurant contacted Mr. Moses to inform him that he will meet with the Commission in October.

Ms. Cynthia Selmar also contacted Mr. Moses to express her appreciation to the Commission for their concern regarding her displacement. Consideration is underway to have Ms. Selmar return to the Southeast Health Center.

Mr. Moses met with Mr. Jack Fusco, Plant Manager of the Steam Generation Department at PG&E Southeast Power Plant to discuss issues concerning the public safety of BVHP residents and the danger of persons climbing the PG&E electric power poles to attempt stealing the copper wires. Mr. Moses suggested that Mr. Fusco be invited to meet with the Commission to discuss this matter.

Ms. Alma Robinson, Executive Director of California Lawyer's for the Arts has requested to meet with the Commission on October 27 to make a presentation on the Arts and Community Development Project in BVHP.

ACTION: Commissioner Brown moved, seconded by Commissioner Garlington and carried to invite Mr. Jack Fusco and Ms. Alma Robinson to meet with the Commission.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Jones and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Discussion of Sunshine Ordinance - Mr. Moses asked if there were any questions regarding the Sunshine Ordinance. Commissioner Palega asked that this matter be tabled until the next meeting.

VII. NEW BUSINESS

Commissioner Palega reported that he received a proposal for a residential Job Corps which will house, educate and train 400-500 youth and single parents (childcare will be provided). Letters of support are being requested to bring back the Job Corps to San Francisco. One of the sites mentioned was the Hunters Point Shipyard, however, the work involved in preparing that site is not feasible. Treasure Island would probably be the site selected, but this will be determined at a later date. The length of training will vary according to the need of the individual. The Mayor's Citizens Advisory Committee, among other organizations, will submit proposals to acquire funds to operate the program. Commissioner Palega encouraged the support of bringing the Job Corps back to San Francisco.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Madison and carried to forward a letter of support to bring the Job Corps back to San Francisco.

Commissioner Madison requested that a letter of commendation be sent to the Secretary acknowledging her work with the Commission.

ACTION: A motion was made by Commissioner Madison and seconded by Commissioner Jones to send the above letter.

Commissioner Ettinger asked that an amendment be made to the motion to also send a commendation letter to Ms. Willie McDowell recognizing her years of service with the Commission.

ACTION: Commissioner Madison amended his motion to include a commendation letter to Ms. Willie McDowell. Motion was carried unanimously.

VIII. PUBLIC COMMENT

Commissioner Madison announced that on September 11th, the Bayview Opera House will have an open house featuring its kick-off celebration for the 25th Anniversary of the Neighborhood Arts Program, from 11 a.m. to 6 p.m. On September 19th, the Bayview Opera House in conjunction with CCSF will have two performances (2 p.m. and 6 p.m.). A festival will be held between performances--free of charge.

On September 30th at 5:30 p.m., in the SECF Community Meeting Room, there will be a special meeting of the Mayor's Citizens Advisory Committee on the Hunters Point Shipyard. This will be a workshop to review a list of possible uses for the shipyard deriving from the data that the subcommittee has collected. The Mayor and other City officials will be present. Commissioner Madison urged that all interested persons attend this meeting to give input.

Mr. Alex Pitcher questioned whether or not there are plans to have a community-wide meeting to update and receive feedback from BVHP residents regarding the shipyard. There should be some type of mass communication to apprise the community of such meetings. Commissioner Madison stated that there was a community meeting held in June of 1992 attended by the Mayor and Supervisor Shelley. The meeting on September 30th is the same type of public meeting and announcements will be circulated. Mr. Pitcher suggested that the Commission explore the concept of assisting with the distribution of notices to the community. (Staff will research how extensive the mailing list is.)

Commissioner Richardson stated that she has received calls from organizations expressing their concern in not being informed of such meetings. Commissioner Madison stated

that the objective of the 54 members of the Mayor's Citizens Advisory Committee is to encourage everyone who want to participate to get involved in the process. Commissioner Palega asked that organizations or individuals who are not on the mailing list be referred to the Executive Director.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Jones and carried that the Commission assist with the distribution of notices for the meeting on September 30th.

Commissioner Madison asked that his phone number be given to those who require additional information.

IX. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Brown and carried for adjournment. The meeting adjourned at 6:45 p.m. The next meeting will be held on Wednesday, September 22, 1993 at 6:00 p.m., in the SECF Community Meeting Room.

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NOTICE OF MEETING

Wednesday, September 22, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: September 9, 1993

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES
- Discussion of Sunshine Ordinance

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, October 14, 1993.

0 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

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5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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Scott Madison
Linda Richardson

M I N U T E S

WEDNESDAY, SEPTEMBER 22, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Others Present: Charles Dunn, Department of Real Estate; CWE; Toye Moses, SECF Executive Director; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Brown and carried to adopt the minutes of September 9, 1993.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Invitation to Alfred Williams of McDonald's Corporation requesting a meeting with the Commission.

b) Letter of endorsement on behalf of YCD's proposal to Edward Helfeld of S.F. Redevelopment Agency.

c) Letters to Wolfgang Braun of Sonitrol and ADT Security Systems authorizing to proceed with reassigning new alarm codes for SECF and EPMC.

d) Letter of support to Robert Reich of the U.S. Department of Labor supporting San Francisco as the site for one of the new Job Corps Center.

e) Rosters of events at SECF and EPMC during the period of September 20th thru October 3rd.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that he and Mr. Alex Pitcher met with Ms. Bernice Brown and Mr. Angelo Cabrera, administrators from the college district to discuss recent thefts and security at the Southeast Campus. It was decided that all alarm codes be changed and individual ones be assigned immediately (roster of persons who will have access codes were mentioned in the letters submitted). It was also decided that the college change and install new locks on doors located in the college area.

Commissioner Jones remarked that when a person who is assigned a code no longer is affiliated with the facility, the code should be discontinued. It should be noted that persons with access codes keep them confidential and not reveal codes to others for security reasons. Mr. Dunn asked that individual codes be given to authorized persons so that entry to building can be traced. Mr. Moses stated that the facility will be monitored and a printout issued every month.

On September 24th, Mr. Moses will be meeting with Mr. Robert Carlson of DPW's Budget Department to discuss the budget process. On September 20th, he attended the Mayor's BVHP Economic Task Force meeting in which

Ms. Evette McCoy was elected as the new president.

Mr. Moses asked that the Commissioners review the draft of the Resource Directory and apprise Mr. Moses of revisions.

Mr. Moses reminded the Commission of the "Christmas in April" kick-off breakfast hosted by the BVHP Adult Day Health Center on September 24th, 8-9:30 a.m. will be held at the child development site next to Bret Harte School. Mr. Moses urged that eligible persons interested in home renovations be encouraged to apply. The deadline for applications is November 30th.

The floor was open for discussion of the Sunshine Ordinance. Commissioner Ettinger asked whether or not this ordinance will change the way in which the Commission will conduct the business of meetings or notices? Mr. Moses replied that the regular meetings will be held in the same fashion and meetings taped--including closed sessions. Tapes will be made available upon request. (Mr. Moses will research if tapes will be provided free-of-charge or persons requesting tape will have to furnish their own.) Mr. Dunn suggested that if this is required in the Brown Act, than perhaps provisions can be made to accommodate the cost of tapes. Commissioner Madison wanted clarification in terms of closed session tapes being provided to the public, such as personnel matters. (Mr. Moses will obtain clarification and report back to the Commission.)

ACTION: The Commission moved to accept the Executive Director's Report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

No old business/follow-up issues were discussed.

VII. NEW BUSINESS

Commissioner Palega stated that due to the memo from the Mayor's Office, Mr. Pitcher will no longer be able attend meetings on a regular basis. The City is cutting back on overtime to deal with the ongoing budget deficit. Commissioner Palega suggested that a letter be sent to Mr. Todd Cockburn requesting that he research the budget to see what can be done to have Mr. Pitcher attend the Commission meetings. Mr. Pitcher has been a vital

resource in relation to the community, DPW, etc. He has been very instrumental in assisting the Commission regarding issues that arise in the Bayview Hunters Point community and its residents.

ACTION: Commissioner Madison moved, seconded by Commissioner Garlington and carried to send the above letter to Mr. Todd Cockburn.

VIII. PUBLIC COMMENT

Commissioner Madison reminded the Commission of the Mayor's Citizens Advisory Committee of the Hunters Point Shipyard workshop to review possible uses for the shipyard, September 30th, 5:30 p.m. at the SECF Community Meeting Room.

The Bayview Opera House kick-off celebration for the 25th Anniversary of the Neighborhood Arts Program on September 11th was attended by 300-400 during the course of the day and there were about 500 viewers who saw the two performances.

Commissioner Garlington announced that on October 2nd, 9-12:30 p.m., the Waste Water Bayside Subcommittee will meet at the Southeast Plant to discuss the cross-town tunnel. There will be 4-5 tunnels to select from and everyone was encouraged to attend.

Mr. Moses stated that staff is in the process of having business cards printed. He asked that he be notified for those Commissioners who are in need of additional cards. He also requested that the resource directory be reviewed for corrections and/or revisions.

IX. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Ettinger and carried for adjournment. The meeting adjourned at 7:00 p.m. The next meeting will be held on Thursday, October 14, 1993 at 6:00 p.m., in the SECF Community Meeting Room.

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Scott Madison
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NOTICE OF MEETING

OCTOBER 14, 1993

1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

A G E N D A

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: September 22, 1993

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VI. PRESENTATION: Sam Lawson, Executive Director, Christmas in April

VII. OLD BUSINESS/FOLLOW-UP ISSUES: Approval of Southeast Sector Resource Directory

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled on Wednesday, October 27, 1993.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

THURSDAY, OCTOBER 14, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Others Present: Toye Moses, SECF Executive Director; Ella Stoneham-Brown, Public Affairs, CWE; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Ettinger and carried to adopt the minutes of September 22, 1993.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Letter to Sam Lawson, Executive Director of Christmas in April confirming his meeting with the Commission on October 14th.

b) Letter to Jack Fusco, PG & E Plant Manager of the S.F. Bay Power Plants confirming his meeting with the Commission on October 27th.

c) Certificates of Commendation for Willie McDowell and Liz Palega.

Commissioner Madison asked that Ms. McDowell's award show recognition of her services to the Commission. Third paragraph be amended to read: "WHEREAS Willie Bell McDowell has been involved with the Southeast Community Facility Commission and is commended for her services to the Commission...".

ACTION: Commissioner Madison moved, seconded by Commissioner Ettinger and carried to revise the certificate as requested above.

The Secretary's award was presented and accepted at the latter part of the meeting.

d) Communication to Todd Cockburn regarding Commission matters.

e) Announcement of the City Planning Commissions' special meeting on October 23rd, 10 a.m. to 12 noon at City Hall (Board of Supervisors Chambers) to review the Sunshine Ordinance and other related legislation. (Mr. Moses plans to attend this meeting and report back to the Commission.)

f) Announcement of the town hall meeting on October 20th, 6 p.m. - 7:30 p.m., SECF Community Meeting Room sponsored by Supervisor Willie Kennedy and the New Bayview Committee to discuss transportation. (Bayshore Transit Study Recommendations were submitted for review.)

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that he was contacted by Mr. Sam Lawson's office stating that he would not be able to attend the Commission meeting as planned.

Mr. Moses met with Mr. Todd Cockburn, Mr. Robert Badgley, Mr. Alex Pitcher and Mr. Russ Abel to discuss the cost for construction and equipment for the proposed culinary program at this site. The Bureau of Architect was asked to survey the kitchen area and give an estimate; $600,000+ is needed for this project. (A letter will be sent from DPW to Chancellor Dobelle requesting a meeting to discuss who will pay for this project.)

Commissioner Madison inquired whether or not the $600,000+ was for capital improvement cost or will it cover the operation/expenses for the program? Mr. Moses replied that this projected cost is for construction and equipment. Mr. Badgley will meet with the architects and chancellor to discuss this further.

Commissioner Garlington questioned the matching funds that the college district was to produce and how much of the $600,000+ will they be responsible for? Commissioner Palega replied that the college district will probably be looking at a joint effort and the Commission will be able to have input once the intention of the college and DPW is known. As previously mentioned, the college did request that DPW defray the cost of construction.

Commissioner Palega suggested that Commissioners Garlington, Madison and Ettinger attend this meeting when it takes place. Commissioners Garlington and Ettinger will try to make the meeting, however, Commissioner Madison will not be available until after November.

Commissioner Ettinger wanted to know if the $600,000+ is to install and operate the culinary program for one year--is this a preliminary amount and who is supplying this figure? Mr. Moses explained that the monies that were earmarked for improvement (Kopp funds) was about $300,000+ which is not enough to cover the expenses required to operate the program. Therefore, the Bureau of Architects was asked to give their estimation for implementing the program.

Commissioner Ettinger requested a copy of the Bureau of Architect's estimate. Commissioner Palega asked that this

matter be referred to the Executive Director to obtain all correspondence and data pertaining to the culinary program for discussion at next Commission meeting. (Mr. Moses will put a package together for submission to the Commission.)

Commissioner Richardson suggested that perhaps other agencies be sought to implement the culinary program at this facility.

Mr. Moses met with Dean Bernice Brown and Mr. Angelo Cabrera to finalize the recoding of the alarm system. The City will continue to be responsible for three systems--to control the community meeting room, senior escort center and Manager's Office. The college district will be paying for five additional systems for their area. The college staff has added an additional 11 names of campus police to the previous 10 that were mentioned--totalling 21 persons with individual codes. The college staff requested that another system be installed and paid by the City to control the community meeting room and common area (hallways surrounding the community room). After discussion, it was decided that the Manager's Office be controlled under the same system as the Community Meeting Room--to allow for a separate system for the common area. It will cost $3,600 to implement this new system and the City was asked to pay for half of this amount. However, since the college requested to recode the alarm system due to theft, it was decided that they will pay for this. (Mr. Moses explained how the system will work.)

Mr. Moses stated that the Bayview Hunters Point Foundation (BVHPF) is a very comprehensive program in this neighborhood (involving methadone program, employment, etc.) that have been having some difficulty with their funding. This program has over 2,500 staff members and only about 27 (12%) are from this area. Mr. Moses suggested that inquiries be made as to why there are only a few employed from this area and what could be done to assist the BVHPF. Commissioner Palega recommended that the Board President and Director be invited to give an overview and accountability of why there are few employees from this community.

ACTION: Commissioner Richardson moved, seconded by Commissioner Garlington and carried to invite the Board President and Director to meet with the Commission.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Discussion and approval of the Resource Directory was postponed until the next Commission meeting.

Commissioner Ettinger wanted to know the status of the King Pool and its closure. It was his understanding from its staff that the pool was closed for the season.

ACTION: A motion was made by Commissioner Ettinger, seconded by Commissioner Brown and carried to forward a letter requesting the hours of operation at King Pool and its status. (Copy be sent to the General Manager of Department Recreation & Park, Ms. Mary Burns.)

Commissioner Palega suggested that Mr. Moses contact Mr. Joe Robinson, Superintendent of Department of Recreation & Park for clarification.

Commissioner Richardson wanted to know if there has been any news regarding the relocation of the CCSF Applied Sciences & Technology Department and Southeast Campus. Commissioner Palega stated that it is still undetermined as to where the Applied Sciences & Technology Department will be housed, however, the Southeast Campus is still holding classes and is open for business at this site.

Commissioner Madison reported that approximately 400 persons attended the workshop on September 30th held by the Mayor's Citizens Advisory Committee on the Hunters Point Shipyard to review possible land uses at the shipyard. Assemblywoman Barbara Lee held a conference for Northern California Base Closure Conversion on October 13th. The focus of the conference was to determine the needs of communities from Monterey to Sacramento regarding base closures and what the legislation is doing to assist these communities. At that meeting it was announced that Senator Boxer had addressed significant concern for people in this community regarding local hiring for environmental cleanup by including a provision that will permit the Secretary of Defense to authorize the inclusion of local hiring language in contracts that are made by environmental cleanup contractors. Commissioner Madison acknowledged Senator Boxer and Congresswoman Pelosi for their awareness and efforts in bringing this to the administration.

Commissioner Ettinger questioned if there has been discussion of monies for this community resulting in the

base closure of Hunters Point. Commissioner Madison explained that the closure of Hunters Point annex did not result in any significant employment loss because the base had been closed since 1974--the few existing activities will be transferred to other facilities.

The community still suffers from the economic impact of 1974 closure and the exclusion of San Francisco's eligibility for economic planning grant. The Office of Economic Development is ascertaining a proposal to be prepared by Redevelopment Agency for a grant to fund the City for planning related to the closure of Presidio, Treasure Island and Hunters Point.

Commissioner Richardson wanted to know the status of the ongoing negotiations between the Navy and the City regarding the shipyard. Commissioner Madison stated that the City is trying to have the Navy to turn over the property to them at no cost and have the City manage it at no expense or risk to the City. At this point, the holdup in negotiations has to do with the proposed management agreement: "The City to undertake the management of the present civilian tenants and 520 acres of property at the shipyard. If there is no management agreement reached between the City and the Navy for the bulk of the property, it is likely that the present tenants will be evicted and possibility of the community having no access to the property during the course of environmental cleanup. In conclusion, Commissioner Madison stated that there has been no decisions made at this time.

VII. NEW BUSINESS

Commissioner Ettinger reported that CCSF is offering a program in Hazardous Waste Management this year. He suggested that staff be invited to give a presentation on what that class entails and what the opportunities are for people who complete the class. He hopes that it will be offered at this site because eventually, there will be numerous jobs available in that field. Commissioner Palega suggested that Dean Bernice Brown also be invited. Commissioner Madison added that CCSF is offering that class largely resulting from the activities of members of the Southeast Economic Development who brought the idea to their attention. It was his understanding that there are plans for a program at this facility. Commissioner Madison suggested that Mr. Harold Brooks also be invited to give input. Commissioner Palega asked that Dean Brown and the person who is responsible for offering the program at the

Phelan Campus be invited first, and the Commission can later determine if more information is needed from the Southeast Economic Development Committee.

ACTION: Commissioner Ettinger moved, seconded by Commissioner Richardson and carried to invite Dean Brown and the Hazardous Waste Management Instructor to meet with the Commission.

Commissioner Garlington acknowledged the large enrollment of the Custodial Training Program being offered by City at the Southeast Campus.

VIII. PUBLIC COMMENT

Commissioner Madison announced that there will be an open studio of the Hunters Point Shipyard on October 23rd and 24th. Invitations have been mailed for the kickoff breakfast on October 23rd.

IX. ADJOURNMENT

A motion was made by Commissioner Ettinger, seconded by Commissioner Brown and carried for adjournment. The meeting adjourned at 7:10 p.m. The next meeting will be held on Wednesday, October 27, 1993 at 6:00 p.m., in the SECF Community Meeting Room.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ertinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

Wednesday, October 27, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: October 14, 1993

IV. COMMUNICATIONS

V. PRESENTATION: Jack Fusco, Pacific Gas & Electric Plant Manager, S.F. Bay Power Plants

VI. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES:
-Approval of Southeast Sector Resource Directory
-Discussion of Culinary Program

VIII. NEW BUSINESS: Discussion of Rescheduling November Commission Meetings

IX. PUBLIC COMMENT

X. ADJOURNMENT

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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M I N U T E S

WEDNESDAY, OCTOBER 27, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Louise Jones

Others Present: Charles Dunn, Department of Real Estate; Toye Moses, SECF Executive Director; Jack Fusco, Linda Vega, Wil Hardee, Silvia Aldana, Manfred Pleger and Will Durinick, Pacific Gas & Electric Representatives; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Brown and carried to adopt the minutes of October 14, 1993.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Letter to Karen Clopton of BVHP Foundation for Community Improvement requesting a meeting with the Commission.

b) Revised copy of commendation certificate to Willie McDowell as requested by the Commission.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried to approve the revisions as presented.

c) Letter to Mary Burns of Recreation and Park Department requesting a response to the closure of the Martin Luther King Pool and assistance in reopening it.

d) Memorandum from City Attorney Louise Renne, Deputy City Attorneys Burk Delventhal and Randy Riddle highlighting public meeting laws.

e) Summary of Sunshine Ordinance.

f) Estimates of the SECF kitchen area as surveyed by the Bureau of Architectures of DPW.

V. PRESENTATION-JACK FUSCO, PLANT MANAGER OF P G & E BAY POWER PLANTS

Commissioner Palega welcomed the PG&E representatives who were in attendance. Mr. Jack Fusco thanked the Commission for calling this meeting, and introduced the PG&E staff. Brochures were distributed summarizing the various functions of the power plants throughout the City. There are two power plants which generates enough power for the entire state (located in Hunters Point and Potrero Hill). He gave an overview of the power plant site at Hunters Point. They primarily burn natural gas and are in the process of consolidating all the oil into one tank. Mr. Fusco reiterated PG&E's commitment to public safety, safety of personnel and environmental sensitivity. He stated that he is a firm believer in these goals, is committed to them and is committed to open/honest guidelines to employees.

Mr. Manfred Pleger, PG&E Fire/Safety Supervisor displayed slides of the power plant and its responsibilities, public safety program, and some of the hazards throughout the plant. He defined warning symbols, contents in tanks, and the danger of outsiders coming in contact with wires surrounding the area. There was discussion of asbestos, lead paint, cigarette smoke and other chemicals that might affect the community. Mr. Fusco assured the Commission that they are on the abatement program to make the plant safe for its employees, as well as the public. There were questions raised in terms of research being conducted at the site. Mr. Wil Hardee, PG&E Director Area Services stated that there have been readings done and information is available. Commissioner Palega suggested that anyone with concerns of the plant being an unsafe and unhealthy environment to the general public, get in contact with the administration.

Questions of monitoring the odors that surround the plant were mentioned. Mr. Fusco stated that on site, there is no sulfuric acid, toxins or chlorine gases any longer. Their objective is to remove any type of hazardous waste at the plant--hazardous materials are currently stored off-site and disposed/removed within 90 days. There is a hygienist on hand to measure the odor if it is out of the ordinary. There is no discharge into the bay and no impact on the fisheries. Commissioner Palega acknowledged PG&E for their efforts in warning the public and construction of an overpass for those wanting to fish.

Mr. Pleger spoke about the various training on site, e.g. hands-on training for employees with proper protective equipment, fire brigade, etc. There was further discussion of the high voltage on site and its danger when in contact. Mr. Fusco expressed concern in that there has been evidence of unauthorized persons entering the high voltage area trying to steal the copper wiring. Commissioner Palega suggested that taller fences be installed to discourage outsiders from entering the premises. Mr. Hardee responded that this is a consideration, however, the main issue is to apprise the public of the dangers. Commissioner Richardson suggested contacting the news media and Commissioner Garlington suggested sending the information in the PG&E billings.

Mr. Fusco stated that PG&E staff will be happy to go out into the community to show demonstrations. He is available to work with the community in making the site a

safer place. Ms. Linda Vega, PG&E Area Services Manager invited everyone to tour the facility--accommodations of 30 persons per tour. Mr. Fusco stated that about 50 tours are conducted per year with a variety of schools and ages.

An expansion program and the possibility of hiring community residents to patrol the grounds from drive-by shootings was also mentioned.

Mr. Will Durinick, PG&E Safety Chairman, gave a demonstration on the dangers of high voltage contact and transmission distribution safety.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that he attended a conference of the American Public Health Association. He also attended the Sunshine and Brown Act seminar--it was well attended. (Copies of the rised Sunshine Ordinance and Brown Act were distributed to the Commissioner for the record.)
Mr. Moses announced that Commissioner Jones will be honored by the Iota Phi Lambda Sorority on November 13th (article that was in the Sun Reporter was submitted).

Mr. Moses contacted Mr. Joe Robinson regarding the Martin Luther King Pool. Mr. Robinson confirmed that the pool was closed due to renovation requirements and it might take some time.

ACTION: A motion was made by Commissioner Brown, seconded by Commissioner Garlington and carried to accept the Executive Director's report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

Approval of Southeast Sector Resource Directory.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Brown and carried to approve the directory as printed.

Discussion of Culinary Program. Commissioner Palega asked that this item be deferred. (Estimates of kitchen area, as requested by Commission, were submitted for review.)

VIII. NEW BUSINESS

Discussion of Rescheduling November Commission Meetings. Mr. Moses stated that November 11th, the date of regular Commission meeting, is a national holiday and November 24th is the day before Thanksgiving. He suggested that the Commission change their first meeting of the month to the ninth (9th) and their second meeting to the twenty-third (23rd).

ACTION: Commissioner Ettinger moved, seconded by Commissioner Garlington and carried to change November meeting dates to the 9th and 23rd.

IX. PUBLIC COMMENT

Commissioner Palega reported that he, along with other commission chairpersons met with the Mayor on October 23rd to review the Mayor's "21 month review plan since the Mayor has been in office". It was mentioned that the Mayor is willing to work with commissions on any legitimate endeavors, such as community improvement, etc. He was informed that his line of communication was not available to the commissions. In response, the Mayor stated that he will open the line for any concerns that the commissions might have.

X. ADJOURNMENT

A motion was made by Commissioner Brown, seconded by Commissioner Garlington and carried for adjournment. The meeting adjourned at 7:45 p.m. The next meeting will be held on Tuesday, November 9, 1993 at 6:00 p.m., in the SECF Community Meeting Room.

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Bobbrie Brown
Vice President

Matt Ertinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

Tuesday, November 9, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: October 27, 1993

IV. COMMUNICATIONS

V. PRESENTATIONS:

-Alma Robinson, Executive Director of California Lawyers for the Arts

-Bernice Brown, Dean of CCSF Southeast Campus

VI. REPORT: Toye Moses, Executive Director of Southeast Community Facility Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Tuesday, November 23, 1993.

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

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5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

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6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

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Louise C. Jones
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Linda Richardson

MINUTES

THURSDAY, NOVEMBER 9, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Matt Ettinger

Others Present: Toye Moses, SECF Executive Director; Alma Robinson, California Lawyers for the Arts; Devorah Major, Arts and Community Development Project; Pierre Thiry, Hazardous Waste Management; and Liz Palega, Secretary, CCSF/ SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Madison and carried to adopt the minutes of October 27, 1993.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Letter to Dean Bernice Brown requesting a meeting with the Commission and Pierre Thiry concerning the Hazardous Waste Management Program.

b) SECF Community Meeting Room monthly schedule of activities.

V. PRESENTATIONS

ALMA ROBINSON, EXECUTIVE DIRECTOR, CALIFORNIA LAWYERS FOR THE ARTS

Ms. Alma Robinson distributed a summary of the Arts and Community Development Project (ACDP). The California Lawyers for the Arts (CLA) organization not only provides services for 3,000 artists throughout the state, but also on a national level. They have been working with the youth and businesses in the shipyard for about a year. The arts is an important activity in San Francisco, but many of the BVHP residents do not have the opportunities, access or training for the administrative or artistic jobs available. One out of 11 jobs in the City is arts related. Unless a person has the training and artistic skills for this field, it is very difficult to get into these types of opportunities. Because the shipyard is going to be expanding, they have been exploring various types of job training activities involving the arts.

The ACDP is a two-part project, funded by the Mayor's Office of Community Development and the Mayor's Office of Children, Youth & Their Families (Prop "J' funds). During the summer, a coordinated effort was made with SFUSD and YCD for the placement of 45 teenagers with 17 art organizations. There was a long list of goals that the youth were exposed to, e.g. job experience, negotiations and communication skills training, etc. Other activities are being explored, such as mentorship, job development, fundraising, etc. This grant is used to increase the community development potential of the arts by means of locating resources to provide training opportunities.

Commissioner Palega asked whether efforts have been made to recruit the involvement of local talent in this community;

and are these artists receiving communication regarding various grants available through the Arts Commission and other agencies? Ms. Robinson replied that some local talents were interviewed--about 35 businesses, including newspaper, stores, shops and shipyard artists; there was a great response. Commissioner Palega asked what effort is being made to assist with the cleanup of the shipyard for these artists? Ms. Robinson responded that there is a tremendous concern, however, it is unknown to what extent the property is damaged.

Commissioner Garlington wanted to know what type of outreach has been done to obtain community participation in this project? Ms. Robinson replied that extensive outreach was done through YCD and SFUSD. They would like to keep the interest of the school age children in the arts.

Commissioner Richardson commended Ms. Robinson on her efforts and wanted assurance that the children in this area will have an opportunity to participate in this program. Ms. Robinson noted that their organization is not a job training organization. Their role is to research what resources can be put together to benefit the arts and this community. This program is more of a demonstration (used as an example so that job training agencies can participate). Commissioner Jones requested additional information for dissemination to public schools.

Ms. Robinson introduced Ms. Devorah Major who is the consultant for the ACDP. Ms. Major reported that there was an interest form designed for distribution with applications at YCD inquiring if children wanted to complete the art survey; three-fourths of the children completed the survey. The applications were reviewed for where the experience of these children were and attempts were made to access agencies close to their field of interest. Everyone that were assigned were not placed, but those who completed the registration process were placed with an agency.

Commissioner Richardson questioned whether the children who were not selected have an opportunity in the future to be considered. Ms. Major stated that they are trying to setup networking between agencies and follow-up through the application process in terms of where the children's talent and interest lay. There is a great demand and more providers/resources are needed.

Commissioner Palega thanked Ms. Robinson and Ms. Major for their presentation and extended the Commission's assistance.

Ms. Robinson requested a letter of support for the continuation of the Arts and Community Development Project--to be included in her annual report.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried to forward a letter of support to the California Lawyers for the Arts on behalf of Ms. Robinson and the project.

PIERRE THIRY, INSTRUCTOR, HAZARDOUS WASTE MANAGEMENT PROGRAM

Mr. Pierre Thiry reported that for the past year and a half, he has been responsible for learning and introducing training in the Hazardous Waste Management Program at CCSF. This is a certificated (credited) program consisting of six courses (flyers were distributed). Mr. Thiry explained the requirements and courses entailed in the program.

At present, there are two classes being held at the Phelan Campus with 31 students enrolled. For the first year outreach was done through community meetings and high schools. It is envisioned that training will be done at other campuses and they have committed to a proposal for training at the Southeast Campus or at the shipyard. They have been working hard in making the program available to the communities of San Francisco and this site is a consideration for expansion of the program. They are in the beginning stages and welcome suggestions.

Commissioner Richardson remarked that there is a great need and demand in getting BVHP residents involved in this program. She questioned how the college can assure that BVHP residents will participate? Mr. Thiry responded that their responsibility is to build a reputable program; and at the same time, they have to make themselves available to serve as an educational community. This is a learning experience and Mr. Thiry hopes that during his training process, instructors will be hired for the program. If there is an interest in introductory jobs at this site (recruitment of 60-70 students), it is possible to start a program in January. The priority is establishing the program, publicizing it and then expanding it. Commissioner Richardson suggested that a task force be established to assist in the recruitment process.

ACTION: Commissioner Richardson moved, seconded by Commissioner Jones and carried to form a task force to work with Mr. Thiry in acquiring community participation for the Hazardous Waste Management Program.

Commissioner Richardson was appointed to chair the task force. Mr. Thiry was delighted in the Commission's decision to assist with recruitment and looks forward to working with the task force.

Mr. Moses wanted to know the ethnic stats of trainees in the current class. Mr. Thiry reported that after mid-term there were 29 students: 5 African-Americans, 10 Caucasians, 11 Asians and 3 Hispanics (21 males and 8 females). Their objective is to gain the interest of youth in high schools.

Mr. Moses wanted to know the opportunities of employment after completion of the program. Mr. Thiry stated that the majority of employees in the environmental field have bachelor degrees and are caucasian. A lot of the environmental jobs do not necessarily require a bachelor degree. There is not an identifiable job description, so with the grant they received from S.F. State, they are marketing the technician. They are arranging with EPA or private firms to contract jobs to introduce this field. Discussions have been made with S.F. State, Hayward State and Sonoma State universities of the possibilities of achieving a bachelor degree for those wanting to excel in the field.

Commissioner Madison remarked that advisory committees are powerful tools in placing graduates with industries. He wanted to know the type of representation in the program. Mr. Thiry replied that there are representatives from the Environmental Protection Agency (EPA), Department of Health Services, Waste Management, S.F. State, U.C. Berkeley and other industries. Commissioner Madison suggested that Mr. Thiry forward a letter to the Mayor's Citizens Advisory Committee on the Shipyard requesting representation, and contacting the agency that will be contracting the shipyard cleanup to participate in the advisory committee. Commissioner Richardson asked that the Commission be placed on the mailing list.

Commissioner Palega thanked Mr. Thiry for his presentation and meeting with the Commission.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that he has been busy with the business of the budget and projections for next year.

Mr. Millard Larkin, who is coordinating the project for high risk youth city-wide ($500,000 allocated for BVHP and

$500,000 for Western Addition), has hired 20 youth from this community. One youth is currently working at the Clean Water Program and two additional have been referred from the Mayor's Office of Youth and Employment. Commissioner Palega questioned the assignments of the other 17 youth.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried to invite Mr. Millard Larkin for an update of the program and the stats of the other 17 high-risk youth.

Mr. Moses attended a meeting hosted by the Potrero Police Station. Mr. Moses reported on the excellent presentation made by the Police Captain and suggested that he be invited to make a report to the Commission.

ACTION: Commissioner Garlington moved, seconded by Commissioner Richardson and carried to request a meeting with the Captain during the first part of the year.

Mr. Moses reported that he contacted Ms. Bernice Brown, Dean of CCSF Southeast Campus for confirmation of meeting and was informed that she would not be able to attend. He also contacted Ms. Mary Burns, General Manager of Recreation & Park Department regarding the Martin Luther King Pool and was informed that due to budget cuts, the pool will be open three months of the year and closed the other nine months. Mr. Moses suggested that Mr. Joel Robinson, Superintendent of Recreation and Park Department be invited to meet with the Commission.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Jones and carried to request that Mr. Joel Robinson meet with the Commission to explain the closure of the Martin Luther King Pool.

A follow-up call was made to Ms. Karen Clopton, President of the Bayview Hunters Point Foundation regarding a meeting with the Commission--a response will be forthcoming soon.

ACTION: A motion was made by Commissioner Jones, seconded by Commissioner Garlington and carried to accept the Executive Director's report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

Commissioner Richardson reported that she was contacted by concerned citizens who wanted clarification of a report in

the S.F. Independent relating to the toxic level in the shipyard and remarks made by Commissioner Madison.

Commissioner Madison stated that he did not recommend that the toxic level not be studied at the shipyard. He further clarified that there are three standards in which the shipyard could be cleaned: industrial, commercial or residential (cleaning from one higher level to the next would entail more money and a longer cleanup process). If the City and community determines that they will not accept the shipyard unless it is cleaned up to a residential standard, it may take as long as 20 years. An industrial or commercial standard does not mean that there is a risk to the health of people who are working on the property or residing in that vicinity. It means that there will not be playgrounds, schools, residences or the kinds of facilities that might have people (children) in contact with the soil. However, if businesses are housed there, there most likely would not be children exposed to residual contamination from the soil.

Commissioner Madison believed that there is a misunderstanding about cleaning up to industrial standards. The property does need to be cleaned up to the point where the surface is safe for people to be around, but not for certain types of activities. This community is faced with choices as to how soon the property will be ready for use and how clean it will be--which is a very critical choice.

Commissioner Richardson expressed concern in the radioactivity and hazardous toxic waste that exist in the shipyard; and the importance of the property thoroughly cleaned. Commissioner Garlington noted that the Citizens Advisory Committee on the Shipyard have regular meetings to discuss these issues, and concerned citizens should attend.

Commissioner Madison added that the Environmental Protection Agency has made available to community organizations a technical assistance grant to hire an independent consultant--to provide the community with documents that are generated regarding the cleanup process. To date, the Bayview Hunters Point Homeowners and Residents Association (organization responsible for grant) has not selected a consultant.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried to send a letter to the BVHP Homeowners and Residents Association expressing concern about the technical assistance grant.

Mr. Moses noted that a meeting has been scheduled for November 10th, 6:00 p.m. at the SECF Community Meeting Room to discuss the technical assistance grant.

Mr. Moses reported that Ms. Cynthia Selmar has been reinstated at the Southeast Health Center and has expressed her appreciation to the Commission for their support.

VIII. NEW BUSINESS

Commissioner Richardson recommended that a letter or card of condolence be sent to the widow and family of Mr. George Newkirk who recently deceased.

ACTION: Commissioner Garlington moved, seconded by Commissioner Richardson and carried to send the above condolences on behalf of the Commission.

IX. PUBLIC COMMENT

Mr. Moses reminded the Commission that the next meeting will be on Tuesday, November 23rd.

X. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Garlington and carried for adjournment. The meeting adjourned at 7:35 p.m. The next meeting will be held on Tuesday, November 23, 1993 at 6:00 p.m., in the SECF Community Meeting Room.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Scott Madison
Linda Richardson

NOTICE OF MEETING

Tuesday, November 23, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

* * NO SMOKING DURING COMMISSION MEETING * *

A G E N D A

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: NOVEMBER 9, 1993

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of Southeast Community Facility Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, December 9, 1993.

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DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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MINUTES

TUESDAY, NOVEMBER 23, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Scott Madison

Others Present: Charles Dunn, Department of Real Estate; Alex Pitcher, Manager, Public Affairs, CWE; Toye Moses, SECF Executive Director; Bernice Brown, Dean, CCSF Southeast Campus; Sam Lawson, Executive Director, Christmas in April; Lloyd Jones, resident; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

Minutes of November 9, 1993 were unavailable for adoption. Drafts of November 9th & 23rd meetings will be available at the next Commission meeting for approval or amendments (change in procedure according to Sunshine Ordinance).

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Letter from the General Manager of Recreation & Park Department, Mary Burns recommending that the Commission meet with the Superintendent, Joel Robinson. Confirmation was received that Mr. Robinson will attend the December 9th meeting to discuss the closure of the Martin Luther King Pool.

b) Flyer from CCSF announcing the Voc Ed Road Show on Wednesday, December 1st, SECF Community Room, 10:30-12:30 p.m. and 6:30-8:30 p.m.

c) Invitation from Delinquency Prevention Commission to the presentation of the 1993 Outstanding Youth & Agency Awards Ceremony on Tuesday, December 7th, War Memorial Building, 5:30-7:30 p.m.

d) Letter from the Secretary informing the Commission that she will take a personal leave of absence from her duties with the Commission for a period of three months, effective January thru March, 1994.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that he has been spending a lot of time working on the budget for next fiscal year.

ACTION: A motion was made by Commissioner Jones, seconded by Commissioner Brown and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Commissioner Palega acknowledged Mr. Alex Pitcher at the meeting and was appreciative that he was able to attend. Mr. Pitcher explained that the City had a new ruling which started in July of this year--preventing City Managers from receiving overtime pay. Mr. Pitcher has discussed this with Mr. Todd Cockburn and arrangements have been made. Mr. Pitcher thanked the Commission for their letter of support on his behalf.

VII. NEW BUSINESS

Sam Lawson, Executive Director, Christmas In April
Commissioner Palega introduced Mr. Sam Lawson and stated that he had attended the Christmas in April kick-off ceremony. Mr. Lawson thanked the Commission for giving him the opportunity to meet with them. He distributed brochure and newsletter describing work accomplished by the program and the great response of volunteers.

Mr. Lawson reported that "Christmas in April" is a volunteer program to repair and renovate owner-occupied homes, non-profit facilities and public agency buildings. This will be their fifth year in San Francisco and third year in BVHP. Two years ago, about 400 volunteers participated in the renovation of the Jedediah Smith site (Adult Day Health Care Center and Grace Child Development Center). This past year, about 300 volunteers worked at the Bret Harte School and about 200 in residences throughout BVHP. Most of the volunteers who worked at the Bret Harte site were parents of the students. This program engages people in the lives of others; it not only improves the lives of the people they work with, but also their own.

About 1,200 persons worked throughout BVHP and next year they plan to work on 20 individual homes and several non-profit facilities in this area. Mr. Lawson requested support of the program from the Commission. He asked for their assistance in apprising eligible citizens (low-income, elderly and disabled) of the program and its services; and to identify residents who need this type of help. Also, that the Commission become volunteers and make suggestions regarding things they desire to be accomplished in this community.

Commissioner Garlington questioned if the volunteers were supervised because many seniors are afraid of strangers and should be informed of who to allow in their homes. Mr. Lawson replied that the volunteers are supervised and each project is adopted and sponsored by an organization. Commissioner Garlington noted that YCD offers a program similar to this and was concerned that this might be a duplication of programs. Mr. Lawson stated that YCD focuses on environmental safety, e.g. locks, windows, etc.

Commissioner Garlington wanted to know the status of low-income to be eligible for this program. Mr. Lawson explained the qualifications and criteria for applicants.

Commissioner Richardson commended Mr. Lawson on his efforts and wanted to know if the program will be extended to renovate vacant buildings to accommodate the homelessness in San Francisco. Mr. Lawson replied that the volunteers have built a skills center to train the homelessness. If there is an agency that addresses the issue of the homelessness (provides services and shelter for them), volunteers can be made available to renovate the facility to house the homeless.

Commissioner Palega recommended that a letter of support be sent on behalf of the "Christmas in April" project.

ACTION: Commissioner Jones moved, seconded by Commissioner Richardson and carried to forward the above letter to Mr. Sam Lawson.

Bernice Brown, Dean, CCSF Southeast Campus

Ms. Bernice Brown thanked the Commission for the invitation to meet again and apologized for being unable to make the last meeting.

Dean Brown reported that during the Spring semester, they will be offering two classes geared towards preparing individuals to work in positions of Front Office Clerk or Hotel Management. This seems to be the first step in the realization of instituting the Hotel/Restaurant Management Program at this site. The emphasis will be on the registration, admissions aspect of hotel management. According to statistical research, it is a high demand position, and given the number of hotels in the city, it should be one that trainees can be employed quickly.

The Southeast Campus will continue to offer Saturday and evening classes in the Spring semester. Southeast Campus is still the only campus of the eight existing CCSF campuses that offers Saturday classes. Dean Brown anticipates offering summer classes and requested help in recruiting students and distributing schedules. Copies of the spring schedule will be inserted in the S.F. Independent Newspaper sometime before the Christmas break (brochures are available for circulation).

Dean Brown expressed her appreciation to Mr. Pitcher and Mr. Moses who have been extremely cooperative in helping the college manage the logistical aspect of the joint use of this facility, such as the burglar alarm system that was installed to reduce the number of access and exploring ways to further secure the facility.

This year, the custodial training was the largest series of classes held at this site--averaging about 60 unduplicated students enrolled in each of the three different sections of the program. There is a high demand for this training and a new series of courses is scheduled for the Spring semester.

The job faire that was held at this facility was very successful. Several of the companies who participated in the event accepted applications from students. They have indicated that in their relationship with other phases of the community, they will try to encourage people to take classes at this facility.

Dean Brown stated that she was still open for comments and suggestions that would further enhance the educational experience and increase their cooperative relationship.

Commissioner Richardson asked what the Commission can do to assist with the recruitment of residents in this area--suggested an open house. Dean Brown noted that there is one district person who is responsible for public relations for all eight campuses. A postcard advertising all the campuses was mailed for the Spring semester.

Mr. Moses stated that one of the major problems in attracting students to this facility was that the courses were unappealing--has this changed? Dean Brown replied that when she arrived, the course schedule had already been established. She did not have a sense of what the community demands, however, students have expressed an interest in more credited courses. In the Spring semester new courses will be offered, such as Beginning French with focus on the French speaking African-American; African-Americans in Anthropology; Advanced Computer classes (Lotus 1-2-3, Excel, etc.). There is not adequate feed-back whether or not Southeast Campus is offering the variety of courses to meet the needs of the community.

Commissioner Garlington suggested that perhaps another mass meeting be scheduled and survey conducted. During the open forum, the community can give testimony and ask questions to college representatives, as done previously.

Dean Brown reported that there is a program through Private Industry Council (PIC) consisting of 25 participants who are being compensated for clerical skills. They will try to include a copy of the course schedule with the welfare checks to encourage recipients

to enroll. Dean Brown noted that enrollment at the Phelan and other campuses have dropped considerably. Commissioner Palega stated that this is mainly due to the economy and people unable to afford the tuition fees.

Mr. Pitcher wanted to know the status of the trades programs moving to Evans Street. Dean Brown believes that there is still an effort underway to acquire enough funds to lease the Evans building for consolidation of all the vocational programs; however, it is her understanding that it will not have a major affect on the educational program taking place at this facility. It was initially discussed to relocate all the programs to 1440 Evans Street, however, there has been no further mention of this.

Mr. Moses questioned the number of African-American instructors at this site. Dean Brown stated that there are African-American instructors and counselors here. Some full-time faculty teach at other sites also.

Dean Brown reported that about two weeks ago, they started a GED course at the Sunnydale projects with an enrollment of 40 students--the course will run through the middle of January. There has been a problem with transportation and a shuttle is needed to transport students to the various sites. Dean Brown requested assistance in this matter.

Commissioner Palega thanked Dean Brown for her report and extended the Commission's assistance.

VIII. PUBLIC COMMENT

Mr. Moses announced that the Bayview Hunters Point Foundation has responded and the President, Ms. Karen Clopton will not be able to meet with the Commission; however, she has referred the Vice President, Dr. Wayzel Fuller to meet with the Commission at the next meeting.

IX. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Ettinger and carried for adjournment. The meeting adjourned at 7:00 p.m. The next meeting will be held on Thursday, December 9, 1993 at 6:00 p.m., in the SECF Community Meeting Room.

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CITY and COUNTY of SAN FRANCISCO

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Toye Moses
Executive Director

ululagi Palega
resident

obbrie Brown
ice President

latt Ettinger
thel Garllington
ouise C. Jones
cott Madison
inda Richardson

NOTICE OF MEETING

Thursday, December 9, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: November 9 & 23, 1993

IV. COMMUNICATIONS

V. PRESENTATIONS:

-Joel Robinson, Superintendent of Recreation, S.F. Recreation & Park Department

-Wayzel Fuller, Vice Chairperson, Bayview-Hunter's Point Foundation for Community Improvement

VI. REPORT: Toye Moses, Executive Director of Southeast Community Facility Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, December 22, 1993.

0 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

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5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

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   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

ANNOUNCEMENT!!!ANNOUNCEMENT!!!ANNOUNCEMENT!!!

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

invites

Mr. Joel Robinson
Superintendent of Recreation
San Francisco Recreation and Park Department

to speak on

the Closure of Martin Luther King Pool on Third Street

Thursday, December 9, 1993

6:00 PM

Southeast Community Facility
Community Meeting Room
1800 Oakdale Avenue
San Francisco

DO NOT
miss this opportunity to hear what is going on in your community.

INVITE YOUR FRIENDS AND NEIGHBORS!!!

Please park your car on the street. Do not park in the college parking lot. For more information, please call Toye Moses, Executive Director, Southeast Community Facility Commission at 431-9430.

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Vice President

Matt Ertinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

THURSDAY, DECEMBER 9, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Louise Jones

Others Present: Charles Dunn, Department of Real Estate; Alex Pitcher, Manager, Public Affairs, CWE; Toye Moses, SECF Executive Director; Joel Robinson, Superintendent of Recreation & Park Department; Wayzel Fuller, Kim Shine, James McElroy, Joycelayne Jordan, Alfreeda Nesbitt, Damone Hale and Austin Thompson, BVHP Foundation for Community Improvement; Kasiaa Thomas, Elizabeth Thomas, Barbara Patterson, Katherine Ford, Nicole Ford, Katherine Brown and Cleve McKinney, CCSF Southeast Campus; Curtis Warren, SECF Custodian; Agnes Zarate and Molly Wood, residents; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Richardson, seconded by Commissioner Garlington and carried to approve the minutes of November 9, 1993. A motion was made by Commissioner Richardson, seconded by Commissioner Madison and carried to approve the minutes of November 23, 1993.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) SECF Community Meeting Room monthly schedule of activities for December 1-31, 1993.

Commissioner Madison remarked that it was reported to him that there were graffiti on the walls and lavatories were thrashed during the past weekend event. Commissioner Brown suggested that the Facility Committee convene and report back regarding this issue. Commissioner Palega clarified that he had checked the area prior to the weekend event and the graffiti was already on the walls. The custodian on-hand was instructed to clean this before the weekend event.

Commissioner Palega noted that there are school activities taking place during the week which there is no control over; and it would be unfair for certain individuals to select certain populations to blame this on. Mr. Moses confirmed that the graffiti was brought to his attention before the weekend and it is difficult to pinpoint persons responsible. Commissioner Palega concluded that this type of reporting should be forwarded to staff and not individual Commissioners. The person(s) responsible for reporting such incidents should go through protocol and if they do not want to reveal this to staff, then they should stop needlepicking individual groups.

b) Letter to Joel Robinson of Recreation and Park Department inviting him to meet with the Commission.

V. PRESENTATIONS

JOEL ROBINSON, SUPERINTENDENT OF RECREATION & PARK DEPT.

Mr. Joel Robinson distributed information regarding the Martin Luther King Pool located on Third Street. He was

asked to make a presentation on the conditions and status of the King Pool. Many community persons have noticed that the King Pool is not currently in operation; and there are several reasons for this--mainly the condition of the building. During the last budget process, Recreation & Park Department (RPD), particularly the aquatic section, suffered severe budgetary reductions. Out of a $2 million aquatic budget, they were cut approximately $500,000.

A directive action came from the Mayor's Office that King Pool and Coffman Pool located in Visitacion Valley were to operate as one--Coffman Pool would be open nine months out of the year and King Pool three months. King Pool would open during the summer months and Coffman Pool the remaining months because Coffman Pool is used by SFUSD. The Mayor's Office will not support two pools in neighboring communities.

Subsequent to the directions of the Mayor's Office, about the end of the summer of 1993, it was noticed that there were some damages to the structural integrity of King Pool; therefore, it was closed from operation until the repairs are done. The King Pool was initially built as an outdoor facility and it was not designed as an indoor pool. The incident of two young men drowning there in the early 70's is when the City took action and had the pool enclosed. The enclosure of the pool was poorly designed and there are structural flaws, mainly roof leaks.

The report submitted by the Bureau of Engineering lists three alternatives and estimated construction cost for each alternative:

a) Remove the roof structure and return it to an outdoor facility (estimated cost of $115,700)--unreasonable alternative.

b) Remove the roof, correct the pitch in the roof, correct the heating and ventilating systems (estimated cost of $571,800)--recommended alternative.

c) Patch the roof by making minor cosmetic repairs to stop the water leakage and repair damages superficially (estimated cost of $387,000)--unacceptable alternative.

Estimated construction schedule for Alternative "B" is 6 months, however, it will take another 6 months for the design and planning schedule (at least 1 year before

completion). Mr. Robinson personally estimates and realistically projects that it will take 18 months to 2 years before the pool will be open. RPD has a plan of attempting to secure the funds through the "Open Space Program" (from a project that is funded but is not currently under construction or currently being planned for construction, reallocate it to the King Pool project, request funds for this project and when available, replace the monies in the other project).

In January 1994, RPD plans to submit a request of the above to the Open Space Advisory Committee and if approved, the design phase will start in February or March--completion about one and a half to two years later (late 1995 or early 1996).

Commissioner Palega asked whether or not consideration has been given to equal time between Coffman and King pools during the interim period? Has there been discussion of perhaps channeling some of the SFUSD activities to King Pool? There are many BVHP residents who could utilize the King Pool; and even though Visitacion Valley is a neighboring community, it might be difficult getting BVHP residents to use the Coffman Pool. Mr. Robinson stated that presently, King Pool is probably unsafe to use until the repairs are done because there are some dry rot damages to the beams supporting the building. At present, the structural integrity of the building is in question and it is probably not in the public's best interest to occupy the building until repairs are made.

Commissioner Garlington questioned the inspectors who approved the roof during the time it was installed. Mr. Robinson stated that this is the reason that Alternative "B" was recommended, so that the roof could be installed properly to avoid this problem from recurring in the future.

Commissioner Madison wanted to know if it is the long-range intention of RPD to operate the King Pool only 3 months of the year, and if that is the intention, why not remove the roof since it is during the summer months? Mr. Robinson replied that removing the roof is unreasonable because of the liability factor involved and problems that this could create.

Mr. Robinson requested support from the Commission and community by demanding from the Mayor's Office to restore the monies to operate the pool year-round and making the necessary repairs immediately. There is a demand and need

for the pool to open year-round and RPD would like to operate the pool with sufficient funding.

Commissioner Ettinger requested that staff research the directive from the Board of Supervisors regarding this issue. It was his understanding that the Board of Supervisors never intended for King Pool to close and that they directed all pools to remain open. Also, acquire the language that the Board of Supervisors used for this specific issue. Mr. Robinson explained that the Board of Supervisors did not want any pools closed completely--to technically meet this directive, this is why the Coffman and King pools are open 3 and 9 months of the year. Even though this directive of not completely closing the pools was made, no monies were restored and the budget was cut.

Commissioner Garlington questioned how often the pool facilities are inspected for the King Pool to be in such poor condition? Mr. Robinson replied that there are monthly inspections, but the structural integrity inspection is done once a year. It was known that the King Pool had water leaks, however, there were no monies to make repairs.

Commissioner Madison noticed in the past year that admission rates for using the pools have gone up and usage has dropped drastically. He felt that it would be in RPD's best interest to explore: The fares so not to discourage people from swimming; and the promotion of using the pool by advertising and scheduling programs/ activities. This could assist with increasing the usage and revenues of the pools. The pools are underutilized because they are expensive and no effort is being made to attract the public to these facilities.

Mr. Robinson agreed, however, the revenues generated from the pools do not remain with them. RPD has made some tangible efforts in trying to increase the attendance at the pools, but from last year's budget cuts, the schedule had to be changed. Until RPD can convince the Mayor's Office that all the revenues should remain with the aquatic section as a whole or even part of it so that programs can be added or maintained, all their efforts are useless. This would not require a charter amendment--just a statement from the Mayor stating such.

Commissioner Ettinger stated that in 1992-93, the Open Space Advisory Committee allocated $200,000 to be spent on upgrades at the Bayview Playground. He questioned why, if there were periodic inspections of the King Pool facility,

the monies were not reallocated to the structure of the building as opposed to upgrades to the playground. Commissioner Ettinger noted that the deadline for requests of funds from the Open Space Advisory Committee was October 30th.

Mr. Robinson clarified that the deadline of October 30th is for requesting of funds for new projects. Their request in January will be to reallocate funds that have been appropriated and to return the funds when available. The project that the money is being borrowed from does not have sufficient funding to implement the at present and is seeking further funding.

Mr. Robinson further stated that in terms of the long-range scenario regarding King Pool, it has been known for about 2 years that there are heating/ventilating problems--not structural problems. There were never funds identified to correct the problems and the funds for the playground are two separate projects. The community was instrumental in making that request for the playground upgrades. It could have been suggested that the monies allocated to the playground be transferred to the pool, however, at that time the community wanted the playground rehabilitated.

Commissioner Ettinger disagreed because he was a part of that group that made the original request to King Pool for exterior bathrooms--not for the playground. Commissioner Ettinger questioned which meeting did the community convene to decide on upgrading the playground? Mr. Robinson stated that there are monies for the King Pool restrooms available and waiting, however, there is a design hang-up because it was determined that the restrooms had to be available for outside access even when the building was closed--it is unknown if that design has been completed.

Commissioner Ettinger wanted to know the cost of the playground equipment. Mr. Robinson replied that it was about $150-200 thousand. Commissioner Ettinger suggested that information be obtained from the Open Space Advisory Committee regarding which funds were allocated and available.

Mr. Moses expressed concern of where the youth are expected to go during the summer months, lack of recreational activities, and increase in crime. Mr. Robinson stated that he had no options in terms of the pool situation, other than going to the Coffman Pool or

exploring other recreational activities. Mr. Moses suggested that means be provided to transport people to pool facilities at various times. Mr. Robinson will attempt to explore this possibility.

Commissioner Palega stated that when the Commission met with Mr. Robinson previously, they were pretty much assured that every avenue and alternative will be explored to keep the King Pool open, but it is currently closed. He asked that Mr. Robinson keep the Commission and community-at-large apprised of his plans regarding the pool situation and when support is needed.

Ms. Molly Wood expressed concern that in the last few years, seemingly, there is a conscious effort to not keep consistent hours at the King Pool--hours were erratic, without notices to inform the public of changes. Facilities at other communities were well maintained and sufficiently staffed.

Mr. Robinson stated that when the issue of the pools were discussed at City Hall level (to determine what the pools will receive, which ones will open or close, etc.), persons who showed up to support their facilities and the ones who screamed the loudest were heard. There were notices posted at every pool site requesting support for the RPD, particularly the aquatic section. Also, the King Pool Director went door-to-door requesting support at that meeting. Ms. Wood noted that the King Pool has mostly children and other pools have more adult population--no notices were circulated in this area of such meetings.

Commissioner Madison added that it is really important that concerned persons organize, get to know those involved in the same issue, contact the Board of Supervisors and meet with them--if the issue is important enough, lobbying will have to be done to get City Official attention.

Commissioner Palega asked that Mr. Robinson apprise the Commission of what is needed to get the King Pool reopen, such as circulating notices to the community of meetings--this is definitely a concern.

Mr. Pitcher reported that it will cost approximately $500-700 thousand to renovate the pool and the operation maintenance and staffing costs were probably removed from the budget. He suggested that sometime in the near future, the Commission could call a mass meeting for community persons and place on agenda to discuss the King Pool--with

full community participation. Mr. Robinson offered to establish a small scenario for the community to adhere. Commissioner Palega asked that Mr. Robinson forward to Mr. Moses a couple of alternate dates for the meeting with ample time to disseminate notices to the community.

Commissioner Garlington expressed concern that she did not receive the notices of the pool meetings and that many BVHP residents do not receive notices until it is too late. She wanted to know what efforts are the RPD staff making in terms of this issue? Commissioner Garlington urged that everyone work together in this effort of trying to reopen the King Pool.

Mr. Pitcher acknowledged Mr. Robinson on the difficult task he is doing, taking into consideration the budget cuts that all City departments are experiencing.

Commissioner Palega thanked Mr. Robinson for his presentation and looks forward to meeting with him in the near future.

WAYZEL FULLER, VICE CHAIRPERSON, BAYVIEW-HUNTER'S POINT FOUNDATION FOR COMMUNITY IMPROVEMENT

Dr. Wayzel Fuller stated that she was representing the BVHP Foundation on behalf of Ms. Karen Clopton, Chairperson who was unable to attend. She gave a brief overview of the program.

Dr. Fuller reported that the BVHP Foundation was created to address the needs of the Bayview Hunters Point community. It has been in this community for over 20 years consisting of numerous programs: Community Defender Program; Substance Abuse Program/Services; Mental Health Services; Youth Services; AIDS Services/Research; Critical Incidence/Response Team (CIRT); Teen Project, etc.

There are 204 employees consisting of: 122 African Americans; 9 Asians; 13 Hispanics; 16 American Indians; and 40 Caucasians. Thirty-two percent of the employees are residents of BVHP and 80% have degrees or special training to administer services.

Mr. Austin Thompson, Chief Executive Officer of the BVHP Foundation thanked the Commissioners for the continued support the BVHP Foundation has received from the Commission and various other organizations throughout BVHP. The BVHP Foundation grew out of BVHP's need in

terms of problems and it was started by Mr. Peewee Mitchell. Mr. Thompson introduced staff members: Mr. Damone Hale, Community Defender Program; Ms. Alfreeda Nesbitt, Program Director for Substance Abuse Services; Ms. Joycelayne Jordan, Program Director for CIRT; Mr. James McElroy, Program Director; and Ms. Kim Shine, Personnel Director.

Mr. Thompson stated that there is a lot that needs to be done in the community and those areas that are reflected in the programs only came about out of needs identified by this community. The foundation has attempted to expand programs by recognizing the need of dealing with economic help--providing some type of institutional change so that citizens can survive. They have recently consolidated all their youth services/programs to 5815 Third Street and they plan to house a Youth Entrepreneurial Program designed to acquaint young people with the world of work and to provide opportunities for them to go into business (to learn what is required in terms of business plans and other kinds of mentorships with existing businesses in this community and various other corporations).

The BVHP Foundation is continuously attempting to address the needs of this community, as the community defines those needs. An important factor of the entrepreneurial effort is that not only does it focus on the youth, but it also is designed to give respect to those members of the community who have been in businesses for years, who have managed to remain open and seldom get recognized economically and otherwise--to become role models for the youth, such as Sam Jordan and Wayland Fuller who are charter members in the establishment of this foundation. They are approaching the private sector primarily and the public sector to assist with the implementation of this project.

The BVHP Foundation, after 20 years, does not have a building of its own. Mr. Thompson hopes that in future discussions about the growth, redevelopment or any changes that are going to take place in this community--to give some consideration to continuing to support the foundation by making sure that it is a part of those discussions in terms of having a permanent residence. Commissioner Garlington agreed with the concept of locating a permanent residence for the foundation.

Mr. Pitcher gave an overview of his affiliation with the foundation and its members during the initial implementation of the program. During the planning stages for the Board of Directors for all the corporations that were

established, it was specified that 51% of all the Board of Directors will be from the BVHP community; 100% of all the employees for each of the community programs developed here would come from this community; and if there were positions in those programs that BVHP residents were unqualified to fill, outside persons would be hired on a temporary basis until BVHP community persons were trained to fill those positions.

Mr. Pitcher commended the administration and staff on their work, however, he expressed concern in that the unemployment rate in BVHP is the highest city-wide and this program only reflects 32% employment from this area. He felt that something should be done that when positions become available, people from this community will have an opportunity to apply and when the Board of Directors' elections take place, there are competent people from this community to sit on that board. Mr. Pitcher was confident that since the Board of Directors sets the policies--if they could make it feasible for community persons to get involved, there are community persons available to fill those positions. He hopes that the Board of Directors will take this message seriously in making changes and bringing the program back to the community in terms of direction and participation. He offered his support and assistance in this effort.

Dr. Fuller asked that qualified persons send resumes to the personnel director and when the jobs become available, they will be notified. Mr. Pitcher noted that there are several community persons who have applied for these jobs, but for some reason were not hired--sometimes potential candidates have to trained. Dr. Fuller explained that some employees have moved from this community. New members for the Board of Directors are being sought and names can be forwarded to the Personnel Office.

Commissioner Madison noted that the Commission has arranged with the greenhouse company that when job openings become available, announcements are forwarded to the Commission for referrals. He suggested that the foundation also send job announcements for distribution to the community.

Mr. Moses suggested that potential BVHP residents with qualifications and experience seeking jobs with the foundation, be trained to their expectations--make some provisions for African Americans in this area. Dr. Fuller stated that this will be taken into consideration and job announcements will be forwarded to the Commission.

Commissioner Ettinger questioned if the job openings are announced in local publications. Ms. Kim Shine replied that they are announced through the Sun Reporter and YCD, however, there is not a great response from this area. Commissioner Ettinger asked if there is any outreach done to the universities targeting the African American population? Ms. Shine replied that outreach is done to S.F. State University from the community.

Mr. Pitcher noted that the sole reason these programs and funding exist in the foundation is because of the needs and conditions of residents in the BVHP community. He recommended that the foundation identify with the community by doing outreach at various meetings with churches, community groups, etc. There is no interaction or networking with the community, no encouragement of staff to get involved with the community--there must be a coordinated effort to make job openings available for residents of the BVHP community.

Mr. Damone Hale stated that if the unemployment rate is mainly of teenagers, the positions at the foundation are quite different and those type of jobs cannot accommodate them. Strategies and policies need to be developed to address that group. Commissioner Palega explained that the unemployment rate in BVHP is 20+ percent consisting of adults who are college graduates. There are many BVHP residents who have worked hard to build the foundation and its programs. It is not expected that all positions be offered to the residents, but some type of consideration be given when there are job openings. The BVHP Foundation bears this community's name, but there are only 60+ employed out of a staffing of 200+. Also, when funding arrive from proposals written for this community, residents should not be neglected when job openings become available.

Mr. Moses asked what can be done to assist the BVHP Foundation? Mr. Thompson replied that the Commission can continue to support the foundation in terms of their growth by making sure that whatever planning that takes place in the community, the foundation be a part of--to include them in the broader picture of the way this community is envisioned to be in the future.

Mr. Thompson felt that only way the foundation was able to get restoration of at least $1.4 million in cuts was from the flood of support received through various individuals and organizations in this community. There is no where else in the City then BVHP that African Americans are

going to have any sizeable precedence; so if anything is going to be done in terms of stability, current problems, maintaining more than a history of being here at one time, it has to be done now. It is hoped that this Commission will continue to make this foundation exist for another 20+ years. Mr. Pitcher stated that if the initial policies made by the Board of Directors are exercised, all support and collaboration will be made from the community.

Commissioner Palega thanked the BVHP Foundation staff for attending the meeting and invited them to return. He recommended that the Commission send a letter of support on behalf of Mr. Austin Thompson's job performance at the BVHP Foundation.

ACTION: Commissioner Ettinger moved, seconded by Commissioner Garlington and carried to forward the above letter.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Moses reported that the final proposed budget is $565,684 for the SECF and $118,000 for EPMC. The Director position at EPMC was defunded and efforts are being made to restore that position. Commissioner Madison requested copies of the budget.

Mr. Moses reported that the alarm system for this facility is being installed and should be completed by the end of the month. Of the 27 portable toilets ordered by the City, the BVHP citizens did not want any for this area.

Mr. Pitcher acknowledged the Executive Director on the great job he is doing.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Madison and carried to accept the Executive Director's report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

Commissioner Garlington inquired about the status of the Environmental Hazardous Waste Task Force being chaired by Commissioner Richardson. Commissioner Palega asked that this be tabled for another Commission meeting.

VIII. NEW BUSINESS

Mr. Moses acknowledged Ms. Ella Stoneham-Brown on the great work she has done at EPMC. He recommended that the Commission send a letter of commendation to Ms. Stoneham-Brown.

ACTION: Commissioner Garlington moved, seconded by Commissioner Ettinger and carried to forward the above letter.

Commissioner Palega reminded the Commissioners that the next Commission meeting falls on December 22nd, and suggested that the meeting be rescheduled to a convenient date. After discussion on the matter, it was decided that the meeting be changed to December 20th.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Ettinger and carried to reschedule the meeting to Monday, December 20, 1993.

IX. PUBLIC COMMENT

Commissioner Madison announced that the executive committee of the Mayor's Citizens Advisory Council of the Shipyard will be proposing/recommending to the full committee on the December 16th meeting that they recommend to the Mayor regarding the planning process "the City turn over the development of the land use project to a nonprofit organization".

X. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Ettinger and carried for adjournment. The meeting adjourned at 8:10 p.m. The next meeting will be held on Monday, December 20, 1993 at 6:00 p.m., location to be announced.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

Monday, December 20, 1993 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: December 9, 1993

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of Southeast Community Facility Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, January 13, 1994.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

rank M. Jordan
layor

oye Moses
xecutive Director

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obbrie Brown
ce President

att Ettinger
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ouise C. Jones
ott Madison
nda Richardson

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

MINUTES

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MONDAY, DECEMBER 20, 1993
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Bobbrie Brown

Others Present: Toye Moses, SECF Executive Director; Lloyd Jones, S.F. Unified School District; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

Minutes of December 9, 1993 were unavailable for adoption. Drafts of December 9th & 20th meetings will be available at the next Commission meeting for approval or amendments.

IV. COMMUNICATIONS

The following correspondence was submitted for the Commissioners' perusal:

a) Proposed FY 1994-95 budget for SECF and EPMC.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that on December 19th, Willie McDowell's son was shot with a ball bearing (bb) gun while monitoring an event on the premises. He was patrolling the area and it is unknown where the gun was fired from. The police department was notified and an official report filed of the incident. For the record, the monitor is okay and is participating in an event this evening.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Richardson and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Mr. Moses reported that the letter addressed to Dr. Welburn regarding the Technical Assistance Grant is still in progress.

VII. NEW BUSINESS

No new business was discussed.

VIII. PUBLIC COMMENT

No public comments were made.

IX. ADJOURNMENT

A motion was made by Commissioner Madison, seconded by Commissioner Jones and carried for adjournment. The meeting adjourned at 7:00 p.m. The next meeting will be held on Thursday, January 13, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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NOTICE OF MEETING

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

Thursday, January 13, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: December 9 & 20, 1993

IV. COMMUNICATIONS

V. PRESENTATIONS:
- Millard Larkin, Project Coordinator, Mayor's High Risk Disadvantaged Youth Employment & Training Program
- Joel Robinson, Superintendent, San Francisco Recreation & Park Department

VI. REPORT: Toye Moses, Executive Director of Southeast Community Facility Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, January 26, 1994.

800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

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3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

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5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

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6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

MINUTES

THURSDAY, JANUARY 13, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

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Frank M. Jordan
Mayor

Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Others Present: Toye Moses, SECF Executive Director; Joel Robinson, Superintendent, Recreation & Park Department; Millard Larkin, Project Coordinator, Mayor's High Risk Disadvantaged Youth Employment & Training Program; Lloyd Jones, S.F. Unified School District; Tanisha Newman, Guy Hudson, Sean Joyce, Nichole Avist, Sam Siatuu, Patrice Bratcher, Felicia Jamison, Jeffrey West, Shemeta Hankerson, Kenneth Macklin, Katina Britt, and other participants of the Mayor's High Risk Disadvantaged Youth Employment & Training Program; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

After a brief discussion of the December 9th minutes, both set of minutes for December 9th and 20th were accepted.

ACTION: A motion was made by Commissioner Jones, seconded by Commissioner Garlington and carried to adopt both set of minutes.

IV. COMMUNICATIONS

The following communications were submitted for the Commissioners' perusal:

a) Invitation to Captain Timothy Hettrich to meet with the Commission to discuss public safety in BVHP.

b) Approval of letter to Eddie Welbon regarding the Technical Assistance Grant (TAG) of $50,000 that was provided by the Environmental Protective Agency (EPA).

Commissioner Palega suggested that the above letter be revised and an informal meeting scheduled between a steering committee and Dr. Welbon. After discussion whether or not it was appropriate to forward the letter, it was decided that the letter be deferred until staff seek the advice of the City Attorney's Office.

ACTION: Commissioner Ettinger moved, seconded by Commissioner Madison and carried to direct staff to seek the opinion from the City Attorney's Office and to rescind the Commission's letter temporarily.

c) Job announcements from BVHP Foundation. (Commissioner Palega recommended that copies be sent to Millard Larkin for referrals.)

d) Directory of City Officials: Commissions, State Assemblies and Senators.

e) Letter to Millard Larkin requesting an update of the $500,000 awarded to the BVHP community and the specifics of the 20 young adults who were funded.

f) Letter to Joel Robinson requesting an update of the MLK Pool.

g) Letter of support to Ms. Alma Robinson and Ms. Devorah Major on the Arts and Community Development Project.

h) Schedule of events at SECF and EPMC from January 1-31, 1994.

V. PRESENTATIONS

MILLARD LARKIN, PROJECT COORDINATOR, MAYOR'S HIGH RISK DISADVANTAGED YOUTH EMPLOYMENT & TRAINING PROGRAM

Mr. Millard Larkin announced that some of the trainees were available for comment (report was submitted for the Commission's perusal). Eleven of the trainees gave testimony regarding their background, job experience with the various City Departments, and the opportunities afforded to them. They stressed the importance of the continuation of the program and requested the Commission's assistance/support in this effort. Acknowledgements were given to Mayor Frank Jordan, Supervisor Willie Kennedy, Assessor Doris Ward, Mr. Thomas Mayfield, Mr. Millard Larkin, Mr. Alex Pitcher and Mr. Toye Moses.

Commissioner Palega thanked the participants for their presentations. He expressed concern and questioned whether or not there is an effort to provide permanent jobs within the structures that the youth are employed--are arrangements being made by City Officials and those spearheading the program to prepare the youth for the next step? It is the Commission's desire that the youth advance successfully in the various departments and not become unemployed after the program ends.

Commissioner Garlington expressed how pleased she was to hear the remarks made by the youth. She asked that they continue to do the positive work they have been doing and refer their peers to the program. Mr. Toye Moses commented on the dedication and positive work his assigned trainee was doing in the office. He also hopes to see the program continue.

Commissioner Jones stated that Carver Elementary has been personally impacted by this program. Not only has this been a wonderful experience for the trainee, but he has had a positive affect on the potential at-risk children at Carver. She hopes that this program can be extended so that more youth can be able to have this experience.

Commissioner Palega questioned what has been done to assure that these young

adults can transition on and what has been done by the coordinators to assure that more funding is available so that other internships can take place?

Mr. Larkin replied that a resolution/legislation was developed by Supervisor Kennedy and staff reflecting that Senator Dianne Feinstein and Congresswoman Nancy Pelosi solicit funding from Washington D.C. to continue this program. Locally, assistance is being sought from the Mayor's Criminal Justice Council to assist with this effort. Mr. Larkin requested assistance from the Commission in pursuing this with the City.

Mr. Larkin commented on the impact that the young people have made on the various City Departments. Three of the participants who are working with DPW have been promoted and Assessor Ward has given her support in assisting with finding gainful employment for those who worked in her office.

Mr. Larkin is trying to involve the community in the interviewing process. Now that the trainees have proven to the City and themselves that they are capable of handling jobs and that they are a positive influence on San Francisco if given a chance, he will be referring them to various agencies.

Mr. Larkin has been working closely with the Bay Area Urban League and their on-the-job training (OJT). He would like to move the youth into this type of training for a permanent, entry-level position. In the OJT Program, the youth will be contracted out to corporations, 50% of the salary will be provided during the training period, and at the end of the training if the youth has comprehended the training, they are guaranteed to have a permanent job.

Commissioner Jones wanted to know the salaries being compensated to the participants. Mr. Larkin replied that the salaries were originally written to start at $13 per hour and with benefits--about $16-17 per hour, however, after discussing this with other professionals, to pay a youth this type of salary for a year and then to trying to find gainful employment with entry-level skills is unrealistic and unfair to the youth. Therefore, the salary was set at $8.11 per hour and next month they will be receiving benefits--increasing their salaries to about $11-12 per hour.

Commissioner Palega expressed concern whether efforts have been made with City and County to make the youth available for entry exams, looking at a projection of what is coming up and what other kinds of OJT could better equip them for taking those exams. Has there been some special consideration being made by these City Departments for the youth, in that if they were successful in these jobs, that there would be some priority given to them when vacancies

become available? While the captured audience is available, it is hoped that some type of inner office maneuver takes place to assure permanent employment.

Mr. Larkin reported that some of the youth are preparing to take the Fire Fighters exam and test for the Assessor's Office. Based on the internship the youth received in the Assessor's Office, they will also be qualified to apply for entry-level banking positions. The trainees who worked with DPW in terms of graffiti control will be prepared to take the exam when it becomes open. The trainees who worked with Income Rights should be able to apply for a position with the Social Services Department.

Mr. Larkin has been in contact with Dean Bernice Brown and are in the process of scheduling writing classes for the youth. Trainees without high school diplomas or GED are required to attend classes. Everyone in the program are expected to take some type of class and will be taking additional classes in February at the Southeast Campus. All the youth in the program have been placed and are familiar with their jobs. The next step is to attempt to ascertain full-time employment and to solicit services city-wide to support the program. Mr. Larkin stated that what is unique about this program is that last year, these same youth were incarcerated, loitering in the streets selling drugs, becoming parents and unable to be responsible. These youth had a legitimate opportunity and the public cannot afford to allow them to return back to their previous situation. Mr. Larkin asked that the trainees be considered when employment opportunities become available.

Commissioner Palega thanked Mr. Larkin, his staff and the youth, and wished them much success in their future endeavors. He asked that Mr. Moses be contacted if assistance is required of the Commission.

Commissioner Madison congratulated Mr. Larkin and all the participants of the program. He suggested that a letter be sent to Mr. Larkin and Mr. Mayfield commending them on the success of the program. Also, send a letter to Supervisor Kennedy and Mayor Jordan stating the excellence of the program and urging that it be continued. In addition, send a letter to Congresswoman Pelosi and Senator Feinstein encouraging them to seek the support at federal level for funding to continue the program.

ACTION: Commissioner Madison moved, seconded by Commissioner Garlington and carried that the above three letters be forwarded.

JOEL ROBINSON, SUPERINTENDENT, RECREATION & PARK DEPT.

Mr. Joel Robinson reported that since the last meeting with the Commission and after outcry/input from the community, an assertive effort was made to see what repairs can be done immediately to the King Pool. The construction maintenance division made repairs and even though they are not the complete overhaul that is required, subsequent to approval from the Department of Engineering, the pool will be adequate to open in a week and a half. However, the problem still remains that the money to operate the pool on a year-round basis has not been restored to the budget. The plant is physically capable of housing swimmers, but the monies for staff is unavailable. There is a petition from about 200 BVHP residents that was sent to Mr. Robinson and copies to the Mayor's Office stating that the monies to operate the pool on a year-round basis needs to be restored to the budget.

Commissioner Palega requested a copy of the petition to circulate among the community for more signatures. (Mr. Robinson will forward copy of petition.) Mr. Robinson reported that a proposal is underway, prior to the 93, 94, 95 budget to restore all the pools to year-round facilities, at least 8-10 hours per day. Support is needed from the community on this effort.

Commissioner Ettinger wanted to know the extent of the repairs that were made to the King Pool. Mr. Robinson replied that the overall repairs needed is approximately $500,000-600,000 and it is hoped that the Open Space Advisory Committee will transfer the monies from one account to another. Recreation and Park Department is still pursuing the issue of permanently repairing the pool with Open Space monies--it still needs structural work in order to open on a long-term basis. The work done on the pool will not prevent it from being open, which it is scheduled to reopen July 1st.

Commissioner Ettinger questioned if architectural design work will begin prior to the allocation of funds. Mr. Robinson replied that this probably will not occur because monies have to be identified to pay the Bureau of Architecture, prior to the work--which is a significant part of the $600,000. The first step is identifying the funds, and getting approval. If the funds are allocated in September, the process will began by the end of the year (getting out bids) and work to start at the early part of next year. Meantime, the repairs that have been done will allow the pool to be open. The pool is budgeted to open during the summer months, fully staffed and swimming lessons given under the same schedule as last year. Commissioner Madison wanted to know if there is some expectation or means by which the operating funds will be restored so that the pool can open immediately?

Mr. Robinson stated that a possible means of this occurring is pressure from the community to the Mayor's Office and powers at City Hall to reallocate the monies to open the King Pool. An assertive effort and outcry from the community reflecting that this type of service is needed.

Commissioner Palega thanked Mr. Robinson for pursuing with getting the repairs done. He suggested that a letter be sent to the Mayor's Office with copies to the President of the Board to acquire the funding to keep the pool open year-round. Perhaps a meeting can be arranged between the Mayor, President of the Board and Commission to devise a workable plan for opening the pool.

ACTION: Commissioner Madison moved, seconded by Commissioner Brown and carried to send the above letter to the Mayor with copies to Supervisors Angela Alioto, Sue Bierman, Kevin Shelley and Willie Kennedy.

Mr. Robinson will forward the exact cost for getting the pool to open year-round to Mr. Moses (anticipates less then $100,000). Commissioner Palega suggested that the Adult Day Health Care Center and other tenants at Jedediah Smith site be contacted for support letters for this project.

Mr. Robinson expressed his appreciation to the Commission for their cooperation.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Moses reported he is still without clerical staff and has taken on the duties of the Director at Earl P. Mills Center. Mr. Pitcher has been helpful in supplying his support staff and their equipment. Mr. Moses is still defending the budget and has been informed not to add new positions.

ACTION: A motion was made by Commissioner Jones, seconded by Commissioner Garlington and carried to accept the Executive Director's report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

Commissioner Madison reported that the Board of Supervisors committee on base closure approved the resolution setting up the conditions of non-profit organization to undertake various aspects of conversion of Treasure Island--it was a unanimous vote.

VIII. NEW BUSINESS

No new business was discussed.

IX. PUBLIC COMMENT

Mr. Moses announced that the Black Leadership Forum will be hosting Dr. Jocelyn Elders to speak on health issues in the community, at the SECF Community Meeting Room, January 27th, 4:00 p.m.

Ms. Willie McDowell distributed flyers of the Mardi Gras in BVHP sponsored by the W.H.G.S. Youth Foundation at the Bayview Opera House, February 12th, 8:00 p.m. to 2:00 a.m.

Commissioner Garlington announced the Citizens Advisory Committee on Waste Water Management's annual dinner on February 1st at Presidio ($27 per person).

X. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Jones and carried for adjournment. The meeting adjourned at 7:45 p.m. The next regular meeting will be held on Wednesday, January 26, 1994 at 6 p.m., in the Southeast Community Facility.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

Wednesday, ~~January 26, 1994~~ - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: January 13, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director, Southeast Community Facility Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, February 10, 1994.

00 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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MINUTES

WEDNESDAY, JANUARY 26, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Others Present: Charles Dunn, Department of Real Estate; Alex Pitcher, Manager, Public Affairs, CWE; Toye Moses, SECF Executive Director; and Liz Palega, Secretary, CCSF/ SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Madison, seconded by Commissioner Jones and carried to adopt the minutes of January 13, 1994.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Letter to Jon Pon, Program Manager, Mayor's Office of Community Development (letter explained in Executive Director's report).

b) Flyer announcing the S.F. Black Leadership Forum with special guest speaker Surgeon General Joycelyn Elders on January 27th.

Approximately 600 people are expected to attend the forum. Dr. Joycelyn Elders would like to meet with some community advocates prior to the meeting. Mr. Moses encouraged the Commissioners to attend and have an opportunity to meet Dr. Elders.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses explained that the letter to Mr. Jon Pon is to request that the five childcare centers under the jurisdiction of the SECF Commission be included in the testing for lead-based house paint and lead content in water. The final budget for the Commission was submitted to the CAO and from there to the Mayor's Office. (The Commission will be apprised of the outcome.)

On January 25th, Mr. Moses, along with Commissioner Ettinger and other community representatives attended an Open Space Advisory Committee meeting. The topic of discussion was the Martin Luther King Pool, and it was well attended by BVHP community residents. The Open Space Advisory Committee approved $372,000 to improve the King Pool facility, however, monies is still needed to keep the facility open (operational/staffing cost). Mr. Moses suggested that a meeting be arranged between the Mayor and three Commissioners to discuss this further.

There was no discussion of the possibility of the Open Space Advisory Committee generating funds from their budget to assist with the operational/staffing cost. Commissioner Ettinger noted that Mr. Joel Robinson had stated during the meeting with the Commission that the cost to operate the pool would be less than $100,000. However, at the recent meeting, it was mentioned that the actual cost to operate the pool year-round would be about $300,000. Therefore, to operate the pool for six months it would take $150,000 and $75,000 for the three months already approved. Mr. Moses clarified that Mr. Robinson had mentioned that it would take $150,000 to operate the pool for the remainder of this fiscal year.

ACTION: Commissioner Brown moved, seconded by Commissioner Garlington

and carried that the Executive Director setup a meeting between the Mayor and fair representation of the Commission to address the needs of the community and funding for opening of the King Pool.

Mr. Moses had contacted Captain Hettrich and he has consented to be at the next Commission meeting.

ACTION: A motion was made by Commissioner Jones, seconded by Commissioner Brown and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Commissioner Richardson reported that Mr. Pierre Thiry has met with the Mayor's Citizens Advisory Committee for the Shipyard (MCACS). It is being proposed that classes including weekends be offered at the Southeast Campus for toxic cleanup; however, the final recommendations have not been made. PRC Company is the contractor responsible for the toxic cleanup. Commissioner Richardson will continue to attend pertinent meetings and try to obtain community participation (she will keep the Commission informed).

Commissioner Ettinger stated that PRC placed an ad for a Technical Assistant and it was so highly technical that at this point, BVHP residents would not be qualified to apply--perhaps in the future, with the proper training and certification it would be possible. Commissioner Ettinger wanted to know the status of PRC's agreement with the community in terms of hiring during the training period? Commissioner Richardson replied that the community is trying to obtain assurance that most of these positions will be filled by BVHP residents after proper training.

Commissioner Madison had heard a lot of positive things about the hazardous waste cleanup; however, he expressed concern that the expense for this training would be about $800 for 40 hours. The fee structure for this program should be reviewed because this rate is out of the reach of this community and it is much higher then other programs. Commissioner Richardson was unaware of the fee structure, and offered to acquire clarification from the college staff.

Commissioner Madison reported that the Restoration Advisory Board is a body setup by the Navy to assist the military and community to discuss the process in which to cleanup the Hunters Point Shipyard. The prime contractor is PRC Company and the sub-contractor is Hardy Lawson Associates. There has been community discussions regarding the responsibility of PRC as a contractor to contract with minority and small

local business enterprises. PRC is in compliance with the terms of their contract because their contract defines local in a broader sense--including all of the Bay Area (as far as Mare Island to Moffett Field). PRC does not have any obligation under their contract to hire from a particular community, such as Bayview Hunters Point, which is a problem that arises constantly with the shipyard issue. The Labor Department has issued a new policy guideline and there is a legislation at federal level which addresses this issue; however, Commissioner Madison did not have the details. This problem has to be addressed through federal legislation and policy because of the nature of the contract--some progress is being made.

Commissioner Richardson suggested that Nancy Pelosi's and Ron Dellum's office be involved.

Commissioner Garlington wanted to know when the hazardous waste task force will meet. Commissioner Richardson replied that the task force has not yet been formed and efforts are being made through the college to obtain community participation.

Mr. Alex Pitcher expressed that he was quite disturbed, but not surprised about what has transpired. A few months ago, the entire community was involved in the Mayor's task force on the Hunters Point Shipyard. He assumed that the representatives from this community who served on the task force would try to ascertain, before contracts were signed, where was the involvement of the community in what transpired with the shipyard. It is the history of Hunters Point that the community did not receive anything unless they fought for it. His strong opinion was that community meetings be setup to get immediate attention and involvement of BVHP residents.

Commissioner Madison stated that because of the specialized nature of the toxic cleanup, these training programs are vital to producing any employment opportunities to people in this community. A person cannot work for these companies unless they have received the proper training and certification. Efforts should be made to assure that the proper training is made available to the community and at a cost they can afford.

Commissioner Palega wanted to know if any efforts have been made from the MCACS to organize this training by directing the Navy to funnel some type of funding so that it can be offered to the local residents and the economically disadvantaged population. Commissioner Madison replied that this committee is an advisory committee to the Mayor. They have brought this to the attention of the Mayor for assistance and the City is responsible for bringing this to the attention of the Navy. The situation is that they are dealing with a bureaucracy and they are not quick to respond. The MCACS is aware of this issue, have discussed this at meetings and made recommendations to the Mayor's staff urging them to address this issue with the Navy.

Commissioner Madison noted that the MOU was signed on January 21st. Commissioner Palega questioned that during the negotiations of the MOU, was it discussed that the Navy would be obligated or would recommend any type of training for local residents so that they may have access to these job? Commissioner Madison stated that "to the extent that the City of San Francisco and local Navy activities would have the power to address those issues according to the MOU".

Commissioner Palega wanted to know in what manner? (Is there going to be allocation of funding from the Navy or Interior to address this, is there going to be monies made available through the Mayor's Office?) Commissioner Madison clarified that the Navy and City local activities can have input into the federal contract process.

Commissioner Palega questioned why the MCACS agreed to sign the MOU, when there was no assurance that BVHP residents would get some of these jobs or training. Further, what was discussed in the MOU to address this issue and who is going to be responsible to assure that this was going to happen. If this was not addressed in that manner, Commissioner Palega expressed concern regarding the efforts of the MCACS is doing. Commissioner Madison stated that the MOU was not intended to be an agreement about who will be doing the training--it is about the transfer of property. The scope of this MOU is not to address the issues of cleanup and contract. Commissioner Richardson requested a copy of the MOU. Commissioner Madison suggested that Mr. Randy Smith of the Redevelopment Agency be contacted for a copy.

Commissioner Palega also questioned why is the transfer made with no real agenda to the issues of cleanup. The City is already financially in trouble and if a private company takes over the cleanup process, the City cannot afford to provide the cleanup. Commissioner Madison noted that the federal government is supplying the monies for the cleanup.

Commissioner Palega further questioned that if the federal government is supplying the monies for cleanup, was there a plan discussed in the MOU to include local residents who have been residing around toxic waste for years to be given an opportunity to benefit financially by being trained adequately to enter into entry-level jobs or compensated by some type of financial obligation that the Navy may provide for this community? Commissioner Madison reiterated that these issues are not the scope of this agreement, but felt that they will be addressed at another level.

Commissioner Palega noted also that the City does not have the finance to compensate the BVHP residents who have to live in this type of environment. He felt that an ad hoc advisory committee that is supposedly made up of BVHP residents and who have expressed concern about what takes place in this community, would address this issue.

Commissioner Madison noted that the work of the MCACS is not yet completed and there will be many more opportunities to address those issues.

Commissioner Brown questioned if there is an understanding that in order for people to be able to work or secure employment, they must go through this particular company for certification; because there is a certification process for people who work with toxic materials. Commissioner Madison replied that there are different programs of training and levels of certification--depending on a particular position. Commissioner Richardson requested more information regarding the training, certification, hours, etc. (Commissioner Brown will provide information on the toxic training/certification that is available at Stanford University.)

Mr. Pitcher felt that the government should provide a grant (about $1 million) for training to allow BVHP residents to qualify for these jobs free-of-charge. The government owes this to the BVHP community for having to face these toxic elements from the shipyard for many years.

Commissioner Richardson wanted to know if the MOU addresses the resident artists of the shipyard? Commissioner Madison replied that the MOU mentions the tenants of the shipyard by the Pelosi legislation of 1991 reinstating the tenants' activities.

Commissioner Madison announced that the next meeting of MCACS will be on the second Tuesday in February at 9 a.m., at the SECF Community Meeting Room. He urged that the MOU be reviewed and Commissioners be at that meeting.

Mr. Charles Dunn noted that Hardy Lawson Associates does a lot of work for the City. He suggested that Mr. Lawson identify what type of jobs will be hired after completion of the training for local residents, and setup some type of program where qualified candidates will be referred.

> *ACTION: A motion was made by Commissioner Ettinger, seconded by Commissioner Brown and carried to send a letter to PRC requesting that they supply a detailed breakdown of the types of positions that will become available, the size of their immediate staff, identify what levels of state certification and training is required, and what are the requirements to apply for those positions.*

Mr. Dunn suggested that the Department of Public Health and Hardy Lawson be included in the explanation of types of jobs that will be available for the toxic cleanup.

> *ACTION: Commissioner Brown made an amendment to the above motion to include Hardy Lawson and the Department of Public Health in order to inquire*

further into the types of jobs that are available and would be defined in this process. The motion passed by a unanimous vote.

Mr. Pitcher suggested that Byron Rhett, Project Coordinator for the Shipyard at the Redevelopment Agency be invited to meet with the Commission.

ACTION: Commissioner Garlington moved, seconded by Commissioner Brown and carried to invite Mr. Byron Rhett to meet with the Commission.

VII. NEW BUSINESS

Mr. Moses suggested that Mr. Michael Simmons, Executive Director of the S.F. Housing Association be invited to meet with the Commission. This organization is responsible for conducting seminars on how to inquire and obtain home loans.

ACTION: Commissioner Ettinger moved, seconded by Commissioner Brown and carried to invite Mr. Michael Simmons to meet with the Commission.

VIII. PUBLIC COMMENT

Mr. Moses announced that applicants are being sought for the DPW 1994 Summer Engineering Trainee Program, deadline is February 18th.

IX. ADJOURNMENT

A motion was made by Commissioner Brown, seconded by Commissioner Ettinger and carried for adjournment. The meeting adjourned at 7:05 p.m. The next meeting will be held on Thursday, February 10, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

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Scott Madison
Linda Richardson

NOTICE OF MEETING

Thursday, February 10, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

* * NO SMOKING DURING COMMISSION MEETING * *

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: January 26, 1994

IV. COMMUNICATIONS

V. PRESENTATIONS:
- Timothy Hettrich, S.F.P.D. Captain, Potrero Police Station
- Michael Simmons, Executive Director, S.F. Housing Association

VI. REPORT: Toye Moses, Executive Director, SECF Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, February 23, 1994.

800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

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MINUTES

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Scott Madison
Linda Richardson

THURSDAY, FEBRUARY 10, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Louise Jones

Others Present: Charles Dunn, Department of Real Estate; Alex Pitcher, Manager, Public Affairs, CWE; Toye Moses, SECF Executive Director; Shirley Jones, resident; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Brown and carried to adopt the minutes of January 26, 1994.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Monthly schedule of activities at SECF and EPMC community rooms for the period of February 1-28, 1994.

b) Letter from Maria Monet, President of the CCSF Board of Trustees.

c) Letter to Mayor Frank Jordan requesting a meeting with members of the Commission to discuss the Martin Luther King Pool.

d) Job announcement for a receptionist at the BVHP Foundation.

e) Letter from Secretary rescinding her request for a 3-month leave from her duties.

V. PRESENTATIONS

TIMOTHY HETTRICH, SFPD CAPTAIN, POTRERO POLICE STATION

Captain Hettrich reported that currently there are 6 mountain bike officers for this district. There are 5 sectors of patrol units and compared to 1992, crime in this district has decreased 15.5%. This area has had the largest reduction of crime in any district in the City.

There has been a great involvement with home owners, City and District Attorney's offices regarding abatement programs against crack houses (27 crack houses are under abatement). They were able to confiscate 227 guns in this district last year. They are working with DPW in a project to remove graffiti in this area by obtaining permission from home/business owners to match the paint and supplying them with it to have their buildings painted. It would be the owners' responsibility to make sure their property is maintained.

Captain Hettrich contacted the Sheriff's Department to request additional workers from the Sheriff's Work Alternative Program (SWAP) to maintain the streets and playgrounds. Confirmation was received that a crew of eight SWAP persons will be assigned to this area. Various streets have been cleaned up, such as 5 blocks of Keith Street which was a major narcotics area. Captain Hettrich was able to get PG&E to increase the street lighting throughout this area to discourage drug dealings and is hoping to add more beat officers on the streets.

There is a proposal on the ballot to increase the police force to 1,971 officers. This district is lacking 200 officers and perhaps by the end of the year, they will have 25-30 officers per shift. He feels that 32 officers is required to adequately patrol this neighborhood. Two new lieutenants have been assigned to this station.

The mountain bike officers, in conjunction with the Housing Authority police, have been targeting Alice Griffith area by monitoring persons entering that site. They have been working with various agencies to beautify that area by towing abandoned cars, escorting workers to renovate the units and patrolling the area.

Commissioner Palega expressed concern about the increase of child abduction and the type of protection provided to the schools. Captain Hettrich stated that his officers are very cognizant of this problem. The two officers working exclusively with the schools are very visible on the grounds and are familiar with staff, students and its surroundings. The mountain bike officers patrol bus stops when schools let out, and also relate well with the students.

Commissioner Richardson commended Captain Hettrich on his efforts. She noted that statistics reflect that there is an increase of crime in San Francisco--how can these programs benefit other communities? Captain Hettrich stated that the media played a large part in the crack cocaine, drive-by shootings, gang-related activities and carjacking in the rise.

Eleven liquor stores have been cited and 2 have been closed down. There are 7 active cases against liquor stores on Third Street. Captain Hettrich is awaiting hearings with the Alcohol Beverage Control (ABC) to close some of these liquor stores and stressed the importance of community support at those hearings. He strongly feels that the abundance of liquor stores is plaguing this community and making it convenient for drug dealers and criminals to loiter. It is hoped that with the closure of some of these liquor stores, other businesses can take over and raise the economy of this community. Captain Hettrich reiterated that he will not approve any new liquor licenses for this area and in order to remove existing liquor licenses he has to meet with the ABC. Once liquor licenses are removed, they cannot be resold without approval.

Captain Hettrich did explain that he allowed a transfer of one family member's liquor license because of their length of time in this community business. The liquor stores in question were found taking advantage of the community by taking a percentage of checks being cashed, concealing and dealing with stolen property, overcharging for goods, selling liquor to minors, selling liquor after hours, and not providing the service. If a liquor license is not used for six months, it no longer becomes valid. The owner of that license would have to reapply and at this point,

none has been approved by Captain Hettrich.

Commissioner Ettinger questioned what measures are being taken when there is a raid in a certain area. Captain Hettrich replied that once an area is cleaned up, often the drug dealers move to another location. It is important that residents attend these safety meetings and assist in keeping criminals from returning to their area--being citizen informers and letting the police know when criminals return. Commissioner Brown complimented Captain Hettrich on his progress. She noted that many of the officers are involved in the safety meetings on their own time and it has been very effective.

Commissioner Richardson wanted to know how many crack houses have been closed and what process is used? Captain Hettrich replied that an eviction notice is served and the owner is forced to cleanup the property. Most crack houses are owned by absentee owners who have rented the property out. There is a matrix officer assigned to handling such problems, e.g. homelessness, garbage in the streets, crack and abandoned houses, etc. The matrix officer locates the owner of the property in question, writes a letter to the owner informing them of the problem and advising them to resolve it or the City would take action.

Mr. Pitcher congratulated Captain Hettrich and his officers on their achievements. He encouraged them to continue the work they are doing and assured community support at those hearings. Mr. Pitcher asked that traffic be controlled more during the peak business hours to lessen the backup traffic on Third Street. Captain Hettrich stated that his officers issued 561 moving violations last month in this area.

Commissioner Garlington requested better enforcement of double parking and large trucks driving on the wrong lanes. Captain Hettrich noted that with the retro-fitting of the 280 freeway and closing of various off-ramps, this area will be affected by trucks being re-routed. The officers have been instructed to issue tickets for double parking and other traffic violations.

Captain Hettrich concluded that the vast majority of residents are honest, law-abiding people and deserve the right to live with a certain quality of life not be oppressed by criminals. More resources are needed to keep all these innovative programs afloat. Commissioner Brown thanked Captain Hettrich for his report.

MICHAEL SIMMONS, EXECUTIVE DIRECTOR, S.F. HOUSING DEVELOPMENT CORPORPATION

Mr. Michael Simmons stated that the S.F. Housing Development Corporation

(SFHDC) was founded about 6 years ago and is basically made up of African-Americans on the board. The focus is on counseling and assisting first-time home buyers. (Flyers announcing the SOWETO Arms Project of 28 two-story town-houses being constructed at the corner of Whitney Young Circle and Hudson Street were distributed.)

There was a discussion on the newly proposed townhouses and it was noted that there is still time for community input. Ms. Shirley Jones expressed concern that most often the homes being built are small in room size. She suggested that the 28 units be reduced in quantity and increased in size to accommodate larger families (more 4 bedroom homes).

Mr. Simmons stated that this site is a Redevelopment Agency project and is being financed by them. The regulations are the same as those used by Redevelopment Agency with affirmative action hiring process.

Commissioner Ettinger expressed his appreciation to Mr. Simmons for taking the time to make this presentation.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Moses reported that the forum held for the Surgeon General, Dr. Joycelin Elders on January 27th was well attended with over 700 people. Mr. Byron Rhett of the S.F. Redevelopment Agency was contacted regarding the MOU for the shipyard (copies of MOU were forwarded to each Commissioner for their review).

Mr. Joel Robinson of Recreation and Park Department was contacted regarding the MLK Pool, and he stated that $300,000 was available from Prop "J" monies. The community and interested persons will have to lobby the Mayor's Office to apply the funds to the MLK Pool. As requested by the Commission, the Mayor's Office was contacted to setup a meeting with the Mayor and Commissioners.

Mr. Moses was informed by the stationary engineer and custodian that the PA system, amplifier and speakers were stolen from the community room. Investigation is taking place of the incident and Commissioners will be kept apprised.

The Department of Real Estate informed Mr. Moses that the BVHP Senior Escort Program at this site was vacant (will keep the Commissioners informed of any new developments).

Mr. Moses met with Ms. Linda Vegas of PG&E to discuss the possibility of

having a BVHP Youth Day Celebration, in which the Mayor will declare a May 28th "Run for Your Life to Stop Violence". It is being proposed that the SECF Commission, PG&E and S.F. Recreation & Park Department will sponsor the event and acquire agencies to participate. A march will be scheduled, free food and refreshments, and various activities. Mr. Moses asked that a decision be made as to whether or not the Commission would co-sponsor this affair.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried to support the Youth Day in BVHP.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried to accept the Executive Director's report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

Commissioner Richardson had invited Mr. Pierre Thiry to report on the status of the Environmental Hazardous Waste Training being proposed at the Southeast Campus. Mr. Thiry stated that as a result of the Commission's concerns and suggestions, he explored the possibilities of offering training at this site. Last month, he made a presentation to the Mayor's Hunters Point Shipyard Citizens Advisory Committee. He spoke about the willingness of the college to bring the courses into this facility and the possibility of doing training for contractors interested in making bids for the clean-up of the shipyard.

After researching the various avenues of training, the options for this site were: a) credited courses at a rate of $13 per unit; b) contract education in which funding would have to be sought from outside agencies; and/or c) non-credited courses in which the training would be provided free-of-charge. A proposal was introduced to offer training under contract education, however, Mr. Thiry was supportive of credited courses with tuition. He explained that it was never intended for the community to pay for contract education cost.

The college administration was approached with the concept of offering the 40-hour training as a course this semester and approval was received from the Provost. The two instructors are ready to teach the courses at flexible hours--starting in April. Mr. Thiry felt very positive about the training and made a commitment to offer all six courses that were listed in the proposal (the courses are of demand in the environmental process certification. He plans to list the them in the time schedule ($13 fee per unit) and will try to offer them on a regular basis.

Commissioner Richardson commended Mr. Thiry on his efforts. She asked how the Commission can assist in getting agencies to pay for the students who cannot afford the tuition and how many recruits are required to start the class in April? Mr. Thiry replied that a minimum enrollment of 20 and maximum of 25 is needed. The enrollment will be handled through CCSF with course offerings of 3-4 hours per day at this site. The name of this certificate is Environmental Hazardous Materials Technology (EHMT). The entire program is 108 hours, however, the 40 hours being proposed will entitle the trainees to work in entry-level jobs. Persons cannot enter toxic areas without this type of certificate.

Commissioner Madison wanted clarification regarding Mr. Thiry's statement that it was not the intention of the college that people will have to pay lots of money for this training, however, the classes are being offered at the regular tuition rate of $13 per unit. Mr. Thiry explained that this type of training taken anywhere in the nation would cost approximately $600-$800. The proposal that was submitted under contract education would have cost $400-$500. The $13 per unit is a much reasonable rate for the same courses taught at other universities.

Commissioner Madison expressed concern for those interested persons who cannot afford the training fee--although it is reasonably priced, it is still a hardship to many individuals. It is Commissioner Madison's understanding through the contracting agent that employers who are seeking to hire qualified workers will have them receive certain training to make them eligible for employment. Would it be possible for the Commission to approach the contractors at the shipyard or others responsible for hazardous clean-up who need people with this type of training to finance this through the contract education fund? This would allow people in this community an opportunity to receive training at no or less cost then what is being proposed.

Mr. Thiry explained that the program being offered at CCSF is ongoing for a year and a half and it is hoped that some trainees who will be taking the courses at Southeast Campus will continue for full certification. The 40-hour training is comparable to 1/2 of one course being offered at CCSF which will allow persons to obtain work in any type of hazardous waste environment. This training is in response to the needs of this community and scholarships or other means of financing can be sought to assist students who are in need.

Commissioner Ettinger wanted to know the different levels of certification that are available from the state, and are there degrees available? Mr. Thiry noted that on a national and state level, there is no formal certification. At present, the OSHA certification is issued. The 40-hour training is somewhat of a crash course on what hazardous waste is and how to protect yourself. A person does not really

become specialists in cleaning up, however, employers who handle hazardous-related materials must hire persons with this training.

Commissioner Madison wanted to know what HWOT stood for? Mr. Thiry responded that OSHA has a legislation that states that workers who are working in contact with hazardous matter have to at least take a 40-hour training--HWOT stands for Hazardous Waste Operation Training.

Commissioner Richardson stressed the significance of the training at this site being credited and ongoing courses. Ms. Shirley Jones concurred and stated that it was previously decided by this Commission that all newly developed courses for this facility would be credited offerings.

The ET 110 which is the first course of the certification program is an introductory course to expose the students to the field so that they can decide if they are interested in pursuing the field. This semester there are 45 students and last semester there were 30 students. Mr. Thiry plans to offer 2 sessions of this course in the fall semester and one will be at this site from 3-6 p.m.

Ms. Jones expressed concern at the time the ET 110 course will be offered--not feasible for working persons. She was further concerned with what type of outreach will be done to notify the community that this training will cost less then originally proposed; and with the class starting in April, at what point will the scholarship program be arranged for those who cannot afford the tuition? Mr. Thiry was open for suggestions and requested assistance from the Commission.

Mr. Thiry reported that upon completion of the 40-hour course, a trainee will receive an EHMT certificate that is recognized by OSHA. The federal government is trying to regulate those providing the certificate to eliminate fly-by-night operations. There are 20 community colleges statewide offering this course and about 50 community colleges in the western sector of the country with the same program. The starting salary is approximately $25,000.

The most interesting jobs and the ones students are suggested to seek are to help small businesses to comply with environmental regulations. Environmental Protection Agency (EPA) and the Department of Health Services are applying pressure to institutions and businesses to come into compliance with the requirements. The institutions and businesses are at a loss on how to deal with this requirement and waste lots of money hiring consultants. It is being suggested that these certified technicians are trained to deal with hazardous materials properly and complete the necessary paperwork to meet the inspector's standards. EPA will be hiring 25 environmental technicians this year and the qualification is

this certificate.

Commissioner Ettinger questioned the urgency of starting the 40-hour course at this site, when the entire program can be implemented. Mr. Thiry replied that he is responding to the needs of the community and this certificate would enable persons to work sooner. Persons desiring to continue the training can attend a university for 2-4 years to acquire an AS and BS degree. Ms. Jones added that without this certificate a person cannot work in the shipyard or handle toxic materials. It is critical that the training is made available to the community.

Mr. Moses reported that he contacted PRC as requested by the Commission and spoke to Mr. Andrew Nissen who informed him that PRC was contracted to do a preliminary survey regarding the toxic waste clean-up at the shipyard. PRC is working in conjunction with Hardy Lawson Associates, Public Health Department and CCSF regarding the cleanup. All pertinent information will be forwarded to the Commission and a PRC representative is available to make a presentation.

Mr. Moses wanted to know if it were true that CCSF supposedly had a contract to train 500 persons for the hazardous cleanup and the fee for training was $800. Mr. Thiry clarified that the contract education previously mentioned was to train students at a rate of $400-500, however, it created so much havoc in the community that other alternatives were sought--resulting in offering the training as a course. PRC is correct, in that, most places are charging $800 for this training.

Mr. Moses asked if it were possible to offer this training as a crash course to obtain jobs immediately (continuous training during the summer and school breaks). Mr. Thiry responded that it is the intention to offer the pilot course in April and on a continuous basis. In regard to a crash course, he plans to attend a conference in southern California to discuss daily, short-term programs (less than a year) for unemployed persons. (Mr. Thiry will report back after the conference.)

Mr. Pitcher wanted to know the requirements for enrolling in the ET 110 course. Mr. Thiry stated that this probably will be a problem in scheduling because persons who want to take credited courses must have a high school diploma or its equivalent. Mr. Pitcher expressed concern that there are many people in the community lacking a GED or diploma and would not be able to enroll. Mr. Thiry suggested another option of more flexibility by offering two segments of the course (credited and non-credited).

Mr. Thiry acknowledged the Commission for bringing the concept of offering the training at this site to his attention.

Ms. Jones asked that the Commission's task force for hazardous waste cleanup work with the Citizens Advisory Committee's (CAC) toxic committee before any final decisions are made. She urged that all community groups involved in the shipyard cleanup work together collectively because the outcome of the shipyard will affect the entire neighborhood.

Commissioner Brown thanked Mr. Thiry for his presentation. She stated that the Commission has a commitment to decide what they will be doing in terms of supporting this issue and sharing the information with the community.

Commissioner Brown suggested that the discussion of the MOU for the shipyard be placed on the agenda of the next meeting.

VIII. NEW BUSINESS

Ms. Jones presented a memo regarding the BVHP Senior Escort Program (the memo was read aloud to the Commission noting that the program was closed, effective February 8th). She was concerned that if it was known of the closure, the community should have been informed and taken action--another program taken from this community. This community feels this is unfair to the African-American community. The Commission worked hard to keep the program here and it was secretly removed, however the Chinatown office is still in existence at their same location. Ms. Jones questioned why the other programs were not allowed to remain in their communities?

Mr. Pitcher stated that the reason this issue was not addressed by the Commission was because when the Mayor announced that the program would be transferred from the Police Department to a private enterprise, DPW staff received a notice from the Department of Real Estate reflecting that this space would become vacant due to program consolidation. At the same time this notice was received, staff was contacted by Supervisor Alioto's office requesting that the space not be closed down--to allow the seniors to continue operating until the Board of Supervisors are able to have hearings on this issue (Supervisor Alioto's office was going to report back to all the locations). Later, another letter was received from the Department Real Estate that the Police Department gave notice that this site will be vacant on February 8th.

In keeping with the directive of the Board of Supervisors, Mr. Pitcher advised his staff to wait for word from the Board of Supervisors. It was not known until yesterday that the seniors actually vacated the premises. This is the first opportunity that the Commission has had to react to this issue. Mr. Pitcher

suggested that in view of the memo that Ms. Jones presented, that the Mayor's office be contacted the following day expressing concern about the Senior Escort Program in BVHP and the desire for them to continue at this site. Ms. Jones asked that the contact be verbal with a follow-up letter opposing the fact that the program was abruptly moved from this community and question why the China-town office is still open. Also contact Supervisor Alioto's office and other members of the Board informing them that their decision to keep the site open was overturned on February 8th and that this community was very upset. Commissioner Garlington asked that the letter be sent immediately because this has affected the seniors immensely.

Commissioner Brown recommended that the contact be made first with a written confirmation to the Mayor and copies to Board of Supervisors regarding this matter.

ACTION: Commissioner Madison moved, seconded by Commissioner Garlington and carried to direct the Executive Director on behalf of the Commission to make phone contact to the Mayor's Office and forward a letter expressing concern and apprising them of the facility in Chinatown and the impact this has made in this community.

Commissioner Madison announced that Supervisor Maher has a legislation drafted by the City Attorney which has not yet been introduced to the Board of Supervisors. This legislation has two parts and one would forbid the City from acquiring any property at the Hunters Point Shipyard until the entire property is cleaned up to residential standard. Commissioner Madison stated that this resolution holds the fate of the shipyard for 20 years or more. If this resolution is passed by the Board of Supervisors and becomes City policy, there will not be any chance for anyone to develop that property until the required cleaning is done. This would be possible in some area and extremely difficult in others. The length of time required to do this cleaning, very possibly, would be directly proportional to the expense.

Commissioner Madison felt that whether or not a person agrees with this resolution, it is a matter of great concern to this community that this resolution be fully understood by the residents before the Board votes on it. He suggested that a letter be forwarded to Supervisor Maher's Office requesting a draft of the legislation and expressing concern.

Commissioner Brown asked that the legislation be reviewed by the Commission prior to taking any type of action. Commissioner Garlington agreed and asked that this matter be tabled until the Commissioners had an opportunity to peruse

the document. (Mr. Moses will make copies of the legislation and forward to the Commissioners.)

IX. PUBLIC COMMENT

Commissioner Richardson requested volunteers to work on the Hazardous Waste Task Force.

Ms. Jones announced that the Bay Visions Community Views on the Shipyard Land Use Planning Conference will be held on February 19th, in the SECF Community Meeting Room, 8:00 a.m.-4:00 p.m. (a $25 fee for registration and lunch will be required). Ms. Jones noted that scholarships are available for eligible participants through the Redevelopment Agency; however, those who are unable to attend the conference can attend the next Mayor's Hunters Point Shipyard Citizens Advisory Committee meeting on March 17th. PRC representatives and other agencies dealing with toxic waste will be at that meeting to address concerns and answer questions. She urged that interested persons attend that meeting who are unable to make the conference on February 19th.

X. ADJOURNMENT

A motion was made by Commissioner Ettinger, seconded by Commissioner Garlington and carried for adjournment. The meeting adjourned at 8:30 p.m. The next meeting will be held on Wednesday, February 23, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

NOTICE OF MEETING

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ertinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

Wednesday, February 23, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary will schedule testimony during the appropriate agenda item.

** NO SMOKING DURING COMMISSION MEETING **

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: February 10, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of the Southeast Community Facility Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES
- Discussion of Memorandum of Understanding for the Hunters Point Naval Shipyard
- Discussion of Letter from Maria Monet, President of the CCSF Board of Trustees

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, March 10, 1994

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

MINUTES

WEDNESDAY, FEBRUARY 23, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Others Present: Charles Dunn, Department of Real Estate; Toye Moses, SECF Executive Director; Espanola Jackson, resident; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

Draft of February 10, 1994 minutes were unavailable for approval.

IV. COMMUNICATIONS

Mr. Moses distributed an informational sheet listing the eight tenants under the Commission's jurisdiction.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that he, Commissioner Garlington, representatives from the city and community attended the tour conducted by the CCSF on February 18th. The correspondence from the President of CCSF Board of Trustees was in relation to this tour and plans to relocate the Southeast Campus to 1400 Evans Street. (Refer to Old Business/Follow-up Issues for further discussion.)

Commissioner Garlington reported on the itinerary of the tour and the meeting that took place after at 33 Gough Street. She did approach the Chancellor as to whether or not he plans to move the college from this site or replace the classes with administrative offices. She inquired about the remaining Kopp funds for the culinary program and reminded the college staff that the furnishings and equipment purchased with Kopp monies were designated for this facility. She was reassured by the Chancellor that the funds are available and no decision has been made regarding the move. Commissioner Palega noted that at some point, advice will have to be sought from the Department of Real Estate and the City Attorney's Office regarding the Kopp monies that were allocated for this facility.

On February 19th, Mr. Moses, Commissioners Madison, Garlington and Richardson attended the Bay Visions Community Views on the Shipyard Land Use Planning Conference.

Commissioner Madison inquired about the condition of the parking lot lighting at the EPMC--there was an incident that occurred that could have resulted in poor lighting. Commissioner Palega asked that this matter be referred to DPW staff for investigation and update. Commissioner Garlington asked that the ceiling in the SECF community meeting room be checked for water leaks. Mr. Moses remarked that DPW staff is aware of this ongoing problem. Ms. McDowell added that the lighting situation is no reflection on any individual and it is an ongoing problem.

ACTION: A motion was made by Commissioner Jones, seconded by Commissioner Brown and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Discussion of MOU for the Shipyard

Mr. Moses announced that Byron Rhett, Project Coordinator for the Redevelopment Agency is expected to be at the meeting to explain the MOU for the shipyard. Commissioner Palega asked that if he does not show, to place this item on the next agenda.

Commissioner Brown reminded that at the previous meeting, Commissioner Madison requested a response to Supervisor Maher's memo regarding the cleaning of the shipyard (copies of memo were sent to Commissioners). Mr. Moses suggested that this item be tabled until the next meeting so that it can be placed on the agenda. Commissioner Madison asked that a representative from Supervisor Maher's office be invited to respond to questions about the legislation.

ACTION: Commissioner Madison moved, seconded by Commissioner Ettinger and carried to invite a representative from Maher's Office to the next meeting.

Discussion of Letter from Maria Monet, President of the CCSF Board of Trustees

Mr. Charles Dunn requested that the Department of Real Estate be permitted to respond to the President of the CCSF Board of Trustees--outlining the specifics of usage on the lease and that moving administration offices into 1800 Oakdale is a violation of the lease. The current agreement is for classroom space at $.37 per square foot which is effective through July 1, 1995 with space for 120-day cancellation. There are rumors of consolidating the classes from 425-4th Street and 1800 Oakdale to 1400 Evans; and selling 33 Gough and moving the administration offices to 1800 Oakdale.

Commissioner Richardson questioned how the Chancellor can make decisions without the appropriate process of informing this Commission and obtaining community participation. Commissioner Palega suggested that no action be taken until the college officially gives notice of move; and not to discourage the relocation of Applied Science programs into the southeastern sector of the City.

Commissioner Garlington had available a copy of the Additional Planning Studies for the Community Facility at the Southeast Treatment Plant (copies of this original agreement will be sent to Commissioners). Commissioner Palega encouraged everyone to review the document for discussion at the next meeting.

Commissioner Madison noted that the college is not obligated to occupy this facility and offer classes after their lease expires next year. As landlord, the Commission should consider what is the best interest of this facility and the possibility of losing a tenant; is it in the interest of the community to at least have administration facilities in this building; and there may be aspects of this plan that are beneficial to this community.

Commissioner Ettinger supported the college's efforts to move vocational training into this area. However, his understanding of the original agreement is that it binds the college to this location and there are specific programs that were to be offered. When the Commission was mandated, it was the concept that by involving the Commission, the community would have some oversight of the programs and input into the college. This was to be more of an interactive facility among the various programs housed here. Commissioner Ettinger also wanted to study the document further. He inquired about the viability of the horticulture program and what contribution this would be to the total picture--what sort of alternatives are available for the greenhouse space--could the area be modified or is it highly specialized for that type of program?

Mr. Dunn explained that there are lots of possibilities, however, the college cannot change the usage and apply the same lease agreement. Ms. Willie McDowell remarked that there is very strong language used in the lease agreement regarding the programs, and it was her understanding that the 1400 Evans site is to be an expansion.

Commissioner Palega stated that he was contacted by Dean Bernice Brown to relay that the Chancellor who was scheduled to meet with the Commission, apologized for not making the meeting. Dean Brown also related that there has been no decision made and these are possible plans made by the college to better utilize space and money. Commissioner Palega reiterated that no action be taken until the document that was the original agreement between the City and the community is read and further discussion be deferred until such time.

Commissioner Madison requested that the Executive Director research what legally binding language is in any document relative to what CCSF is obligated to do in this building. Does this document have any legal standing in an MOU, resolution or any specific legislation?

ACTION: Commissioner Madison moved, seconded by Commissioner Ettinger and carried to direct the Executive Director to research the above.

ACTION: A motion was made by Commissioner Brown, seconded by Commissioner Garlington and carried to have the Department of Real Estate forward a letter to the President of the CCSF Board of Trustees clarifying the lease as requested by Mr. Dunn.

VII. NEW BUSINESS

Commissioner Madison announced that Mr. Kent Sims made a presentation on Environmental Sciences High School to a subcommittee of the CAC for the Shipyard. Mr. Sims had indicated that there has been an interest from the unified school district, community college and Lawrence Livermore Labs to have a high school that specializes in environmental sciences in the shipyard.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Ettinger and carried to invite Mr. Kent Sims to make a presentation on this project.

VIII. PUBLIC COMMENT

Commissioner Richardson asked to be notified of interested participants in the hazardous waste task force so that she could schedule a meeting. Commissioner Madison urged that the task force work closely with the toxic waste committee of CAC for the Shipyard to relate the concerns and best interest of this community.

Mr. Moses announced that the planning committee consisting of Captain Hettrich, Joel Robinson, Linda Vegas and Commissioner Palega will be meeting on February 25th regarding the Youth Day activities (a report will be given at the next Commission meeting).

Commissioner Madison reported on the February 17th meeting of the Restoration Advisory Board for Treasure Island regarding the base closures. The Navy is planning to award a contract of about $200 million for the remedial action (actual cleanup). Up to this point, the $40 million was authorized for Hunters Point Shipyard testing and analysis of the site; and have proceeded far along where they are ready to acquire the contract for the actual cleanup. The CAC for the Shipyard and members of the community have brought to the attention of the Navy the issue of hiring local community contractors. The Navy has indicated their interest in cooperating regarding this issue. It was learned recently that the contract was being awarded and it was not to PRC. (Commissioner Madison

expressed his concerns regarding this matter.)

Commissioner Madison reported that EPA recently required that a parcel of land in this area be cleaned to a certain level. It was discovered that there was oil on ground water, and plans are underway for a site investigation which will take about 6-12 months--delaying the process of developing parcel "A" and the carrying out of the MOU for the shipyard. Commissioner Richardson urged that community involvement is needed in such matters. Commissioner Palega suggested that this topic be discussed at the next meeting--to explore innovative ways to obtain more community participation in these projects.

Commissioner Garlington recognized Ms. Willie McDowell for sponsoring the Mardi Gras that was held at the Opera House.

IX. ADJOURNMENT

A motion was made by Commissioner Brown, seconded by Commissioner Jones and carried for adjournment. The meeting adjourned at 7:30 p.m. The next regular meeting will be held on Thursday, March 10, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

rank M. Jordan
Mayor

oye Moses
xecutive Director

lulagi Palega
esident
obbrie Brown
ice President

att Ettinger
hel Garllington
uise C. Jones
ott Madison
nda Richardson

NOTICE OF MEETING

Thursday, March 10, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary will schedule testimony during the appropriate agenda item.

** NO SMOKING DURING COMMISSION MEETING **

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES & REVIEW OF DRAFT: February 10 & 23, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of the SECF Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES
- Discussion of Memorandum of Understanding for the Hunters Point Naval Shipyard: Byron Rhett, Project Coordinator, S.F. Redevelopment Agency
- Discussion of Proposed Interim Control for Hunters Point Naval Shipyard
- Update of Southeast Community Facility - Facilities Plan Addendum Report: Dean Bernice Brown

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, March 23, 1994

00 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

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7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Mayor

Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

THURSDAY, MARCH 10, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Matt Ettinger

Others Present: Toye Moses, SECF Executive Director; Byron Rhett, Project Coordinator, S.F. Redevelopment Agency; Bernice Brown, Dean, CCSF Southeast Campus; Espanola Jackson, Leon Thibeaux and Landers Watson, residents; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Richardson, seconded by Commissioner Brown and carried to adopt the minutes of February 10 & 23, 1994.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Letter addressed to Mayor regarding BVHP Senior Escort Program.

b) Confirmation to Kent Sims regarding meeting of March 23rd.

c) Response from PRC in reference to employment and subcontracting opportunities at Treasure Island and Hunters Point Shipyard.

d) The Mayor's Hunters Point Shipyard Citizens Advisory Committee annual meeting schedule.

V. PRESENTATIONS

DISCUSSION OF MOU FOR THE HUNTERS POINT NAVAL SHIPYARD: BYRON RHETT, PROJECT COORDINATOR, S.F. REDEVELOPMENT AGENCY

Mr. Byron Rhett reported that the City has been negotiating with the Navy for an agreement by which the City would take control of the Hunters Point Shipyard--initially by lease and later by actual transfer of title of property. Those negotiations have taken a form of an MOU. Originally the City had entered negotiations for a lease, in that, there was a legislation that was initiated by Congresswoman Pelosi that calls for the City leasing at least half of the shipyard. The City entered into this lease based on the market value of the property; and there have been many discussions on the value of the property and terms of the lease. Most recently, the Navy has backed off from their position while dealing with base closures throughout the country.

Based on the urging of the new administration in Washington, the Navy has agreed to transfer the property to the City for a nominal fee of $1. To facilitate the cleanup and the early transfer of property, it was agreed that the property would be divided into 5 parcels (transferred at $1 per parcel as it was cleaned). The MOU lays out the terms in which that transfer will take place--requirements on the Navy and City. It is a framework for three documents: a) A purchase and sale agreement for Parcel "A" (the first parcel of about 50 acres to be transferred); b) An option agreement for the balance of property (the other 4 parcels of about 450 acres); and Statement reflecting terms under which the Navy would clean the property and then transfer it to the City--upon it being certified by EPA and state regulatory agencies who govern such standards.

Commissioner Palega questioned that if the City is paying $1 per parcel, how much is the property being subleased for and to whom? Mr. Rhett explained that the City would pay to own the property as it becomes available. At the same time negotiations are being made and the property is being cleaned, there is a planning process taking place which will determine the future uses of the property. When this is accomplished, the property will be marketed for development (leased or sold for long-term reuse of property).

Commissioner Palega expressed concern regarding the current tenants and what the leases will be versus what the City is paying. Also, what type of options are given to the tenants and profitable margins are allowed under the City's lease? Mr. Rhett replied that at present, they are not involved with the tenants and the City does not own any of the property. The first parcel that the City will receive has no occupants. When that parcel is transferred to the agency, the City would then have the responsibility of managing the entire shipyard (the 50 acres it would own and the 450 acres that the Navy would continue to own--which is where the tenants occupy).

In terms of existing buildings and how they would be used on an interim basis, the City would manage the tenants, but whatever rates that people have established through leases that were determined between the Navy and those master tenants or subleases would remain with the Navy. At this point, the City has not come to grips with the vehicle/entity that is going to manage the tenants. At present, there are discussions of creating a non-profit corporation that would manage the shipyard, its tenants and market vacant space.

At this time, Mr. Rhett was unknowledgeable of the criteria that will be established for marketing vacant space. This is yet to be determined by the City, this corporation, the community and existing tenants. The current tenants pay a variety of rates, basically, below market, but there probably are cases where people are paying market value. In terms of setting rates for new space, there is no process or criteria established--which is what needs to occur between now and the actual management of the property.

Commissioner Richardson wanted to know who were the main contributors/participants to the MOU? Mr. Rhett responded that the Mayor's Office, S.F. Redevelopment Agency (SFRA), City Attorney's Office, the Navy and Congresswoman Pelosi's Office were involved in the negotiations of the MOU; the Mayor's Citizens Advisory Committee for the Shipyard (CAC) were observers and did not actually participate in the negotiations. Depending on various issues and negotiations in the future, other City departments will become involved.

Commissioner Palega was concerned that current occupants will continue to occupy

space and will not enable new developments or other interests to be involved at this time until there is a total cleanup or until the value or leases are established between the Navy and City. Mr. Rhett stated that it is hoped that the establishment of leases and value of property will be a short process. Leasing space at buildings already erected or vacant lots are done with the Navy; however, the City is trying to devise a process with criteria afforded by community for making that space available.

There has been recent news of unanticipated contamination problems on Parcel "A" which may delay the transfer of that parcel until the latter part of this year or perhaps the early part of next year. A meeting is being arranged between the City and Navy to ascertain if the Navy can exceed the leasing process and start to lease the next space available while it still owns the property. In negotiations last year, the City was informed that the property would be available as early as December of 1993. They later expected availability the first quarter of this year and at the latest, June of 1994; however, with this new discovery, it may be considerably later. It is unknown that during this year of investigation, if this is the full extent of what the Navy has to do or that other problems are discovered making availability of property even further. There is a lot of tenant demand and a lot of people who have expressed an interest in getting into the shipyard.

Commissioner Richardson inquired about the master plan and the conversion process--how does the City plan to accomplish these items? Mr. Rhett stated that there are two conversions that are under consideration: a) An interim use of existing buildings and plant; and b) a new plan for redevelopment of the shipyard. It is believed that the interim plan can occur a lot faster--what kinds of uses would be feasible to house in those buildings and how do those existing uses relate to an overall concept of the shipyard in interim use. Interim use will be an important basis for the ability to market the eventual redevelopment. It still can be embarked on now and needs to be coordinated with the overall long-term land use planning.

With the support of the SFRA, Planning Department, CAC, the Port and other City departments, the long-term land use planning process has already started in full force as of November of last year (outlined in brochure that was distributed). They have reviewed the existing conditions, and the process should take about 12-14 months to complete--at the end of which they will have a detailed plan of Parcel "A" and a more generalized plan for the remainder of the property. At that point, the environmental consultants and staff to the City will do the environmental impact report that must be completed before the property can actually be marketed.

Ms. Espanola Jackson noted that existing occupants at the shipyard will not be the only tenants. There is a process that a person with a business can follow to become tenants

by submitting a proposal to the Land Use Committee, CAC, SFRA, and Navy. If the Navy does not approve the proposal, it can be resubmitted to the Department of Defense. Mr. Rhett noted that in terms of a concrete process, they do not have the criteria regarding how people are selected or rejected when proposals are submitted. This will be discussed in more detail at the next CAC meeting.

Commissioner Palega stated that the shipyard facilities will have low enough rates to allow small businesses in the community an opportunity to become occupants; especially, since the residents have had to endure these toxic waste for so many years and the new ventures that are nonbeneficial to the community. He asked that the Commission be apprised when the criteria for leasing of the property is set and when the property becomes available.

Mr. Rhett hopes that the Navy could be persuaded to make leases available. Basically, the Navy has not added any new leases, and have been waiting for the transfer of Parcel "A" and transfer of management obligations to the City. It is believed that they are willing to change that position now that the transfer has been delayed, and it will be pursued to bring about those opportunities as quickly as possible. Mr. Rhett felt that the issues raised by the Commission are important in determining the criteria, e.g. the kinds of operators who might be there are not necessarily all start-up businesses and consideration be given to large employers who intend to hire locally.

Commissioner Palega stated that the larger employer would be welcomed if there was some type of agreement reflecting that they hire from within the community. It is unfair to continuously enter this neighborhood for profit and not consider the poverty and unemployment rate that exist. Many BVHP residents were plagued by the closure of the shipyard, not being able to enter or operate businesses there, and not obtaining the cut-rates that they want to start businesses. It is hoped that the SFRA and CAC will consider these seriously when determining the criteria.

Ms. Espanola Jackson stated that it was her understanding from Board of Supervisor discussions that more language was being added to the MOU making sure that BVHP and surrounding communities get more involvement in jobs. Mr. Rhett explained that the language discussed would be in the form of the resolution presented by the Board of Supervisors approving the MOU. The language in the MOU as being presented is sufficient.

Mr. Rhett further explained there are two major contracts related to the clean-up that exist: a) the investigation in planning for how the shipyard will be cleaned (awarded to PRC of about $50 million); and b) a contract for the actual cleaning of California and Nevada bases (awarded to International Technologies of about $200 million).

There was a meeting between CAC, PRC, Hardy Lawson Associates and SFRA to discuss a formal vehicle between contractors and community in circulating information concerning job opportunities available to the community. Mr. Thibeaux proposed that PRC organize mentor programs with contractors and jobs to involve high school students or young adults in getting a feel/interest for this environmental field.

Commissioner Richardson wanted to know how the $200 million is being spent? Mr. Rhett replied that the $200 million has not been spent; however, $38 million of the PRC contract has. This item will be on the CAC agenda at their next meeting. PRC and Hardy Lawson Associates will report on what the money was spent on, what process they did or did not go through, and what they will do in the future to insure that there is community involvement.

Commissioner Brown questioned that when those contracts were written, were there provisions to require those companies to approach the resources of this community? Mr. Rhett replied that there is legislation recently passed which begins to address that issue, but prior to that, the obligation of contractors was to devote a percentage of their contracts to small businesses (not necessarily to local businesses).

Ms. Jackson explained that she has received several calls inquiring about the clean-up because there are about 500 people who believe they are going to receive training for the shipyard. There are no monies set aside for any of these contractors that will make it available to the residents to obtain physical examinations. Many of the young adults here are not in a health system and are unable to afford the required physical. She recommended that the Commission devise a resolution making sure that the BVHP community, either through the Health Department, Mayor's Office, etc., set aside some funds for physical examinations for those residents who are interested in doing the clean-up. (She explained how extensive the physical for this type of field would be and suggested that these physical be given prior to training and taking entrance exams.)

Commissioner Palega wanted to know what steps the SFRA was taking to reassure that some of these issues will be addressed--in terms of giving the BVHP residents a fair opportunity to be able to enter into employment. Mr. Rhett responded that training is the responsibility of the site subcontractor. There are people in the community who are positioning themselves to be able to provide training. Mr. Rhett felt that the City is committed to dealing with these issues as they arrive, so that the training can be successful and individuals can become employed. He was confident that these issues can be addressed, once it is known that there is a problem. The SFRA is committed either through the contractors or themselves, to have people from the community trained or to contract with community organizations to provide training so that people can have the basic requirements enabling them to be hired for a particular job.

Commissioner Brown wanted to know how can the SFRA negotiate or act on behalf of San Francisco recognizing that this community is part of the City and allow contractors in a community that is disadvantaged--there is no provision for the betterment of the community? It is already known that there are toxic waste in this area. Mr. Rhett explained that if there are new issues to cause the Navy to do more work, e.g. it is known that there is toxic contamination, but it will not be until they actually start drilling and through other investigations, the extent of the contamination. Environmental approval is needed even to lease on an interim basis. In terms of the SFRA's involvement in new contracts, they were not initially involved in any of the clean-up work.

Commissioner Brown clarified that in terms of the leases, what will happen to the land if there are no provisions mandating those contractors to hire from the community or affirmative action in the contracts. Mr. Rhett stated that the PRC contracts are about 3 years old and during that period of time, SFRA was understaffed and unfocused on the clean-up process. The staff was involved with negotiations and transfer of property (real estate and attorney matters). They have increased their staff and involvement in many areas, and are trying to rectify the situation about the Navy and PRC's hiring for the clean-up. Since there is about 20 years of clean-up at the shipyard, there is time to create vehicles for community participation in this process.

Commissioner Brown noted, however, that the contracts have already been granted. Mr. Rhett stated that discussion is still underway as to how the work is being done. The Navy grants these umbrella contracts and later, work orders/task orders are issued which reflects specifically the responsibilities of the contractors. The contractors then develop a detailed work plan with a budget and indications of how they plan to sub-contract (with the Navy's approval). At that point, decisions will be made as to how people will be hired, subcontracting, etc. This has not occurred and will happen with the $200 million allocated to International Technologies for clean-up contract. PRC was under contract for a year before they received their first task order to do any work. International Technologies will be appearing before the Restoration Advisory Board and answers will be provided in terms of employment opportunities.

Commissioner Madison stated that he was at the meeting earlier that day in which there were a number of people reviewing the contracting process--to facilitate the contractors and the Navy on what the community desires with respect to jobs, training and contract opportunities. He felt that PRC and Hardy Lawson Associates does not realize how important it is to the community to address these issues, but through the efforts of the New Bayview Committee, CAC, concerned individuals and based on the developments that day, they are beginning to realize. The Navy still needs to make it clear to the subcontractors to facilitate their contract by giving an advantage to people

in this community to do these contracting jobs.

Commissioner Madison suggested that an invitation be extended to Bill Lee who is with the Department of Environmental Health and is working with the CAC to discuss what the Health Department can do to facilitate getting physical examinations for people in this community. Ms. Jackson suggested that Dr. Cordova of the Health Department would be the appropriate person to speak on types of physicals required for environmental clean-up.

> *ACTION: Commissioner Madison moved, seconded by Commissioner Richardson and carried to invite Dr. Cordova to address the issue on what the Health Department can do to facilitate the inspection of physical examinations for candidates of environmental clean-up.*

Commissioner Palega wanted to know whether or not there will be some type of provision to get some of the local residents/small businesses into Parcel "A" when it becomes available, or will it be setup for occupancy by the current tenants who will have to relocate? Mr. Rhett replied that this is unknown at this time. The Navy is going through their clean-up analysis which will be completed at the same time the land use plan is finish. At that point, they will come to a record of decision and will have some sense of exactly how much clean-up is required, the best approach and developing a detailed clean-up plan. Also, it will be known which buildings are clean and available immediately, which areas people will have to be relocated and th ning re ed to develop a schedule.

Commissioner Palega reiterated about the clean-up process and Parcel "A"--is t re any provisions made by the SFRA to consider residents or small businesses who are going to benefit this community or priority given to outside businesses who are going to mandate hiring and training from this area--as opposed to ongoing tenants who are not providing for this community. Twenty years is a long time for those who are ready to start their businesses for the benefit of this neighborhood. Mr. Rhett stated that those immediate demands can only be addressed by the interim use and the facilities presently in existence. He felt that there is ample land and building opportunities to accommodate existing tenants and many new occupants.

Redevelopment agencies are setup to acquire property, assemble it, have it redeveloped and move on to the next site. Community-based organizations can do the ongoing monitoring of these areas, whereas, redevelopment agencies are not setup for this. There is no staff in redevelopment agencies to do the initial investigation, their affirmative action staff is very small, they deal with projects that are under construction now and developments they are entering--they are not equipped to return to review

various projects. If those issues are raised by the community, the SFRA can react, but they are not setup to have ongoing monitoring. Mr. Rhett concluded that with the testing that was done on Parcel "A", it was certified by the state regulatory body that most likely, there is no part of the shipyard that is clean.

Commissioner Palega thanked Mr. Rhett for meeting with the Commission. Mr. Rhett stated that he will include the Commission on the mailing list for the CAC meeting notices and forward copies of the newsletter when available.

UPDATE OF SOUTHEAST COMMUNITY FACILITY-FACILITIES PLAN ADDENDUM REPORT: BERNICE BROWN, DEAN, CCSF SOUTHEAST CAMPUS

Dean Bernice Brown reported that on February 19th, a tour was conducted of 1400 Evans (proposed site for consolidation of the vocational and academic programs of CCSF). At the conclusion of the tour, the CCSF Board of Trustees determined that they would not take any action at that time; however, they wanted to present that site as a possible site for the consolidation. Since that time, Dean Brown was informed by the Provost that budgetary constraints will necessitate the tabling of any plans for discussions on the proposed move. She affirmed that there has been no action taken by committees of administrators or trustees to act on the move.

In 1988 when the community college district was up for reaccreditation, it was recommended that some of the vocational programs be centralized in a single site, particularly the Auto Maintenance and Welding Program (presently housed at 4th and Harrison Streets). That facility has suffered some damage during the earthquake and is inadequate. It was also recommended through educational studies, to have academic programs in the same area as vocational training programs. The proposal was initially to consolidate programs in this facility with the auto/welding programs at 1400 Evans. It never included moving all vocational programs, such as aeronautics, health, etc.

There are other potential tenants for the 1400 Evans site. The Southeast Education Advisory Committee has sent a letter to the Chancellor requesting additional information regarding statistical data, e.g. the population being served at Southeast Campus, the lease rate, etc. The Chancellor has indicated that he would welcome an opportunity to meet with the SECF Commission.

Ms. Jackson remarked that information was circulated about the history of this facility (Update of Southeast Community Facility-Facilities Plan Addendum Report). She noted that this is an educational facility and not an administration building. The CCSF

Board of Trustees were unaware that they should be meeting with the SECF Commission and that it was the City that setup a charter to have a commission for this facility to discuss the types of training. Ms. Jackson suggested that the Commission meet with Jim Jefferson & Associates (the architect) and the CCSF Board of Trustees. (There was further discussion of this site and keeping it as an educational facility.)

Dean Brown reported that Mr. Pierre Thiry has developed two hazardous waste management courses to be offered at the Southeast Campus. These courses will be to train people in hands-on manager of hazardous waste with certification upon completion. There is an agreeme between the universities and the community colleges that it is the domain of the c mmunity colleges to provide that level of training for people in the community and the universities will do a higher level of training.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Moses reported that the Planning Committee for the BVHP Youth Celebration Day met on February 25th. Those in attendance were Commissioner Palega, Mr. Joel Robinson, Captain Hettrich, Ms. Linda Vega and Mr. Moses. Tentative dates for the event are June 11th or 18th. The next meeting was scheduled for March 11th.

The Mayor's Office was contacted as requested by the Commission regarding the MLK Pool and no response has been received. Supervisor Maher's Office was contacted and he will be out of town for the rest of the month. He will be in touch after returning to schedule a meeting with the Commission. Chancellor Dobelle was contacted and he will meet with the Commission to give an update of CCSF.

The PA system that was stolen is in the process of being replaced and a police report filed. The lighting at the EPMC was reset for daylight savings time (to turn on earlier). Fifteen roofers were contacted for repair estimates at the SECF Community Meeting Room. The S.F. Housing Authority requested use of this facility for a staff meeting (about 600 persons in attendance). This facility is hosting classes four times a week for the S.F. Firefighters who are recruiting applicants for the examination.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Brown and carried to accept the Executive Director's report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

No old business/follow-up issues were discussed.

VIII. NEW BUSINESS

No new business was discussed.

IX. PUBLIC COMMENT

Commissioner Garlington announced that the CAC meetings have been changed to 5:30 p.m. every month--the next meeting is March 17th.

Ms. Espanola Jackson announced that BVHP will be having its "Earth Day" celebration on April 23rd.

X. ADJOURNMENT

A motion was made by Commissioner Brown, seconded by Commissioner Garlington and carried for adjournment. The meeting adjourned at 8:10 p.m. The next meeting will be held on Wednesday, March 23, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

NOTICE OF MEETING

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ertinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

Wednesday, March 23, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: March 10, 1994

IV. COMMUNICATIONS

V. PRESENTATIONS:
- Kent Sims, Deputy Executive Director, S.F. Redevelopment Agency (Environmental Sciences High School)
- Bob Muir & Jeanette Dinwiddie-Moore, S.F. Energy Company (AES Energy Facility)

VI. REPORT: Toye Moses, Executive Director of the SECF Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, April 14, 1994

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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MINUTES

WEDNESDAY, MARCH 23, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

I. CALL TO ORDER

The session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

Commissioner Brown announced that the regular Commission meeting will not be held that evening due to the death of Commissioner Palega's son that previous weekend. The regular meeting will reconvene on the second Thursday in April. Commissioner Brown thanked those who were present and hoped they will be able to make the next Commission meeting.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Linda Richardson

Excused: Commissioner Matt Ettinger
Commissioner Sululagi Palega

Others Present: Alex Pitcher, Manager, Public Affairs, CWE; Toye Moses, SECF Executive Director; Kent Sims, Deputy Executive Director, S.F. Redevelopment Agency; Bob Muir and Jeanette Dinwiddie-Moore, S.F. Energy Company; Al Williams, Consultant; and Charlie Walker, resident.

III. APPROVAL OF MINUTES

Minutes were deferred until the next meeting.

IV. COMMUNICATIONS

No correspondence were submitted or discussed.

V. PRESENTATIONS

Kent Sims, Deputy Executive Director, S.F. Redevelopment Agency (Environmental Sciences High School)

Bob Muir & Jeanette Dinwiddie-Moore, S.F. Energy Company (AES Energy Facility)

Presentations were postponed until further notice.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

No report was made by Executive Director.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

No old business/follow-up issues were discussed.

VIII. NEW BUSINESS

Commissioner Brown asked that the Commission use this time to determine what can be done to support the Palega family.

IX. PUBLIC COMMENT

No public comments were made.

X. ADJOURNMENT

Commissioner Brown asked that the meeting be adjourned in memory of Commissioner Palega's family. A motion was made by Commissioner Garlington, seconded by Commissioner Jones and carried for adjournment. The meeting adjourned at 7:00 p.m. The next meeting will be held on Thursday, April 14, 1994, at 6:00 p.m., in the SECF Community Meeting Room.

rank M. Jordan
layor

oye Moses
xecutive Director

lulagi Palega
esident
bbrie Brown
ce President

itt Ettinger
iel Garllington
uise C. Jones
itt Madison
da Richardson

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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NOTICE OF MEETING

Thursday, April 14, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: March 10 & 23, 1994

IV. COMMUNICATIONS

V. PRESENTATIONS:
- Kent Sims, Deputy Executive Director, S.F. Redevelopment Agency (Environmental Sciences High School)
- Bob Muir & Jeanette Dinwiddie-Moore, S.F. Energy Company (AES Energy Facility)
- Evan Dobelle, Chancellor, City College of San Francisco

VI. REPORT: Toye Moses, Executive Director of the SECF Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, April 27, 1994

AKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

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5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

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   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

THURSDAY, APRIL 14, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega

Excused: Commissioner Linda Richardson

Others Present: Charles Dunn, Department of Real Estate; Alex Pitcher, Manager, Public Affairs, CWE; Toye Moses, SECF Executive Director; Evan Dobelle, Chancellor, CCSF; Bob Muir and Jeanette Dinwiddie-Moore, S.F. Energy Company; Al Williams, Consultant; Charlie Walker, resident; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

The minutes were deferred until the next Commission meeting.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Letter to Chancellor Evan Dobelle requesting an update of the proposed culinary program for the Southeast site. The extension for the culinary program is ongoing and no specific date given. (Copy of legislation that was approved will be forwarded to Commission.)

b) Agenda of Southeast Youth Celebration Day committee meeting.

c) Monthly schedule for the SECF Community Meeting Room for April.

d) Announcement of town hall meeting regarding the "Impact of Health Care Reform on the African American Community" hosted by Congresswoman Pelosi's Office on April 23rd, SECF Community Room.

V. PRESENTATIONS

BOB MUIR & JEANETTE DINWIDDIE-MOORE, S.F. ENERGY COMPANY (AES ENERGY FACILITY)

Ms. Jeanette Dinwiddie-Moore stated that about 2 years ago, PG&E was considering repowering this area. In January of this year, the Public Utilities Commission awarded the S.F. Energy Company (SFEC) the contract to build a 221 megawatt energy facility.

Mr. Bob Muir added the SFEC is obligated to make electricity and provide it to PG&E. They are in the business of owning and operating power plants--selling electricity wholesale to utility companies and they in turn will sell it retail--this is helpful in keeping the cost of electricity low for everyone.

The process will be very extensive. Beginning in June, there will be 12 months of hearings, workshops and procedures in reviewing permanent applications. These applications are about 6 binders with complete design/description of the plan and environmental impact report. The application is submitted with 150 copies for circulation/review to various city, state and federal agencies by the California Energy Commission (CEC) which will be the lead agency for review and approval. Each agency has the opportunity to propose conditions, and certification is expected to occur in the summer of 1995--construction will begin in the latter part of that year. It will take 2 years to build with a workforce of 300 people.

Commissioner Palega wanted to know the status of employment for the 300 workers after the construction. Mr. Muir stated that in terms of powerplants, it only takes a total of 25 persons to run the operation. There are 3 levels of experience/knowledge required, e.g. persons who were in the Navy, persons who have been involved on ships and processed water, persons who have done water treatment, and those with computer background. To run the plant at any one moment takes 3 people (overnight shift).

Commissioner Madison asked whether a specific site has to be located by a certain timeframe. Mr. Muir replied that it has to be a certain size, make 221 megawatt of electricity, located within the City and County of San Francisco and has to connect to the electric system in various areas (natural gas, steam, water supply, etc.). The Southeast Treatment Plant will be the water supplier. Whoever wins the competition will have until July 9th--when the contract will be signed with utility companies.

Commissioner Madison wanted to know if persons at the shipyard could purchase wholesale power from the SFEC. Mr. Muir stated that this would be a possibility and the details would have to be explored concerning regulatory law for selling to individuals other than utility companies.

Commissioner Garlington inquired whether there will be training provided for employees. Mr. Muir stated that all employees are required to be trained in all facets of the plant. He would like to establish a training program at the Southeast Campus to gain employable skills in the field of water treatment/recycling (details would have to be developed with college staff). About 4-6 persons or more from this area can be hired if qualified. The salary has not be established for this location yet, but entry-level would probably pay about $14-15 per hour. SFEC makes it a point to hire persons at entry-level when a plant is started, and eventually promote them to top technicians (persons who has met the requirements with a good attitude and interest in learning). The training within the company is about 6-8 months prior to the starting of a plant (classroom and hands-on). Assistance is given in terms of tuition fees for those who want to achieve a degree and moving expenses for those who want to relocate to another plant. Training is ongoing and every position is posted throughout the country when available.

Commissioner Ettinger asked if SFEC would accept specific language in the MOU which requires that a certain percentage be hired from this area. Mr. Muir replied that this is acceptable within the boundaries of the law and making sense. He was unknowledgeable of what the State does or does not allow in terms of restrictions and its wording. The SFEC does not have a construction workforce of employees and would have to engage in a general contractor and several subcontractors. This will be a union construction job and they will work with neighborhood agencies. They are exploring 2 areas: The preferred site at the Port (east of Third Street near India Basin Industrial Park) and an alternate site on

Evans (between the PG&E plant and shipyard entrance).

Mr. Moses noted that there is a high unemployment rate in this area and there are young people who are willing to work but have criminal records. Will there be provisions for these type of individuals? Mr. Muir stated that a criminal record is not a road block, and they are mainly concerned with the right attitude and interest.

There was further discussion of contractors, requirements and equipment purchased. Commissioner Palega extended the Commission's assistance and involvement in the selection process of contractors. Commissioner Madison requested data/information be forwarded to the Commission when available. Mr. Al Williams added that SFEC will be working with the Commission and other community groups/agencies to assure that this community is involved.

EVAN DOBELLE, CHANCELLOR, CITY COLLEGE OF SAN FRANCISCO

Chancellor Dobelle gave an update of the proposed site for the Applied Science Program (1400 Evans) and the proposed culinary program (Southeast Campus). The interest displayed by the community was not to vacate the SECF building and not to utilize it as an administration building. Negotiations are underway to attempt obtaining the first floor to the 1400 Evans site. The main focus is to relocate the Applied Science Program from 4th & Harrison to this area and that this occurs immediately. The community wants to retain this building as an instructional facility and the Chancellor is willing to pursue this. He inquired about the availability of the greenhouse. Some of the programs are doing well on site, e.g. the front desk program and home health care field.

Commissioner Madison questioned that if it becomes financially feasible to install the Culinary Program in this facility, what are the chances of acquiring operational funds? Chancellor Dobelle responded "minimal". In terms of the Culinary Program, there is about $400,000 remaining. He could not commit to making it a hospitality program, but did offer 20 slots for this community in the credited program at CCSF. This could not be a full-time cooking school, but it will be specialized.

Chancellor Dobelle further stated that there have been many buildings that have been rejected for the Applied Science Program because they were not located in this area and the space required for the auto classes (about 14,000 sq. ft) was inadequate. Most importantly is getting the Applied Science Program here and that is what is being pursued. He expressed his desire to relocate the program to BVHP and felt that the Harrison site was unsafe to house the program.

Commissioner Madison asked if the shipyard has been considered for the Applied Science

Program? Chancellor Dobelle responded that the Department Chair has explored that possibility and the environmental problems. Commissioner Madison asked that if there were no environmental problems at the shipyard, would the college consider that site? Chancellor Dobelle stated that they would like to move from the Harrison site by September of this year--Presidio and the Airport have been explored.

Mr. Pitcher stated that staff will schedule a meeting to gain input on offerings for this community (the Commission and Chancellor will be notified of such). Commissioner Brown thanked Chancellor Dobelle for his report.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that there have been no major problems with the facilities and the PR system has been approved for replacement. Commissioner Palega asked that staff monitor the equipment more closely to avoid thefts.

The Youth Celebration Day has been tentatively scheduled for June 11th and there is a budget of about $12,000. A non-profit organization was required to become the fiscal agent and the Business Development, Inc. was selected to be the recipient on behalf of this community. The committee will meet again on April 21st, at 3:30 p.m. There are about 5 student participants and student role models are needed (the Mayor plans to award commendation letters).

ACTION: A motion was made by Commissioner Jones, seconded by Commissioner Garlington and carried to accept the Executive Director's report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

No old business/follow-up issues were discussed.

VIII. NEW BUSINESS

Mr. Charles Dunn, Department of Real Estate reported that some of the leases are in need of renewal. Commissioner Palega suggested that the facility committee meet to review the leases and report back to the full body.

IX. PUBLIC COMMENT

Mr. Moses announced that Supervisor Bill Maher and Mr. Kent Sims of the S.F. Redevelopment Agency will be at the next Commission meeting.

Commissioner Palega expressed his appreciation to everyone for their contributions, support and prayers during the loss of his son.

X. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Ettinger and carried for adjournment. The meeting adjourned at 7:35 p.m. The next meeting will be held on Wednesday, April 27, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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NOTICE OF MEETING

Wednesday, April 27, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: March 10 & 23, 1994

IV. COMMUNICATIONS

V. PRESENTATIONS:

- Bill Maher, S.F. Board of Supervisor (Proposed Interim Control for the Hunters Point Naval Shipyard)
- Kent Sims, Deputy Executive Director, S.F. Redevelopment Agency (Environmental Sciences High School)

VI. REPORT: Toye Moses, Executive Director of the SECF Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, May 12, 1994

0 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

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5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

WEDNESDAY, APRIL 27, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Ethel Garlington

Others Present: Charles Dunn, Department of Real Estate; Alex Pitcher, Manager, Public Affairs, CWE; Toye Moses, SECF Executive Director; Bill Maher, S.F. Board of Supervisor; Kent Sims, Deputy Executive Director, S.F. Redevelopment Agency; Shirley Jones, New Bayview Committee; Leon Thibeaux, James Richards, John Hines, Leroy Moon and Hanna Munk, residents; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Jones, seconded by Commissioner Madison and carried to adopt the minutes of March 10 & 23, 1994.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Letters of confirmation to Mr. Kent Sims and Supervisor Bill Maher to meet with the Commission.

b) Quarterly Report from Decorative Plant Service. Mr. Moses suggested that this be placed on the agenda for the next Commission meeting.

V. PRESENTATIONS

BILL MAHER, S.F.BOARD OF SUPERVISOR-PROPOSED INTERIM CONTROL FOR THE HUNTERS POINT NAVAL SHIPYARD

Supervisor Bill Maher stated that there is a great drive to put the shipyard back in business. However, he proposes that the City does not accept the shipyard from the federal government until it is all cleaned up. If the shipyard is taken in the state that it is in, the federal government will be released from its responsibilities. Each time the City takes a piece of the land, they will own it regardless of the condition that it is in. The property will then become the City's responsibility to clean to the standard that is required (residential, commercial or industrial); and it cannot be used until such time. This is a neighborhood with children and the community should not accept the property until it is clean to residential standard.

Supervisor Maher clarified that the proposal is that the federal government clean the shipyard before transferring of property to the City, and that there be community involvement concerning the jobs. This community should not continue to allow outsiders to use this as a dumping ground.

Commissioner Palega wanted to know how activities at the Board of Supervisors' level and recent development of shutting down activities at the shipyard going to support Supervisor Maher's legislation; also, what does this do for the current shipyard tenants? Supervisor Maher replied that environmental standards states that whoever owns the property is responsible for cleaning it. The Navy wants to transfer the title and the City does not have the monies to clean the property.

Commissioner Ettinger felt that it may not be possible to clean portions of the shipyard to residential standard, and that commercial standard may be appropriate at those sites. Supervisor Maher felt that any property should be residential standard and it would be inappropriate to have a standard that cannot allow any reasonable usage without being harmed.

Supervisor Maher stressed the importance of cleaning the property to residential standard and to consider the future for this community. Most other communities will not accept the property as is or less than residential.

Supervisor Maher expressed that he is committed to the development of this area. He has been a supporter of the metro connection and getting this community linked to the rest of the City. He concluded that he looks forward to the Commission's interests and suggestions.

KENT SIMS, DEPUTY EXECUTIVE DIRECTOR OF S.F. REDEVELOPMENT AGENCY-ENVIRONMENTAL SCIENCES HIGH SCHOOL

Mr. Kent Sims stated that he has been working on developing jobs for BVHP. Plans are to work with the SFUSD in creating a number of magnet high schools throughout the City. The school system today does not hold students, except for some of the successful magnet schools, e.g. Philip/Sala Burton and School of the Arts which have long waiting lists. The proposal is to relocate the Philip/Sala Burton High School to the Woodrow Wilson site which would be large enough to accommodate the programs (Wilson will retain the aviation and automotive programs); start a new environmental sciences program at the Wilson site; and after it develops/grows, transfer it to another facility (initially Philip/Sala Burton and now the shipyard). The SFUSD is not fully committed to this proposal and support/endorsement is being sought from the community. Mr. Sims feels that this transition of programs will benefit this community, however, it will not occur without the community organizing and lobbying for this type of magnet high school. It will cost approximately $35 million to create the program.

Mr. Sims spoke about the Lawrence Livermore Lab, CCSF and other agencies' involvement with the program. He assured that BVHP residents will be strongly represented in this program. Commissioner Brown noted that there have been such projects placed in this community that have not had either items set aside nor has there been room for BVHP residents to participate, such as Philip/Sala Burton school with its limited space and no priority given to this area.
Mr. Sims reiterated that this project is for the BVHP community and it is an opportunity for its residents. Commissioner Richardson concurred and expressed her support of the project.

Commissioner Ettinger questioned if a person who is admitted to a magnet school with a specific emphasis can be transferred to another magnet school? Mr. Sims replied that magnet schools are transferable and are academic schools with the generalized education to progress on to college. It is hoped that the program will be in collaboration with CCSF and S.F. State University. There is a problem with locating monies for training (stipends) and supportive services. The issue of safety/precautions regarding students was raised by Ms. Hanna Munk, and Mr. Sims responded that this would have to be organized.

Commissioner Ettinger reported that he read an article in the paper announcing a 40-hour HAZWOPER course at $295. He questioned if the S.F. Redevelopment Agency had monies available to sponsor persons in this community to take such training. Mr. Sims replied that the teamsters are offering HAZWOPER certification training free-of-charge. Mr. Sims has about $250,000 in his budget for education related to the shipyard.

Commissioner Brown appointed a subcommittee (Commissioner Ettinger to chair, and Commissioners Richardson and Madison) to meet and report back to the full body at the next meeting concerning the recommendations presented and endorsement of the proposal.

Ms. Shirley Jones noted that the Southeast Campus is also offering a 40-hour course for $74. She suggested that CAC be notified when the subcommittee meeting is scheduled. Commissioner Richardson added that the orientation for the Hazardous Waste Management Training at Southeast Campus is May 2 and classes will begin from May 9 thru May 20. Mr. Sims concluded that the training is crucial and there are going to be jobs available. At present, there is not enough work/activity in BVHP to keep people occupied. Commissioner Brown thanked Mr. Sims for his presentation.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Moses reported that the Southeast Youth Celebration Day Committee met and received a commitment from PG&E of $2,500 to assist with the expenses. The budget has been revised to $6,000. Bank of America is also going to contribute for expenses. The date of the event has been changed to June 4th and confirmation was received from the Mayor of his attendance.

Mr. Moses met with Mr. Todd Cockburn to discuss the budget. (The Commission will be notified of any new developments.) He attended the town hall meeting held by Congresswoman Pelosi's office on April 23rd--it was well attended. He will be attending the Statewide Black Health Conference on April 29 thru May 1.

Mr. Moses recommended that the Commission invite the following to meet with them: The new director of the S.F. Housing Authority, new director of Public Health Department, and regional director of U.S. Department of Health & Human Services.

ACTION: A motion was made by Commissioner Ettinger, seconded by Commissioner Richardson and carried to accept the report and approve the recommendations made by Executive Director.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

No old business/follow-up issues were discussed.

VIII. NEW BUSINESS

No new business was discussed.

IX. PUBLIC COMMENT

Ms. Shirley Jones requested more circulation of meeting notices in the community when presentations are scheduled.

Commissioner Richardson requested advice in advertising the Environmental Hazardous Waste Training being offered at the Southeast Campus, from 2-5 p.m. Commissioner Brown stated that CCSF should have distributed announcements of the course.

Ms. Jones suggested that Ms. Randi Smith of S.F. Redevelopment Agency be contacted to send notices of the training. (Mr. Moses will check the budget for additional monies for mailers.)

X. ADJOURNMENT

A motion was made by Commissioner Ettinger, seconded by Commissioner Richardson and carried for adjournment. The meeting adjourned at 8:00 p.m. The next meeting will be held on Thursday, May 12, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

THURSDAY, MAY 12, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted by completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: April 14 & 27, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of Southeast Community Facility Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES
- Discussion of Decorative Plant Service Quarterly Report
- Discussion and Follow-Up on Environmental Sciences Magnet High School

VII. NEW BUSINESS
- Discussion and Approval of Leases

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, May 25, 1994

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

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Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

THURSDAY, MAY 12, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Louise Jones
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Ethel Garlington
Commissioner Scott Madison

Others Present: Toye Moses, SECF Executive Director; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Richardson, seconded by Commissioner Brown and carried to approve the minutes of April 14, 1994.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Letter from Congresswoman Pelosi thanking Mr. Moses for his help with the Health Care town meeting on April 23rd.

b) Announcement of the dedication ceremony for the Oceanside Water Pollution Control Plant on May 31st.

c) Article in the CCSF newspaper regarding the proposed relocation of the Southeast Campus.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Moses announced that Commissioner Madison was unable to attend the meeting due to a death in his family.

Mr. Moses reported that the plans for the Southeast Youth Celebration Day are progressing well. The committee has been meeting every Monday and participation in the event is expanding. Commitment was received from PG&E of $2,500 and Bank of America, $1,500 towards the expenses. The budget is at $6,000 and BDI the fiscal agent. The Giants will donate T-shirts and tickets to be distributed during the event.

Due to the influx of various neighborhoods expected to attend, there has been a change in the schedule and the walk from Evans Street has been cancelled. The plan is to assemble at Martin Luther King Park, from 11-3 p.m. in which activities will take place, such as competition between rap groups, commendations from the Mayor and Board of Supervisors, etc. Mr. Moses requested names of BVHP youths (11-25 years old) who have been role models or who deserve commendation awards. Commissioner Palega recommended that Daniel Williams (Danny Boy) be awarded for his courageous feat in apprehending thieves in this area. Danny Boy was later killed on April 19th in front of Joseph Lee Recreation Center while sitting in a car. Mr. Moses encouraged everyone to invite friends and families to attend the celebration.

The end of the fiscal year is approaching and staff have been awaiting word from the Mayor and Board of Supervisors regarding the budget. (Commissioners will be kept abreast of any latest developments.)

Two weeks ago, some community members overtook the entrance to the Naval Shipyard to protest and demand jobs for BVHP residents. As a result, the Mayor directed some City Departments to hire more people from this community. On May 9th, Mr. Millard Larkin, the Director of the Mayor's High Risk Disadvantaged Youth Employment

Program conducted interviews at this facility to hire 25 young adults. On May 16th, the Water Development Corporation will also be interviewing at this facility, BVHP residents for jobs at the shipyard, from 9:00 a.m. to 3:00 p.m. On May 25th, from 9:00 to 12 noon, Supervisor Willie Kennedy will conduct a town hall community meeting to discuss the shipyard jobs for BVHP residents.

ACTION: A motion was made by Commissioner Richardson, seconded by Commissioner Jones and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

a) Discussion of Decorative Plant Service (DPS) Quarterly Report - Mr. Moses remarked that Mr. Charles Dunn had questioned DPS regarding the lack of employees hired from this community according to the latest report. DPS responded by submitting an addendum to the report (enclosed for the Commission's review).

Commissioner Palega suggested that this item be tabled until the Commissioners have had an opportunity to review the data.

b) Discussion and Follow-Up on Environmental Sciences Magnet High School Commissioner Ettinger reported that he researched the concept of having a meeting and after the previous meeting with Mr. Kent Sims, there was some opposition to persons going around the Citizens Advisory Committee for the Shipyard. Commissioner Ettinger contacted Mr. Al Williams regarding the Commission endorsing a proposal to have a technical high school at the shipyard; and concluded that it would be inappropriate at this time for the Commission to endorse such a proposal and to hold a meeting. It may be appropriate for the Commission to endorse a technical high school, however, if a meeting is called, seemingly it would be going around the committee setup for dealing with programs to be housed at the shipyard.

Commissioner Brown clarified that the intent of the committee was to research the sciences magnet high school at the Philip/Sala Burton site--not at the shipyard. It was her understanding that Mr. Kent Sims was requesting support of the sciences magnet high school at the site that the Philip/Sala Burton school was moving from. Specifically, the endorsement was for the Burton site and not the shipyard.

Commissioner Ettinger noted that the proposal reflects that the school will eventually be moved to the shipyard. Commissioner Palega asked that this item be deferred until the next Commission meeting. (Mr. Moses will forward additional copies of the proposal.)

c) Commissioner Richardson announced that on May 2nd there was an orientation for the Hazardous Waste Management Training. There was representation from PRC, YCD and 50 applicants from this area. Classes will start on May 9th at the Southeast Campus.

There was a great interest of evening classes and they are trying to explore this further. The classes are ongoing depending on enrollment. Commissioner Richardson asked that the Commission research vendors to hire the graduates. She will continue to update the Commission on the progress of the program.

Commissioner Ettinger had submitted a flyer announcing a 40-hour HAZWOPER course at $295. He expressed his interest in recruiting as many persons as possible to take the courses. He asked if there were monies available to sponsor people to take the training here. Commissioner Palega suggested that staff contact Mr. Calvin Hayes if it would be possible to apply the scholarship fund intended for the culinary program--for this program. Also, exploring other funding sources available through the college and funding agencies, e.g. OCD, PIC, etc.

Commissioner Palega on behalf of the Commission, thanked Commissioner Richardson for her efforts in this project.

VII. NEW BUSINESS

Discussion and Approval of Leases - Mr. Moses asked that this item be postponed because Mr. Charles Dunn was unable to be at the meeting. Also, the Facilities Sub-committee has not had an opportunity to meet. Mr. Dunn will be able to meet with the subcommittee on May 23rd or 24th. The subcommittee members decided to meet on May 24th, at 6:00 p.m. (Mr. Moses recommended that the six leases for discussion be reviewed prior to the meeting.)

VIII. PUBLIC COMMENT

No public comments were made.

IX. ADJOURNMENT

A motion was made by Commissioner Brown, seconded by Commissioner Richardson and carried for adjournment. The meeting adjourned at 7:10 p.m. The next meeting will be held on Wednesday, May 25, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Mayor

Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

WEDNESDAY, MAY 25, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: April 27 & May 12, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of the SECF Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES
- Discussion of Decorative Plant Service Quarterly Report
- Discussion and Recommendation/Endorsement of Environmental Sciences Magnet High School
- Discussion and Approval of Leases
  - Bayview Repertory Theater Company
  - Children's Council of San Francisco
  - Joshua Marie Cameron Academy
  - Martin Luther King, Jr. Nursery School
  - Sojourner Truth Childcare
  - William T. Shorey Center

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, June 9, 1994

) OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

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President

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Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

WEDNESDAY, MAY 25, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Louise Jones

Others Present: Charles Dunn, Department of Real Estate; Toye Moses, SECF Executive Director; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried to adopt the minutes of April 27 and May 12, 1994.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Memo regarding the fire at one of the satellite sites, Sojourner Truth Childcare Center (more details under Executive Director's report).

b) Letter from Byron Rhett of S.F. Redevelopment Agency and response from Toye Moses regarding utilization of SECF Community Meeting Room.

c) Fliers announcing the Southeast Youth Celebration Day on June 4, 1994, at Martin Luther King Swimming Pool, 11:00-3:00 p.m.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that the planning committee for the Southeast Youth Celebration Day has received about $4,500 through donations from PG & E, Bank of America and various BVHP community organizations. Approximately 2,000 fliers have been distributed and it is hoped that at least 800 persons will attend. The Mayor and other dignitaries will be there. Liability insurance has been purchased of $450 to cover the event.

Mr. Moses stated that on May 20th, he received a call that there was a fire at the Sojourner Truth Childcare Center. The police report suspects arson and further investigation is taking place (photographs were available). It will cost approximately $5,000 to repair the damages, however, there is no budget for maintenance and repairs.

Mr. Moses met with the Citizens Advisory Committee of the Clean Water Program to discuss the SECF Commission's budget. The budget is about $460,000 and the Executive Director was asked to reduce it $25,000. He is awaiting the Budget Analyst's review and input. (Commissioner Richardson requested a copy of the budget.)

ACTION: A motion was made by Commissioner Richardson, seconded by Commissioner Brown and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

DISCUSSION OF DECORATIVE PLANT SERVICE QUARTERLY REPORT

Commissioner Palega announced that he and Commissioner Brown were being

honored that evening at other locations; so in the interest of time, he asked that this item and the following be deferred.

DISCUSSION & RECOMMENDATION/ENDORSEMENT OF ENVIRONMENTAL SCIENCES MAGNET HIGH SCHOOL

Commissioner Ettinger requested that letters be sent to Mr. Al Williams and Ms. Shirley Jones inviting them to the discussions of the Environmental Sciences Magnet High School.

ACTION: Commissioner Ettinger moved, seconded by Commissioner Madison and carried to invite the above persons.

DISCUSSION & APPROVAL OF LEASES

Commissioner Brown reported that the Facilities Subcommittee met with Mr. Charles Dunn, Department of Real Estate to review the leases for the property under the Commission's jurisdiction. The leases reflect that the City is responsible for the exterior of the facility and the building itself. It was brought to the attention of the subcommittee that any request for repairs--given that there are no monies, has to be approved by the Board of Supervisors (which will take about 90 days, plus the time for allocation of funds). In reviewing the Commission's budget, there was concern that given the current state of financial affairs for the City--"if the City did not response in a timely manner to exterior damages, there is possibility of lawsuits".

Mr. Dunn was asked to research the appropriate language to include in the leases, so that tenants will waive the right to sue the City and with the understanding that repairs will occur when monies become available--not necessarily within a reasonable timeframe. The leases will be reviewed again after the revisions are made.

VII. NEW BUSINESS

Commissioner Richardson reported that negotiations for the second phase of the Hazardous Waste Management Training have already begun, and they are considering evening classes for the Fall semester (weekend classes will be recommended). There were 37 students from the first class who graduated that day.

Commissioner Madison wanted to know if there were any indication of employment opportunities for the graduates. Commissioner Richardson responded that during the orientation process, there were corporations distributing information and applications. She suggested that these companies be invited to work with the Commission in setting up workshops/job fairs to make sure applications reach the graduates.

Commissioner Madison added that Supervisor Kennedy held a meeting earlier that day to discuss jobs at the shipyard. The environmental contractors plan to host a job fair in this facility to cover environmental restoration jobs and participation with ship building unions and contractors.

Commissioner Ettinger suggested that the Recreation and Park Department be contacted to ascertain the summer schedule for the Martin Luther King Swimming Pool.

ACTION: Commissioner Ettinger moved, seconded by Commissioner Garlington and carried to follow through on the above suggestion.

VIII. PUBLIC COMMENT

Commissioner Palega, on behalf of the Commission, expressed condolences to Commissioner Madison on the death of his mother.

Commissioner Madison announced that on June 2nd, the Mayor's Citizens Advisory Committee for the Shipyard will be hosting at this facility a major presentation on the project for the land use planning program for the shipyard. Commissioner Palega added that there is a workshop package available for this and copies can be obtained by contacting Mr. Moses or Commissioner Madison.

IX. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried for adjournment. The meeting adjourned at 7:00 p.m. The next regular meeting will be held on Thursday, June 9, 1993 at 6:00 p.m., in the SECF Community Meeting Room.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Vice President

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Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

THURSDAY, JUNE 9, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

** NO SMOKING DURING COMMISSION MEETING **

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: May 25, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of the SECF Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

- Discussion of Decorative Plant Service Quarterly Report

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, June 22, 1994

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

SOUTHEAST COMMUNITY FACILITY COMMISSION
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President

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Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

THURSDAY, JUNE 9, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

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I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Bobbrie Brown
Commissioner Matt Ettinger

Others Present: Alex Pitcher, Manager, Public Affairs, CWE; Toye Moses, SECF Executive Director; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Madison and carried to adopt the minutes of May 25, 1994.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Complaint from Whitney Young Child Development Center regarding a plumbing/sewage problem at EPMC.

b) Response from Toye Moses regarding the above incident and correct procedure. (Discussion of letters under Item VII, New Business.)

c) Request from Gloria Hampton regarding rental of additional space at EPMC when available.

Commissioner Palega asked that staff research availability of space and ascertain other community organizations interested in leasing the space to keep an ethnic/program balance (check the waiting list). Mr. Moses noted that vacant space available at EPMC is a rumor, and there has been no official notice of any tenant vacating the premises.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Moses reported that the Southeast Youth Celebration Day was attended by the Mayor, Supervisor Kennedy, Commissioners and about 500 persons. Twenty honorees were awarded commendations from the Mayor. The donations received for the event totalled $5,250: PG&E-$2,000; Bank of America-$1,500; Bill Graham Presents-$1,500; and Patterns LTD/The Point-$250. Expenses came to $3,585.55--leaving a balance of $1,664.45. There was plenty of food/refreshments and the swimming pool facility was open. Mr. Moses looks forward to next year's event and suggested that it be held indoors. Commissioner Madison expressed his preference of keeping such events outdoors. Commissioner Palega concurred and commented on the use of the ballpark, playground and other facilities.

Commissioner Richardson commended Mr. Moses on his efforts and the success of the event. She suggested that the next event include job fairs. Commissioner Palega recommended that letters of commendation be sent to Mr. Joel Robinson and Mr. Toye Moses for their participation. He asked that an appreciation letter be sent to the Police Department noting that their visibility aided in controlling incidents/violence from occurring. He further acknowledged staff for their participation and in spearheading this event.

ACTION: A motion was made by Commissioner Jones and seconded by Commissioner Garlington to send letters of appreciation to the above persons.

Mr. Moses thanked Mr. Pitcher, his staff and resources made available for contributing to the success of the event; also, the Commission's support in approving it. Commissioner Palega suggested that another letter be sent to Mr. Todd Cockburn commending Mr. Pitcher for overseeing the event. Commissioner Madison recommended that Commissioner Jones' motion be reconsidered to make it a general authorization of sending thank-you letters to all pertinent participants.

ACTION: Commissioner Jones moved, seconded by Commissioner Garlington and carried to send letters of commendation/appreciation to all designated participants.

Mr. Moses recalled that at the last meeting, he was requested to contact Mr. Al Williams and Ms. Shirley Jones to meet with the Commission regarding Mr. Kent Sims' proposal on an "Environmental Sciences Magnet High School" (confirmation was received for the next Commission meeting). Commissioner Richardson suggested that the Commission discuss this matter prior to the next meeting. Commissioner Palega noted that the meeting with Ms. Jones and Mr. Williams is to acquire their input/clarification of the proposal--no decision is expected to be made.

Mr. Moses announced that the Mayor's Office of Community Development has scheduled their ongoing community meeting on June 22 in the SECF Community Meeting Room--they anticipate a large attendance. Mr. Moses asked that since the Commission meeting is on the same evening, would it be possible to hold the Commission meeting in the senior citizen area.

ACTION: Commissioner Garlington moved, seconded by Commissioner Jones and carried to hold the next Commission meeting in the senior section.

ACTION: A motion was made by Commissioner Richardson, seconded by Commissioner Madison and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Discussion of Decorative Plant Service Quarterly Report - Commissioner Palega remarked that he reviewed the report and felt that DPS is trying to meet the terms of the MOU, but there are very little job openings. DPS will be offering the internship program again in the summer. He recalled that Commissioner Ettinger had inquired about the report, and asked whether the Commission would like to table this until he returns or open it for discussion that evening. Commissioner Garlington added that DPS is having difficulty trying to get BVHP residents employed and some do not choose to work. The job announcements have been distributed, but the response is minimal from residents because they desire higher wages.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried to accept the Decorative Plant Service Quarterly Report.

Commissioner Richardson reported that the City has awarded the contracts for the environmental cleanup. She suggested that staff invite the contractors to meet with the Commission to discuss potential employment for graduates of this program. The City has mandated that the contractors employ citizens of San Francisco and this would be an opportunity to find out the companies involved to refer trainees. Mr. Moses noted that there has been a change in the environmental-toxic waste administration and it would be difficult contacting a particular person at this time.

ACTION: Commissioner Richardson moved, seconded by Commissioner Jones and carried to direct staff to investigate who the main contractors for the environmental cleanup are, inform them that there are potential graduates from this facility, and request that consideration be given to them when hiring.

Mr. Moses announced that the MLK Swimming Pool schedule that was requested by Commissioner Ettinger is available. Lack of utilization could have contributed to the past problems in keeping the facility open. He encouraged people to make full use of it. Commissioner Palega suggested that a copy of the schedule be circulated to all the local schools and obtain the number of children who want swimming lessons.

ACTION: Commissioner Garlington moved, seconded by Commissioner Jones and carried to circulate the above schedule and obtain the information requested.

VII. NEW BUSINESS

In terms of the letter sent to the tenant at the EPMC, Commissioner Palega commended staff on their response. He suggested that perhaps the tenants should be reminded that this is a partnership and they have to do their part. If they are going to allow debris to be dumped in commodes--causing backup, then the Commission cannot be responsible. The rent is below market value and staff have been very cooperative in trying to work with the tenants.

Commissioner Garlington felt that when the commodes are stopped up, the tenants should be responsible for repairs. Mr. Pitcher stated that it is more of a landlord's responsibility, however, the Commission is faced with a "no-budget for maintenance" situation at that facility. EPMC comes under the general fund and SECF is under the sewer fund. The general fund has no money in the budget to cover operations/ maintenance and the director's position (which had to be eliminated). DPW has been using other funding to maintain the EPMC; and staff is facing an even worse

crisis, in that, they are entering a new fiscal period and there are absolutely no monies available to maintain the facilities. Mr. Pitcher questioned if it were even possible to keep those buildings open. The City has to meet on this and decide what funding sources can be used to assist. Some clarification has to be made as to who will pickup the tab for maintenance/operations. An alternative perhaps is raising the rent to defray maintenance cost.

Commissioner Richardson expressed her interest in addressing these issues. She and Commissioner Ettinger recently attended a community meeting at EPMC in which there was mention of frequent sewer/plumbing problems--seemingly, the landlord is not responding to the needs of the tenants and people were unaware that there is no budget for repairs.

Commissioner Palega suggested that if the tenants wanted full landlord/tenant relationship, then the leases would have to be charged accordingly; or if they wish to continue the same rent, then they should take some responsibility and pickup the maintenance cost. The backup of drains cannot be controlled unless the tenants are willing to cooperate with staff.

Mr. Pitcher noted that the comments made by Ms. Reid in terms of the numerous plumbing problems at the EPMC, were erroneous. This is only the second incident of this nature in which DPW has had to make repairs; and on each occasion, the plumbers have reported that something has triggered the backup--seemingly, caused by negligence of persons using the facility. Also, portable toilets were provided, but not utilized.

> *ACTION: A motion was made by Commissioner Richardson, seconded by Commissioner Garlington and carried directing staff to send letters to all the tenants informing them of the findings of the plumbers causing the clogging of drains (noting that this is negligence on the part of the tenants and there are no funds for such repairs).*

Commissioner Palega expressed the Commission's support of staff and their findings--those wishing to discuss this further are welcome to meet with the Commission. These satellite sites were taken over by the Commission as a favor to the City, however, they are becoming more of a liability issue. Mr. Pitcher added that when these facilities were obtained, there were two types of funding available (general and sewer funds). During the past two years and with the City cutbacks, some community facilities have had to only open for recreational purposes. At present, this is the only community facility city-wide in which tenants are operating 24-hours per day.

Commissioner Palega concluded that anyone that can come up with the monies for maintenance of the facilities will be welcomed. It is a matter of courtesy and

partnership with the tenants to monitor the problems and pay for repairs/ maintenance. Commissioner Garlington noted that these programs are receiving grants and should be able to afford repairs.

Commissioner Richardson inquired about summer youth programs. Commissioner Palega replied that there is ongoing activity, e.g. YCD has received their slots and applications should be distributed shortly. There is also a program being made available through "Prop J"--the information is forthcoming from Mr. Anthony Lincoln's office. (Information will be disseminated upon receipt.)

PIC received $25,000 from Chevron for internship programs (economically disadvantaged is not a requirement) and Chevron has already selected agencies in BVHP to be recipients. The Hunters Point Boys and Girls Club was a recipient last year and Commissioner Palega was certain they will be again. At present, the major areas for summer programs city-wide are Visitacion Valley Community Center, YCD, Potrero Hill Neighborhood House, YMCA in Western Addition, Chinese Community Employment Service, Careers Abound which deals with the disabled population, SFUSD and CYC/Directions is handling the Richmond/Sunset areas. Applications are being accepted through YCD and SFUSD for youth who fit under economically disadvantaged guidelines and reside in this neighborhood.

PIC has set aside 8% of their funding under Title 2A and 2C (adult 77% and youth 82%). RFP's will be circulated and the bidder's conference has been scheduled for June 15, 33 Gough Street, 3:00 p.m. for BVHP, Visitacion Valley and OMI residents (about $220,000 for training and employment targeting the 17-24 African-American males). The agencies applying for these monies have to be physically located in these three areas. At 2:00 p.m., on June 15th, about $300,000 will be made available through the RFP process for the homeless of San Francisco (long-term unemployed). The bidder's conference will also be at 33 Gough Street. Commissioner Palega encouraged agencies who are legitimate and desire to get this training to apply. The Mayor's Office is committed to locating jobs for graduates of the program. They have developed 25 jobs through DPW, however, it is unknown if they are permanent or non-civil service appointments.

Commissioner Palega announced that about two months ago, Congresswoman Pelosi's Office through Harriet Ishimoto was very instrumental in introducing the Polynesian community to the Embassador of New Zealand. He suggested that a thank-you letter be sent on behalf of the Commission to Congresswoman Pelosi for allowing her staff to be involved.

ACTION: Commissioner Madison moved, seconded by Commissioner Richardson and carried to send the letter of appreciation to Congresswoman Pelosi.

Commissioner Madison acknowledged the exceptional work that Mr. Bill Lee and his staff have done with the Board of Health Department providing services to the CAC and working with them regarding shipyard issues. There will be a hearing on June 14th, 10:00 a.m., City Hall, Room 228 to discuss Mr. Lee's separation from the department.

Commissioner Madison announced that Congresswoman Pelosi has introduced an amendment to the defense bill which was passed by the House of Representatives "Expanding the discretion of the Secretary of Defense and its activities to emphasis local hiring, local contractors as part of the procurement process."

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried to send an appreciation letter to Congresswoman Pelosi for introducing the above amendment.

VIII. PUBLIC COMMENT

No public comments were made.

IX. ADJOURNMENT

A motion was made by Commissioner Jones, seconded by Commissioner Garlington and carried for adjournment. The meeting adjourned at 7:30 p.m. The next meeting will be held on Wednesday, June 22, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

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CITY and COUNTY of SAN FRANCISCO

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Linda Richardson

NOTICE OF MEETING

WEDNESDAY, JUNE 22, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Senior Escort Area
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: June 9, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of the SECF Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Discussion of Environmental Sciences Magnet High School-Ms. Shirley Jones and Mr. Al Williams

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, July 14, 1994

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

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4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

WEDNESDAY, JUNE 22, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

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I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Bobbrie Brown

Others Present: Charles Dunn, Department of Real Estate; Toye Moses, SECF Executive Director; and Al Williams, Vice Chair, Mayor's BVHP Shipyard Task Force.

III. APPROVAL OF MINUTES

Due to the absence of the Secretary, the minutes of June 9, 1994 were unavailable for review and/or approval.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Confirmation letters to Al Williams and Shirley Jones to meet with the Commission.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Moses reported that staff have been extremely busy dealing with the budget and instruction was received that reduction is expected, especially at EPMC of about $12,000 from a budget of $68,000. The Budget Analyst is really cutting the general fund budget. At this point, DPW is working with the Chief Accounting Officer, Mr. John Cribbs to minimize the cuts. Commissioner Palega suggested that the tenants at EPMC be informed of this latest development in the budget. Commissioner Ettinger questioned which area the $12,000 cut would be made? Mr. Moses responded that most likely from the custodial services. Commissioner Ettinger suggested that inquiries be made from the Budget Analyst as to where he proposes the $12,000 cuts be made--what line item, e.g. janitorial, etc. Mr. Moses asked that before further inquiries are made, the Commission await for information (on which areas)--expected the following day.

Commissioner Palega reiterated that the tenants be informed of the cuts and if they continue to want these items, then perhaps they need to pay for some of these expenses. Mr. Moses met with Mr. Pitcher and Mr. Cockburn to discuss the budget and it was suggested that general maintenance be the responsibility of the tenants and major problems by the City. One of the satellite sites is in need of the roof being replaced, which would cost approximately $15,000.

ACTION: A motion was made by Commissioner Richardson, seconded by Commissioner Madison and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Discussion of Environmental Sciences Magnet High School - Ms. Shirley Jones & Mr. Al Williams - Commissioner Palega announced that Ms. Shirley Jones was unable to attend, due to the death of her brother. Commissioner Palega asked that condolences be extended on behalf of the Commission to Ms. Jones and her family. Commissioner Madison announced that the funeral services will take place on Friday,

June 24th, 1:30 p.m. at the Christian Center, 5825 Mission Street.

Mr. Al Williams wanted specifics as to what information the Commission was seeking, and was unsure that he could answer questions on this issue. Commissioner Palega suggested that in the best interest of time, this matter be deferred and the specific questions be researched to get input from Mr. Williams and Ms. Jones.

Mr. Williams stated that this issue was brought to the CAC for the Shipyard. Their normal process is that when there is a proposal for land usage, it goes to the Land Use Subcommittee and studied with other ideas for use at the shipyard that is occurring now with the planning analysis. The CAC generally endorses an idea of an educational, cultural or arts use at the shipyard--so this would fit in that broad context. However, the CAC has not identified this or endorsed it as a use for the shipyard and would want to study it further. Mr. Kent Sims' views on this proposal is not necessarily for the shipyard. The shipyard is suggested, but he feels this use would be valuable and vital for the BVHP community as an institution; whether it is in the shipyard or elsewhere in this community, Mr. Sims' interest is in this area. Also, taking into consideration that Sala Burton is closing and merging with Wilson High. Some of the confusion stems from the memo Mr. Sims wrote on the subject in which he speaks specifically about the shipyard and does not really mention the broader notion of the community.

Ms. Jones' concern and Mr. Sims shares this, "People try to circumvent the CAC process in reviewing uses for the shipyard by going to other bodies in the community and obtaining endorsements for ideas; and then saying the community is in support and the CAC does not matter one way or the other". The CAC is the appointed body who has jurisdiction over providing public input in what should and should not go into the shipyard. The appropriate step would be to channel the business to the appropriate body and work together for the best interest of the community.

Commissioner Palega asked that Mr. Williams and Ms. Jones be invited back at a later date; and perhaps Mr. Sims for clarification of his memo. Mr. Williams stated that they would be happy to return.

Mr. Dunn wanted to know when it would be convenient for the Facilities Subcommittee to meet. Commissioner Palega asked that staff coordinate the meeting and report back to the other members (prior to the next meeting). Mr. Dunn reminded that there was a request to amend the leases and this would have to be approved. In addition, the Budget Analyst is requesting a more formal agreement for landscaping.

VII. NEW BUSINESS

Commissioner Madison announced that Ms. Heidi Harden, who has come before the Commission regarding art projects was planning to attend the meeting to request a letter of recommendation from the Commission in support of reapplication for the second year of funds. This is for "Our Part of Town", a history project at the Bayview Opera House in which she is writing a grant for through the S.F. Arts Commission. Commissioner Palega asked that the information be forwarded to the Commission for review via Mr. Moses. Commissioner Madison noted that the grant proposal is due on June 30th and action was required that evening. Commissioner Palega wanted assurance that the Commission would not be financially obligated in this project.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Jones and carried to send the letter of endorsement on behalf of Ms. Heidi Hardin.

VIII. PUBLIC COMMENT

Commissioner Garlington announced that on June 23rd, at 6:30 p.m. there will a hearing at City Hall, Room 228 regarding the Cross Town Tunnel. She encouraged everyone who are able to attend to be there.

Commissioner Jones announced that Mr. Harold Madison had a triple by-pass that lead to a stroke (he is recovering).

IX. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Madison and carried for adjournment. The meeting adjourned at 7:00 p.m. The next meeting will be held on Thursday, July 14, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

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Scott Madison
Linda Richardson

NOTICE OF MEETING

THURSDAY, JULY 14, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Senior Escort Area
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: June 9 & 22, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of the SECF Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, July 27, 1994

00 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

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5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

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6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

MINUTES

THURSDAY, JULY 14, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

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Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Palega, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Sululagi Palega
Commissioner Linda Richardson

Excused: Commissioner Bobbrie Brown

Others Present: Toye Moses, SECF Executive Director; Robert Betonte, Claire Thiebault and Esselene Stancil, residents; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

The minutes of June 9th & June 22nd were deferred until the next meeting.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Endorsement letter addressed to the S.F. Art Commission on behalf of Ms. Heidi Hardin's proposal.

b) Schedule for MLK Swimming Pool.

c) Letter and police report regarding the July 4th burglary at SECF (details under Executive Director's report).

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Moses reported that there was a burglary incident that took place on July 4th in the Executive Director's office, between the hours of 10:15 a.m. and 8:35 p.m. The custodian noticed the break-in when he was securing the building after an event that day. A newly purchased fax machine, a portable radio, two answering machines and two speaker phones were stolen. The Police Department was informed (report on file), and DPW repaired the broken window that evening. Commissioner Palega questioned whether or not the fax machine could be traced by the phone company when activated by the burglars. Mr. Moses was uncertain of this or if the stolen equipment will be replaced (the City is self-insured).

Commissioner Palega asked if the alarm system could be changed so that when the community room is being used, other common areas are secured. Mr. Moses replied that he was contacted by Sonitrol and plans are underway for a new system--hopefully, installation will take place the following week. The community room has a new stage with a ramp for handicap access. Mr. Moses is still awaiting the approval of the budget by the Board of Supervisors. Commissioner Ettinger questioned if the EPMC budget is still a 10% reduction? Mr. Moses responded that this is already creating a problem because there would be insufficient monies to maintain the facility for the entire fiscal year. Initially, the budget analyst recommended a $12,000 reduction from the $68,000 budget (5 sites), and they were able to comply with a 10% cut (about $1,200).

Commissioner Palega added that the City is cutting all budgets city-wide. Tenants who are occupying City buildings are having to pay, face possible closure or exploring other revenues. At present, other revenues is "selling the property to generate funds", such as, the Board of Education selling some of the vacant school buildings. Commissioner Ettinger wanted to know if the letters to the tenants have been sent regarding the budget dilemma and defray of maintenance cost. Mr. Moses stated that

the letters are on hold until the Facilities Subcommittee has an opportunity to meet. At present, Mr. Charles Dunn is on vacation.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Jones and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Mr. Moses reported that the Youth Day Committee would like to have an event similar to the one at MLK Park. It will be called "Back to School"--getting grandparents involved. Due to the influx of grandparents in BVHP who are involved with their grandchildren because of absentee or working parents, it was suggested that an event be held honoring grandparents.

Commissioner Jones felt this was an excellent idea considering the number of grandparents who are responsible for taking care of their grandchildren. There needs to be something done to recognize them. Commissioner Richardson agreed and added that this is a trend in general--grandparents getting involved. She wanted to know how soon can this event occur? Mr. Moses replied that the committee will be meeting again the following Tuesday and he will report back at the next Commission meeting. (When a package is available, it will be presented to the Commission for approval.)

VII. NEW BUSINESS

No new business was discussed.

VIII. PUBLIC COMMENT

Three concerned parents/residents were in the audience to comment on the plumbing problem at EPMC. Ms. Claire Thiebault suggested that perhaps a survey of the area be made to determine the ongoing backup in the sewer system. Commissioner Palega questioned if this problem was discussed with staff. When this issue was presented to the Commission, it was discovered by the DPW plumbers that diapers and numerous personal items were disposed in the commodes. The Commission has attempted to address this issue, however, there is a faculty lavatory in which children and visitors have been disposing articles causing the stoppage. Commissioner Palega reiterated that this was reported by DPW staff in their findings and recommended that concerned persons request a copy of the report from the DPW plumbers.

Ms. Esselene Stancil stated that residents were complaining because most facilities in the area have the same problem. This has been occurring for a long time and the backup must be coming from other sources (there is a petition circulating to that affect). Commissioner Jones stated that she read an article in relation to the old pipes in various areas throughout the City in need of replacement--Hunters Point is one of those areas. Seemingly, the City needs to explore this issue.

Commissioner Palega agreed, however, the tenants need to be aware that if the City is going to take on additional responsibilities, the City will be requesting more monies. There may be some deficiencies at the EPMC that need to be addressed, however, from the Commission's standpoint, with the budget cuts and minimum rent charged, the tenants' assistance is required. Commissioner Richardson stated that it is helpful to know that the problem is city-wide and the Commission is not ignoring it. Perhaps some of the residents/parents can meet and take another course of action. Commissioner Garlington added that the entire community is concerned with any problems that develop and she will take this issue to the Waste Water CAC. She spoke further of the budgetary problems and expressed that the low rents the tenants are paying should enable them to tend to some of the plumbing expenses.

Commissioner Palega stated children are being allowed into faculty restrooms, which could have contributed to the problem. Mr. Robert Betonte requested a copy of report and recommended that an investigation of the plumbing system be made because when the problem occurs, it affects the entire building. Commissioner Palega recommended that prior to an investigation, concerned persons should check with staff; and if they are not satisfied with the answers or services and can offer other remedies, the Commission is open for suggestions. He noted that some of the maintenance problems may need to be addressed internally to avoid possible raise in services/rent. Mr. Betonte stated that it is not incumbent on the tenants/parents to maintain the sewer system in the facility.

Commissioner Ettinger stated that the amount of rent being paid is irrelevant. The Commission has the responsibility to maintain the building at a level so that there is no raw sewage backup and the entire building stopped-up. It appears that the staff from Whitney Young Child Development is not satisfied with the response from DPW staff. It is obvious that there is some sort of problem at the EPMC--is there some City entity that can check the line (perhaps there are roots obscuring the drain line)? He did not foresee this as a large expense; and if it is, then this needs to be discussed--something needs to be done. Mr. Moses explained the sequence of events that occurred when the backup problem was reported and the findings of the DPW plumbers. The findings were brought to the attention of one of the Directors and the City has confirmed that this is an internal problem. Mr. Moses suggested that the tenants assist by trying to resolve the minor problems and larger problems can be handled by the City. Commissioner Richardson recommended that the DPW

report be made available to the EPMC tenants and that Commissioner Garlington raise this issue to the Waste Water CAC.

Mr. Betonte suggested that if the backup problem is internal, one solution is to post signs stating that no such objects be disposed in restrooms. Commissioner Palega appreciated the suggestion of the signs and stated that perhaps presenting the petition and acquiring input from the board that oversees such matters would be helpful.

The Commission and staff are willing to work with the tenants/parents to resolve this problem and DPW staff has assured that it is being dealt with. Everyone should be made clear that with the City's major cuts, "this might come at a cost", however, the Commission will try to resolve this without too much of a hardship on anyone. Commissioner Jones suggested that in addition to signs, education and monitoring are important. Also, that the administration try to setup workshops with the parents and employees to educate them.

Commissioner Garlington concurred that staff should forward this information to the appropriate persons for further research and try to reach a solution as soon as possible. Commissioner Madison suggested that the parents investigate further to find out other locations in the area experiencing similar problems and report it to a tenant/homeowner's association or housing authority. If this is occurring elsewhere, then it is not the problem of the EPMC. Commissioner Palega concluded that the problem is ongoing, but collectively with staff and going through the process, a reasonable solution will be obtained to deal with the problem. Everyone needs to be educated and made aware that this ongoing problem will not be resolved without everyone's cooperation.

Commissioner Garlington encouraged everyone to attend the Waste Water CAC meeting every first Tuesday of the month, at 5:30 p.m., 1680 Mission Street, 4th Floor. She assured that she will inform the board of the backup problem at EPMC and will report back.

> *ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Jones and carried to direct staff to locate a DPW representative to meet with the EPMC tenants to inform them fully of necessary actions to avoid drain stoppage. Also, that staff research appropriate signs for the restrooms to warn the public of such problems.*

Commissioner Garlington announced a community play called "Our Part of Town", held on July 30 and 31, at the Bayview Opera House (invitations and fliers were available). There will be a cast reception following Saturday's performance.

IX. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Madison and carried for adjournment. The meeting adjourned at 7:15 p.m. The next meeting will be held on Wednesday, July 27, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Executive Director

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Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

WEDNESDAY, JULY 27, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: June 9/22 & July 14, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of the SECF Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

- Discussion of Environmental Sciences Magnet High School- Ms. Shirley Jones and Mr. Al Williams

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, August 11, 1994

800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

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5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Ethel Garllington
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Scott Madison
Linda Richardson

MINUTES

WEDNESDAY, JULY 27, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m. Commissioner Brown announced the official resignation of Commissioner Palega from the SECF Commission. He was appointed earlier that day to the S.F. Housing Authority Commission.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Linda Richardson

Others Present: Charles Dunn, Department of Real Estate; Toye Moses, SECF Executive Director; Sululagi Palega, S.F. Housing Authority Commission; Shirley Jones, New Bayview Committee; Al Williams, Mayor's CAC for the Shipyard; Susan Herbert, S.F. Independent Newspaper; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Ettinger, seconded by Commissioner Jones and carried to adopt the minutes of June 9th & 22nd.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Letter of resignation from Commissioner Palega to the Mayor.

b) Letters of appreciation to sponsors of the Southeast Youth Celebration Day.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that the Southeast Youth Celebration Day Committee has been preparing for the back-to-school event honoring grandparents--scheduled for October at the Bayview Opera House. At present, there are six grandparents being awarded. The next meeting will be in two weeks and since Commissioner Palega was the representative from the Commission, another person is needed to replace him. Commissioner Jones offered to represent the Commission if Commissioner Brown was unable to make the meeting. (Mr. Moses will confer with the City Attorney's Office regarding the process of replacing officers, and report back to the Commission.)

Commissioner Ettinger wanted to know what methods of outreach was being used in the community to identify outstanding seniors for awards? Mr. Moses replied that staff has been working with an organization called "Grandparents Who Care" and soliciting for recommendations from the community-as-a-whole (announcements for prospective awardees will be publicized).

Commissioner Garlington questioned if recommendations can be made to the Mayor for a Commissioner to replace Commissioner Palega. Ms. Shirley Jones stated that recommendations can be made as individual citizens, but not as a full body of the Commission (Mr. Moses will follow-up with the City Attorney's Office and report back).

Mr. Moses reported that the Mayor's Office of Community Development has located about $50,000 for the satellite sites: a) $12,000 will be allocated to Martin Luther King, Jr. Nursery School for the roofing problem; b) $12,000 to Sojourner Truth Childcare; and $32,000 to Captain William T. Shorey Center for a new bathroom. The budget for the EPMC is about $66,000.

As requested by the Commission, a letter was sent to DPW requesting a report of the plumbing situation at EPMC--to date, no response has been received.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Ettinger and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

DISCUSSION OF ENVIRONMENTAL SCIENCES MAGNET HIGH SCHOOL- Ms. Shirley Jones and Mr. Al Williams

Ms. Shirley Jones stated that the CAC of the Shipyard is not really doing anything in terms of new developments in the shipyard; the focus at this time is cleaning up the shipyard. The CAC of the Shipyard would like to partake in any discussions regarding such matters before any decisions are made. Commissioner Madison stated that the CAC of the Shipyard's facilities subcommittee is doing follow-up investigation on this issue. Two of the subcommittee members will be meeting with representatives of the SFUSD to discuss Mr. Kent Sims' proposal and give briefing on Superintendent Rojas' ideas on a sciences magnet high school in the city.

Commissioner Richardson wanted clarification of the proposal because it was her understanding that this school will be in BVHP and not necessarily in the shipyard. Commissioner Ettinger recalled that the proposal clearly stated that it was site specific for the shipyard. He was concerned that this body would be overriding the CAC of the Shipyard by issuing a statement reflecting that they were in favor of a magnet high school in the shipyard. At this point, clarification is required from Mr. Sims whether or not he would like to eliminate that language from the proposal. Commissioner Ettinger felt that many people would like to support a magnet high school in this district. He suggested that Mr. Sims be contacted directly to ascertain "whether he means specifically just in the shipyard or the community-at-large?"

Mr. Al Williams stated that the document (proposal) did mention the shipyard and also the possibility of anywhere in this area. Mr. Sims' view is "when the consolidation of the magnet high school (Philip & Sala Burton High School) with Woodrow Wilson High occurs, there will not be another high school in the BVHP community; and a sciences magnet high school will be good for this community." The concept of a training facility in the shipyard has been discussed to provide the technical training needed for the jobs coming from the shipyard. There might be a lot of federal monies available to provide support for some type of training institution of that sort. The CAC has basically, not endorsed an educational/cultural orientation for the shipyard. This is currently going through review process--including elementary, middle and high school. It is not the intention to create the shipyard as just a source of jobs and businesses in which outsiders come to work and leave. It is

intended to make the shipyard a part of this community by creating educational institutions so that children and residents of this community have a reason to enter the shipyard--benefiting this area.

Mr. Williams clarified that Mr. Sims is circulating a concept, whether than a specific proposal at this point--in the interest of acquiring reactions and ideas. It is a concept that CAC would like to see further explored. From CAC's standpoint, they are concerned that this is not being circulated to get endorsement from other bodies in the community to present to CAC. It is important that these bodies communicate and coordinate with each other concerning this issue.

Commissioner Richardson asked that Commissioner Ettinger, who is the chair of the magnet school subcommittee, try to contact Mr. Sims for more clarification and report back. Commissioner Brown agreed that more clarification is needed and stated that she will meet with Mr. Moses to review the document submitted by Mr. Sims.

Commissioner Madison recalled that Mr. Sims is not pushing this concept. Mr. Sims had stated that "if this is something that is going to happen in BVHP community, it will happen because the community organizes support for this type of facility located in this area." Basically, this is an idea in search of support. Commissioner Madison suggested that perhaps a working committee could be established to acquire input and represent the community on this issue.

Ms. Jones recommended that this issue be tabled until such time that it comes before the CAC and they can meet with this subcommittee to review it. Mr. Williams noted that Mr. Sims uses "concept" as the language, and cautioned that people not get eluded by symmetric--this is an idea that Mr. Sims clearly favors and ideas have a way of evolving into reality as it is being ignored. This should not be treated lightly because there are other areas that are looking at this concept also--state, federal levels, etc. (there are some type of forces supporting this concept).

Commissioner Ettinger wanted to know when the CAC will be ready to discuss this issue? Ms. Jones replied that as soon as the subcommittee makes recommendations--in approximately 30-90 days. Ms. Jones suggested that a letter be sent to Mr. Sims expressing concern and that this Commission is awaiting a meeting with CAC for the Shipyard.

ACTION: Commissioner Ettinger moved, seconded by Commissioner Madison and carried that a letter be forwarded to Mr. Sims advising him that this issue is in the form of discussion and has not been dropped by the wayside.

Commissioner Brown announced that the Facilities Subcommittee will give a report at the next Commission meeting.

VII. NEW BUSINESS

No new business was discussed.

VIII. PUBLIC COMMENT

Commissioner Palega expressed his appreciation to the Commission and staff for the great years he has had in working with them and dealing with community issues. He thanked everyone for the support and comfort given during the loss of his loved one. He hopes that his appointment to the S.F. Housing Authority Commission will be another realm for trying to assist people throughout the City. He looks forward to seeing everyone at various functions/activities throughout the community. Commissioner Palega invited everyone to attend a reception in his honor at the Old Clam House Restaurant, on July 29th, at 6:00 p.m.

Commissioner Brown congratulated Commissioner Palega and gave everyone an opportunity to make additional remarks.

Commissioner Madison introduced Ms. Susan Herbert of the S.F. Independent Newspaper who did an excellent coverage on "Our Part of Town" production.

IX. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Madison and carried for adjournment. The meeting adjourned at 7:10 p.m. The next regular meeting will be held on Thursday, August 11, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Sululagi Palega
President

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

THURSDAY, AUGUST 11, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

** NO SMOKING DURING COMMISSION MEETING **

AGENDA

DOCUMENTS DEPT.
AUG 3 1994
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I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: July 14 & 27, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of the SECF Commission

VI. DISCUSSION & APPROVAL OF LEASES: Facilities Subcommittee

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, August 24, 1994

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

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   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Ethel Garllington
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Linda Richardson

MINUTES

THURSDAY, AUGUST 11, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

DOCUMENTS DEPT.
AUG 29 1994
SAN FRANCISCO
PUBLIC LIBRARY

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Linda Richardson

Absent: Commissioner Matt Ettinger

Others Present: Charles Dunn, Department of Real Estate; Toye Moses, SECF Executive Director; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Jones, seconded by Commissioner Garlington carried to adopt the minutes of July 14, 1994.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Copy of the SECF Daily Log Book for staff on site.

b) Notice from California Energy Commission for the Application for Certification for the S.F. Energy Company Cogeneration Facility.

c) Letter from Willie McDowell requesting clarification to Ms. Brown's letter alleging the removal of a door in the college area.

d) Final copies of budgets for the SECF and EPMC sites.

e) Request for eligible persons to apply for "Christmas in April".

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that the six summer youth workers will be ending their internship on August 19th. The Southeast Youth Celebration Day Committee did not meet as announced previously (report will be given at next meeting). Commissioner Jones asked that notices of the event be forwarded to the schools in this area to make recommendations for awardees.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried to accept the Executive Director's report.

VI. DISCUSSION & APPROVAL OF LEASES-Facilities Subcommittee

Commissioner Brown reported that the subcommittee met on August 2nd and decided to meet with two of the tenants at EPMC (Ms. Careth Reid and Ms. Gloria Hampton) regarding the revisions on the leases. They met on August 8th to discuss the fact that the City does not have a lot of monies for maintenance repair at EPMC, there may be longer delays and some of the repairs may not be made--based on what monies are available. Options presented were: a) An increase in the rents and monies set aside for repairs; or b) rents remain nominal with delays in repairs or tenants having resources such as grants to make repairs.

Ms. Reid and Ms. Hampton are going to forward suggestions in terms of what can be done for repairs. Ms. Reid had indicated that she had contractors who could

make repairs and expressed concern about the roof damage. Mr. Charles Dunn had stated that the repairs to the roof would be a priority of the City.

Commissioner Jones added that there was also discussion about the city custodian who is there two days per week and there is concern as to whether that person is serving the need. Seemingly, the tenants are doing most of the custodial work themselves. There is going to be some monitoring of what the city custodian is doing those two days and perhaps the custodian's budgeted salary of $10,000 could be applied elsewhere if the service is not needed. Mr. Moses expressed a need to continuously have a city custodian at the site, since they do not have a staff person to oversee the daily operations of the facility.

Commissioner Brown further reported that Ms. Reid has an evening custodian and it seems that there is duplication of work when the day shift arrives. There was also concern of the damage caused from one-day events held in the community room and more monitoring was requested. The meeting was very productive and the leases are being prepared for the tenants to review. Ms. Reid has offered to write a proposal for a grant to cover repairs.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Madison and carried to accept the Facilities Subcommittee report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

No old business/follow-up issues were discussed.

VIII. NEW BUSINESS

Mr. Dunn reported that staff met with Mr. Peter Goldstein, fiscal agent for CCSF. CCSF is proposing to sublease two classrooms at SECF to SFUSD. The college staff were informed to submit a written request to the Commission regarding their plan(s). They would like to have this done prior to the next school year. Commissioner Richardson questioned why protocol was not used, in that, CCSF met with the Real Estate Department instead of the Commission? Commissioner Garlington also questioned why SFUSD would want to rent space at this facility when they have two vacant buildings in this neighborhood? Commissioner Brown suggested that this topic be tabled until receipt of the letter.

Mr. Dunn stated that real estate laws are pretty much specific and there would have to be good reason not to approve a subtenant. If a tenant sublets for more than what

the landlord is charging, the landlord could get half of the money.

IX. PUBLIC COMMENT

Commissioner Madison reported that the Navy is moving to situate two community-based tenants in the shipyard. The "Our Part of Town" production was well attended and Commissioner Garlington gave an outstanding performance.

Mr. Moses requested suggestions on having a send-off for Commissioner Palega. It was decided that Mr. Moses make the arrangements and apprise the Commissioners.

X. ADJOURNMENT

A motion was made by Commissioner Richardson, seconded by Commissioner Jones and carried for adjournment. The meeting adjourned at 6:45 p.m. The next regular meeting will be held on Wednesday, August 24, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

WEDNESDAY, AUGUST 24, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
AUG 22 1994
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I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: July 27 & August 11, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of the SECF Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, September 8, 1994

DISABILITY ACCESS INFORMATION

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Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

WEDNESDAY, AUGUST 24, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Linda Richardson

Others Present: Toye Moses, SECF Executive Director; Sir Lawrence DeLouvres, Artistic Director of Equinox Jam '94; Vorice Cook, resident; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried to adopt the minutes of July 27 & August 11, 1994.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Invitation to Commissioner Sululagi Palega to an appreciation dinner in his honor.

b) Announcement to the SECF Commission and menu for the appreciation dinner.

c) Letter from Peter Goldstein, Chief Operating Officer of CCSF regarding sublease to SFUSD.

d) Official notice from Ev Kraai, Controller for Children's Council of San Francisco informing the Commission of vacating the premises at EPMC on September 8, 1994.

Commissioner Ettinger recalled a request from Gloria Hampton for additional space when available. Commissioner Brown asked that this matter be referred to the Facilities Subcommittee for discussion.

e) Letter from Careth Reid, Director of the Whitney Young Child Development Center requesting responses to various questions and notifying the SECF Commission that a meeting has been scheduled with her parent group on September 7th. (Refer to Item VI.)

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses announced that the Southeast Resource Directory is being revised and address labels are available upon request (copies of the directory will be sent to the Board of Supervisors and Mr. Jim Wunderman, Chief of Staff).

Mr. Moses reported that the Southeast Youth Celebration Planning Committee for the "Back to School" event met on August 15. It was decided that the event will be held on October 15 at the Opera House, from 11:00 a.m. to 3:00 p.m.

Mr. Moses suggested that the matter of the college subleasing to SFUSD be referred to the Facilities Subcommittee for a response as soon as possible. Commissioner Garlington stated that at the CCSF Southeast Campus Advisory Board, it was mentioned that two spaces were being requested in addition to the free room already occupied by SFUSD. Dean Brown wanted to know if the rent will be lowered as space is subleased. Commissioner Garlington had advised Dean Brown to attend the Commission meeting and consult the Real Estate representative. Commissioner

Madison suggested that the City might want to consider leasing the vacant senior area to SFUSD. Commissioner Brown replied that this is a possibility, but SFUSD has not approached the Commission regarding other areas. Commissioner Brown concluded that the request from the college be referred to the Facilities Subcommittee for discussion.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

It was decided by the Facilities Subcommittee to meet on Monday, August 29th, at 6:00 p.m. in the SECF Community Meeting Room. Commissioner Brown appointed Commissioner Ettinger to serve on the Facilities Subcommittee.

Mr. Moses reported that follow-up was done in terms of trying to acquire a written report from DPW regarding the plumbing situation at EPMC. To date, only an oral report was given and no written.

Commissioner Richardson reported that a meeting has been planned with CCSF to discuss another 40-hour session of the HAZWOPER training at the Southeast Campus. The class will be offered this semester, however, if the class does not have sufficient enrollment, it will be cancelled. Mr. Moses added that Dean Brown has requested assistance in recruiting students for these classes. Commissioner Madison questioned the fee for the class and if there was financial aid available for those who are eligible. Commissioner Richardson responded that the fee is about $20-30 with the same guidelines as the previous HAZWOPER class.

The secretary read aloud the letter from Ms. Careth Reid that was presented that evening. Commissioner Brown stated that a response will be forwarded to Ms. Reid after the meeting of the Facilities Subcommittee--in terms of whether or not the full Commission can meet with her parent group.

VII. NEW BUSINESS

Commissioner Garlington introduced Sir Lawrence DeLouvres, Artistic Director and founder of the Equinox Jam '94. Mr. DeLouvres gave an overview of the event and the exposure it would give this community and its residents. He noted that every community except BVHP has these type of festivities. The event is funded through contributions and fundraisers. They are trying to get existing BVHP organizations

to join and participate in the event scheduled for October 8th, from 10:00 a.m. to 8:30 p.m, at Third and Yosemite. The planning committee has been meeting every Thursday (Mr. Moses will ascertain the exact location of the meetings and interested persons can contact him.) Commissioner Garlington expressed her support of the program and remarked that this is a very beneficial program for the community. There will be about 23 booths for vendors to rent and sell their wares, food, etc. Some of the proceeds from the event will go to a non-profit organization in this community who has been working with children. There are several groups listed, but only five are being considered for the final selection. Perhaps next year, more organizations can be supported through these events. Mr. Delouvres concluded that he will return with more information at a later date.

VIII. PUBLIC COMMENT

Ms. Vorice Cook, resident and parent of children enrolled at Whitney Young Child Development Center remarked that the community is underserved. She spoke of the services provided at the EPMC and the lack of maintenance at the center. She hopes that the Commission will make the meeting on September 7th.

Mr. DeLouvres questioned the type of outreach done to get the audience at Commission meetings. Commissioner Brown replied that when there are agenda items that are of particular interest to the community, there is a lot of participation. The notices are circulated throughout the community and the meetings are advertised in the newspapers.

Commissioner Brown thanked Mr. DeLouvres for his interest and concern.

IX. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried for adjournment. The meeting adjourned at 6:50 p.m. The next regular meeting will be held on Thursday, September 8, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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NOTICE OF MEETING

THURSDAY, SEPTEMBER 8, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: August 24, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of the SECF Commission

VI. REPORT: Facilities Subcommittee

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, September 28, 1994

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
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MINUTES

THURSDAY, SEPTEMBER 8, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

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I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Linda Richardson

Others Present: Toye Moses, SECF Executive Director; Victor Payne, **Disaster** Field Specialist, American Red Cross; Gloria Hampton, Director, **Joshua** Marie Cameron Academy; Gloria Davis, S.F. Unified School District; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

The minutes of August 24, 1994 were not available for review and adoption until the next Commission meeting.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Response to Careth Reid, Director of Whitney Young Child Development Center regarding information she requested.

b) Communication from John Harris, Grants Coordinator of the Mayor's Office of Community Development announcing an additional $81,681 available for disability improvements at EPMC, when the necessary paperwork is submitted.

Commissioner Garlington suggested that Mr. Moses ask Ms. Careth Reid to write a proposal for the additional monies.

c) Withdraw of request from SFUSD to sublease from CCSF, due to unavailable funds.

d) Monthly schedule for utilization of the SECF Community Meeting Room.

e) Letter from Victor Payne, representative for the American Red Cross requesting use of the SECF Community Meeting Room as a disaster shelter and relief training center. (Mr. Payne was on-hand to brief the Commission and answer questions.)

f) Request from Henry Achatz, President of the Samoan Community Development Center for office space at EPMC.

g) Memorandum from Clifford Graves, Executive Director of the South Bayshore Community Development Corporation regarding the South Bayshore Survey Area.

This community organization wrote a proposal to the S.F. Redevelopment Agency (SFRA) and funding was approved for redevelopment of the southeastern sector of the City. The proposal will still have to be presented to the Board of Supervisors for approval before it can be awarded; if awarded, they will be the representing agency in the redevelopment process.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses announced that he would be on vacation from September 9th-13th.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried to accept the Executive Director's report and communications.

VI. REPORT-FACILITIES SUBCOMMITTEE

Commissioner Brown reported that the subcommittee met on August 29th to discuss various issues that were presented to the full Commission. A response was forwarded to Ms. Careth Reid explaining that the budgets and information regarding other city-owned buildings were unavailable; and the request to meet with the parent association on September 7th was declined (Commissioners were informed that they could attend individually).

Commissioner Ettinger wanted to know if the information packet that was to be submitted by Mr. Charles Dunn, was available for viewing? Mr. Moses responded that Mr. Dunn will have the information during the subcommittee meeting on September 21st.

Commissioner Madison questioned the response to Ms. Reid regarding the maintenance cost figures, in that, Ms. Reid was requesting past figures. Mr. Moses reiterated that there is no maintenance budget for EPMC; and previous repairs have been made and charged to DPW Clean Water Program. Commissioner Madison stated that the tenants are trying to find a benchmark where repairs were made. They are trying to cooperate and it would be helpful to provide the expenditures of repairs done during past years.

Commissioner Richardson questioned that given the budget constraints, how are the other buildings going to be maintained? Commissioner Brown stated that a dead-end was reached a few weeks ago when news of no maintenance budget was received. This was the purpose of the real estate department exploring the leases again. As mentioned before, it was brought to the Commission through the Facilities Subcommittee to ascertain: a) whether or not the tenants would (through grants or volunteers) maintain repairs needed instead of waiting for the City, which might take longer than is reasonable or expected; or b) to price the space out at market value, which would generate funds for repairs. Mr. Dunn had advised that the City must repair the roof; however, at this point and time they cannot do other maintenance and repairs. There are not a lot of alternatives.

Commissioner Garlington concurred that the roof should be a priority and noted that the non-profit agencies at that facility do receive grants. If the City continues to pay for the utilities, then the rent will have to increase--unless the tenants are willing to pay for their own utility services. It is no more than fair, since the tenants are receiving grants and paying nominal rent--that they pay utilities.

Commissioner Ettinger expressed concern that this fiscal year has already begun, and DPW has known for many years that the money for maintenance was going to dry-up. DPW should have been on top of it, should have anticipated that the money was

going to end and some other funding was needed to replace it. In terms of the tenants, their budgets for this fiscal year and rates for students are set; and they are waiting for their leases. Commissioner Ettinger suggested that the Commission might want to negotiate something next year, but he felt that the Commission cannot suddenly place all the maintenance cost on the various centers.

Commissioner Brown noted that the money drying up has been discussed every year. DPW has funnelled out money when it was not allocated or appropriated--with the understanding that at some point, it would be stopped. Commissioner Ettinger wanted to know why the tenants are being told at the beginning of this fiscal year that a change will occur with the leases and all these problems are occurring with no advance notice. Commissioner Brown explained that the last time the lease was being renewed with Ms. Reid, this same discussion occurred--there was very little money, almost no money and other alternatives might have to be explored. DPW has always said they would do the work as long as they could, but it would have to cease when the City stopped it.

Commissioner Ettinger expressed concern regarding the tenants deserving advance notice and trying to acquire a grant for maintenance at this time. Commissioner Brown remarked that being there are no funds and if the tenants cannot meet one of the two options, then the other alternative is to go elsewhere to be housed. Commissioner Garlington noted that the tenants do not have to go out to acquire grants because they receive them every year. They have had a great savings all these years when the City has been responsible for all the maintenance and utilities. The City is merely requesting that the tenants use the grants they have because most often, these type of services are included in those grants. The time of handouts is over and it is about time to pay. A coordinate effort is needed and the tenants defraying the cost of maintenance and utilities is appropriate.

Commissioner Brown announced that the subcommittee is scheduled to meet again on September 21st, at which time, recommendations will be made to present to the full body at the next Commission meeting. Also, additional requests have been received for the vacant space at EPMC which recommendations have to be considered. The facts are that the City does not have the money and there are no resources to obtain them. Basically, if the rents are not going to be increased and the tenants cannot pay the maintenance, then there is the possibility of relocation.

Mr. Moses reported that the budget for the EPMC has been reduced to approximately $65,000. Commissioner Richardson questioned if this money can be applied towards maintenance/repairs. Mr. Moses replied that this money has been earmarked for bringing the building up to code in terms of handicap accessibility. Commissioner Madison suggested that a motion be made to direct the Executive Director to research, with the assistance of the DPW, the most recent available

records of expenditures for maintenance at EPMC; and that this information be provided to the tenants. Commissioner Brown asked that this motion be withheld until it is discussed among the subcommittee members.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

Mr. Moses reported that the issue of obtaining records has become a legal matter. After Ms. Reid received the response, Mr. Moses was contacted by her attorney requesting a copy of the budget and other documents. Mr. Moses informed the lawyer that a letter to the Commission is needed requesting such information. The Real Estate Office was also contacted by Ms. Reid's attorney and Mr. Charles Dunn requested a letter. The City Attorney's Office has been contacted and copies of the letters will be forwarded upon receipt.

Mr. Moses reported that a letter was received from Ms. Gloria Hampton listing the kinds of services her program provides and the budget for fiscal year 1994-95 (letter to be referred to Facilities Subcommittee).

VIII. NEW BUSINESS

American Red Cross

Commissioner Brown introduced Mr. Victor Payne, Disaster Field Specialist for the American Red Cross. The BVHP community does not have a gathering point, as in other communities and the SECF is being recommended as a disaster-referral center.

Mr. Payne stated that the American Red Cross is requesting use of the Community Meeting Room as a secondary shelter for 24-hour emergency service in disasters, such as large fires, evacuations, etc. This will be a site for people to sleep, process paperwork and refer to various resources. Another part of this plan is community education, in which staff or interested persons will be trained to run this type of operation. The disaster training is free of charge, but there is a small fee for first aid/CPR classes. These classes are ongoing and can be taught anytime--depending on the need. Mr. Payne has been attending community meetings to inform persons of the training and services available.

The primary sites for major disasters, such as earthquakes will be school buildings (Woodrow Wilson, Martin Luther King and Sala Burton in this area). Visitacion Valley has a middle school that is used for that area. The more involvement the Red Cross has with the community, the more the public will become aware of the shelters and services. Generally, the public does not know until there is a major disaster.

Most often, the information is not distributed unless it is brought to the community by volunteers or groups at public meetings. Mr. Payne did note that the BVHP community is the most earthquake safe area in the city.

There is a MOU for this facility in terms of restrictions (what the American Red Cross can and cannot use), the contact person for access to building, and liability factors involved. Commissioner Brown asked that the MOU be referred to the Facilities Subcommittee for review. Mr. Payne offered to modify the MOU specifically for this facility. There is no timeframe for a response, but one is needed as soon as possible--in case of a disaster.

S.F. Unified School District

Ms. Gloria Davis expressed that Superintendent Rojas' Office has asked her to appeal to this Commission for use of a single classroom (to relocate the 21st Century Academy to hold GED classes). This would give the young adults an opportunity to be in a college setting. Commissioner Garlington noted that college is already holding GED classes at this site. She suggested that Dean Brown be contacted and perhaps the space can be shared. Ms. Davis felt comfortable about the concept and will relay this to the school district. Ms. Davis wanted to know if there is another space available for the SFUSD to rent, in the event that the suggested area is already full. Mr. Moses stated that the college occupies about 85% of the building.

Ms. Davis inquired about the vacant senior area and was informed to forward a letter to the Commission, including the hours and days needed. It was noted that SFUSD had initially wanted to sublease from the college, but later sent a letter canceling the this concept. Ms. Davis was unaware of SFUSD trying to sublease from the college, and explained that this particular rental would not involve the college. Ms. Davis was asked to check with SFUSD to find out if they are still interested--consideration will be given upon receipt of the letter.

IX. PUBLIC COMMENT

No public comments were made.

X. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Madison and carried for adjournment. The meeting adjourned at 7:15 p.m. The next regular meeting will be held on Wednesday, September 28, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

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CITY and COUNTY of SAN FRANCISCO

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Scott Madison
Linda Richardson

NOTICE OF MEETING

WEDNESDAY, SEPTEMBER 28, 1994 - 6:00 p.m.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: August 24 & September 8, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of the SECF Commission

VI. REPORT: Facilities Subcommittee

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, October 13, 1994

800 OAKDALE AVENUE · SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Toye Moses
Executive Director

President
Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

WEDNESDAY, SEPTEMBER 28, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

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I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Linda Richardson

Excused: Commissioner Matt Ettinger

Others Present: Charlie Dunn, Department of Real Estate; Toye Moses, SECF Executive Director; Timothy Hettrich, S.F. Police Captain, Potrero Station; Gloria Hampton and Deborah Banks, Joshua Marie Cameron Academy; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Richardson, seconded by Commissioner Madison and carried to adopt the minutes of August 24, 1994.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Letter to John Cribbs, Director of DPW concerning roof leakages at SECF Community Room and Greenhouse.

Mr. Moses stated that since the bids for repairs exceeded $5,000, permission was required from the Director of DPW. Mr. Cribbs did approve the repairs for both facilities. Mr. Moses was optimistic that the work will be done soon.

b) Statement of Understanding from the American Red Cross regarding use of the Southeast Community Facility.

c) Announcement of new program called Multicultural Library Lecture Series being offered by CCSF in the SECF Community Meeting Room.

d) Announcement of public hearing on the Status of African-American Males to be held in the SECF Community Meeting Room on October 1st, 9:00 a.m. to 1:00 p.m. (agenda was included).

e) Staff workshop hosted by the California Energy Commission regarding the S.F. Energy Company Cogeneration Facility (informational meeting and site visit has been scheduled for October 11).

f) Request from the Office of the Registrar of Voters to use the EPMC as a polling site for the elections on November 8th. (Action by the Commission was required.)

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that he has been in contact with Mr. Jim Wunderman, Chief of Staff regarding the budget for next year. An invitation was extended to Mayor Jordan to meet with the Commission (copies of letter were sent to the Commissioners). DPW staff have been working closely with the Mayor's Office of Community Development (MOCD) in trying to locate monies to repair the roof at EPMC. There are funds available to non-profit organizations, but the Commission (representing the City) cannot apply for these monies. Ms. Careth Reid has been approached to write a proposal for acquiring these funds for roof repair.

Commissioner Garlington questioned the $14,000 awarded to Ms. Reid and the $81,681 that is available through MOCD. Mr. Moses replied that these funds are specifically for upgrading the facility to handicap accessibility.

Commissioner Richardson questioned what will occur to the tenant's lease when it is up for renewal and they have been encouraged to apply for these grants? She felt that the Commission should be specific when encouraging tenants to assist. Mr. Dunn remarked that there are issues that staff is facing: a) the lease and responsibility associated with the property; b) inventory of each of the spaces; c) a one page lease being replaced with a 17 page lease; and d) getting the roof repaired for the 20 year old facility. Staff have been working diligently on trying to get the roof repaired (the Department of Real Estate with Ms. Reid, Mr.Pitcher with HUD and Mr. Moses with MOCD).

Commissioner Madison felt that Commissioner Richardson's question was not really addressed. He reiterated that if a tenant was successful in obtaining funding for repairs--would the City have an obligation to that tenant, how would this affect the lease? Mr. Dunn replied that perhaps a clause should be placed in the agreement stating that "Grant funds have no bearing on the lease". Commissioner Richardson concluded that there should be something in writing to clarify the position of the tenant who is applying for these grants.

Mr. Moses reported that small amounts of money have been available by the City for minor repairs to city facilities, such as EPMC, Martin Luther King Nursery, Sojourner Truth Childcare and Captain Shorey Center--the exact amount is unknown.

ACTION: A motion was made by Commissioner Jones, seconded by Commissioner Richardson and carried to accept the Executive Director's report.

VI. REPORT-FACILITIES SUBCOMMITTEE

Commissioner Brown stated that the Facilities Subcommittee had suggested that the "Statement of Understanding" from the American Red Cross be referred to the City Attorney's Office.

The subcommittee met with Mr. Dunn on September 21st and the criteria for the selection of future EPMC tenants was developed (recommendations were available for review by the full Commission). Commissioner Brown asked that typos in Items #2 and #3 be corrected to reflect zip code 94124, instead of 94121.

After discussion on the guidelines, it was decided that this matter be referred back to the Facilities Subcommittee for further discussion and/or revision. Commissioner Brown urged those who had concerns to be present at that meeting, so that this matter could be finalized. (Due to the nature of this discussion, this portion was not transcribed.) The next Facilities Subcommittee meeting was scheduled for Monday, October 24, 1994, 6:00 p.m., SECF Community Meeting Room.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

Update-S.F. Police Department, Potrero Station

Captain Timothy Hettrich was on hand to give an update on the BVHP neighborhood and surrounding areas. Police officers are conducting assemblies in every school in the Potrero district (private and public) from elementary through high school. The topics discussed are: a) Precautionary measures (how to avoid being molested and what to do if someone tried to lure individuals into a car); and b) Graffiti (the cost/expense to the community, what can happen to the youth and their parents if arrested, and obligations children have to the community by not writing on walls--especially derogatory statements that could incite other groups to drive-by shootings). These assemblies should be completed in about two weeks--reaching every school within this district.

The graffiti program has been very effective. At present, removing graffiti from liquor stores on 3rd Street has been the focus twice a week from Visitacion Valley to Potrero Hill. The officers have been instructed to give notice of any location where graffiti exist. Homeowners will be notified that the police department will paint their resident the first time, the paint will be furnished afterwards, and it would be their responsibility to keep it graffiti-free.

Effective October 15th in the Portola Valley, the police department will experimenting by starting a neighborhood patrol program. This will be an organizing project in which the residents of Portola Valley will be patrolling their neighborhood. The police department will train them on the law, what the police department does and codes used by the police department. Those involved will ride 2-4 people in the evenings. Funding is being sought to purchase cellular phones for the vehicles, in which private codes would be issued for direct contact to the Potrero Station and the Sergeant patrolling the area. After six months, an evaluation will be made of the types of problems that have occurred. (Mr. Dunn asked that Captain Hettrich contact him for assistance with acquiring cellular phones.)

Statistics indicate that since January 1, 1993, crime has reduced in the Potrero district every month. Patrolling on bikes, changing shifts of officers, adding more officers where needed, a change in the attitude of officers and a more community-based police force (having more interaction) have contributed to this success. The Potrero station has had the fastest response time to crime scenes in the City.

The lack of jobs in this community is a tremendous problem which causes part of the crime and graffiti. Tuntex Property, Inc. is doing a multi-million dollar construction project of 585 units at Candlestick Park. Captain Hettrich has been working closely with the general contractor (Birtcher Construction Limited) regarding security issues

and jobs for this community. There will be an informational meeting held at the SECF Community Meeting Room, on October 6th, in which the Vice President of Birtcher Construction Limited will discuss the process and qualifications for these jobs. There will be plenty of jobs for interested persons and minority contractors.

Commissioner Jones expressed concern regarding the number of teachers receiving parking citations for street sweeping near Carver Elementary. She suggested that perhaps street cleaning can be done in the evenings when school is not in session. Captain Hettrich noted that the police department does not control the meter checkers nor the posting of signs. Mr. John Newlin, Department of Parking and Traffic is the contact person. Commissioner Jones also wanted to know the contact person for the garbage problem at the school, in which outsiders have been dumping their garbage. Captain Hettrich asked that he be contacted and he will arrange for garbage pickup; also, if there is a need for street sweeping. A revitalization of this community has begun by removing abandoned cars and cleaning/painting over graffiti.

Commissioner Brown inquired about the transition from Sala Burton to Woodrow Wilson site. Captain Hettrich responded that it went very well and currently, there are 1,700 students at the Wilson site. He commended the principal at Wilson High for her efforts in solving the school problems without the assistance of the police department.

Captain Hettrich announced that the Police Commission will be holding their meeting on October 19th, 6:00 p.m., at the Martin Luther King School in the Portola Valley area.

VIII. NEW BUSINESS

Commissioner Brown asked that a decision be made on the request that was submitted from the Registrar of Voters to use EPMC as a polling place for the November 8th elections.

> *ACTION: Commissioner Madison moved, seconded by Commissioner Garlington and carried to approve the request to have EPMC as a polling place.*

Commissioner Madison announced that the S.F. Redevelopment Commission and the Board of Supervisors approved the designation of the greatest part of this community as a redevelopment survey area. There was a non-profit corporation that was awarded funds to participate as this community's representative in the redevelopment process. He suggested that a representative be invited to give a presentation on the South Bayshore Community Development Corporation.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Garlington and carried to invite a representative from the South Bayshore Community Development Corporation to meet with the Commission.

Mr. Moses suggested that a letter of commendation on behalf of Captain Timothy Hettrich be sent to the Chief of Police, with a copy to the Mayor.

ACTION: Commissioner Garlington moved, seconded by Commissioner Jones and carried to send the above commendation.

IX. PUBLIC COMMENT

Commissioner Richardson announced that on September 26th, she attended the S.F. Energy Company meeting regarding a cogeneration facility. She was concerned about the existing toxic waste in BVHP and suggested that the planning committee for the cogeneration facility be invited to explain their plans for this area. Commissioner Brown noted that there will be another meeting on October 11th and perhaps Mr. Moses could try to get someone to meet with the Commission.

X. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried for adjournment. The meeting adjourned at 7:45 p.m. The next regular meeting will be held on Thursday, October 13, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Frank M. Jordan
Mayor

Toye Moses
Executive Director

President
Bobbrie Brown
Vice President

Matt Ertinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

THURSDAY, OCTOBER 13, 1994 - 6:00 P.M.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

** NO SMOKING DURING COMMISSION MEETING **

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: September 8 & 28, 1994

IV. COMMUNICATIONS

V. PRESENTATION: South Bayshore Community Development Corporation

VI. REPORT: Toye Moses, Executive Director of the SECF Commission

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, October 26, 1994

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

MINUTES

THURSDAY, OCTOBER 13, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

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Frank M. Jordan
Mayor

Toye Moses
Executive Director

President
Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Linda Richardson

Absent: Commissioner Matt Ettinger

Others Present: Charlie Dunn, Department of Real Estate; Alex Pitcher, Manager, Public Affairs, DPW; Toye Moses, SECF Executive Director; Bernice Brown, Dean, CCSF Southeast Campus; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried to adopt the minutes of September 8, 1994.

Commissioner Madison asked that the minutes of September 28 be corrected on Page 4, last paragraph to reflect: Tuntex is doing a multi-million dollar construction....

ACTION: Commissioner Garlington moved, seconded by Commissioner Madison and carried to accept the minutes of September 28 with the above correction.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Memorandum from Anthony DeLucchi, Director of Property of the Real Estate Department to John Roddy, Deputy City Attorney requesting review and recommendation(s) of the MOU submitted by the American Red Cross. Also, regarding use of the SECF senior area by the South Bayshore Community Development Corporation.

b) Communication from Diana Shortall, Fire Safety Inspector of the S.F. Fire Department listing items requiring correction at EPMC. (Discussion under Item VI, Executive Director's Report.)

c) Note to Careth Reid, Director of Whitney Young Child Development Center from Toye Moses concerning items to be corrected in her area and operating illegally (non-licensure to have school-age/24-hour childcare program.

d) Job announcement from Decorative Plant Service for the position of an part-time administrative assistant.

V. PRESENTATION-SOUTH BAYSHORE COMMUNITY DEVELOPMENT CORP.

Mr. Pitcher stated that there were concerned citizens who have expressed an interest in doing something to help the community; specifically 3rd Street, merchants, the unemployed and homelessness. Mr. Pitcher arrived at the concept of the South Bayshore Community Development Corporation (SBCDC) to assist with locating sources of monies through federal and city agencies for this endeavor. The S.F. Redevelopment Agency (SFRA) was the only source that monies could be obtained to improve this community. Over a year and a half, Mr. Pitcher has been working diligently with SFRA's staff and commission, and City Hall to determine what can be done for this community. Plans are to target all of 3rd Street from Army Street to Bayshore for revitalization. In the redevelopment process, whenever a business agrees, their annual taxes that are paid to the City's general fund will be placed in the revitalization capital to be used where needed.

There have been three series of SBCDC meetings and the support/approval to revitalize 3rd Street was overwhelming. A non-profit status was obtained, a board of directors established and the request was presented to the S.F. Redevelopment Agency Commission. Opposition came from absentee landlords who have property that have been used for recycling businesses. The Redevelopment Commission approved the SBCDC request with the understanding that the board of directors include more representation from the industrial population, among others. A formal protest was later filed with the SFRA claiming that the industrial land in this area is about 49% of the total acreage in BVHP; consequently, they feel that the board of directors should have 49% industrial participation.

Mr. Pitcher feels confident that SBCDC will override the opposition. The main focus is to revitalize 3rd Street. There are lots of buildings from Army and 3rd Street and other than a few churches, there are less than 6 African-American owners of those properties. Over 70% who own property on 3rd Street are absentee landlords and many of the buildings are in code violation. It is the intention of the SBCDC to devise economic development programs to assist those who want to go into business and making it possible to purchase land. It is hoped that staff required to operate the project (10-11 persons) will be hired from this area. SFRA has already allocated monies for staffing (about $400,000) for the first year.

Commissioner Garlington was glad to hear that the upgrading of this area is finally underway--this has been a long process. She suggested that research be done at the Hall of Records to locate the absentee owners of those buildings on 3rd Street; and offered to assist in this effort. Commissioner Richardson stated that this community has the most employers in the City, and it is hoped that the SBCDC will hire people from this area to address the unemployment issue. Commissioner Brown questioned the other sections of the City that have businesses--seemingly, they would have more jobs available.

Mr. Pitcher explained that the number of businesses in this area, compared to the number of residents working in these businesses are less than other parts of the City. It is a fact that there are more jobs in this community, but the BVHP residents are not employed in these jobs. Commissioner Garlington added that most often the residents do not want to work, especially when the salaries are low. Commissioner Richardson disagreed and stated that there are lots of residents who want to work if they had the proper direction and training to acquire these jobs.

Mr. Pitcher requested the Commission's endorsement of the SBCDC.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried to accept Mr. Pitcher's report and endorse the SBCDC.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that he was contacted by the Fire Safety Inspector who wanted to meet with him concerning the EPMC. There was a surprise visit from a representative from Sacramento of the Licensure Department for Daycare Programs. All the sprinkler systems were reviewed for compliance (items requiring correction were listed in letter from the Fire Safety Inspector). It was discovered that the Whitney Young Child Development Center has been operating without a license for the after-school (school age) and 24-hour program. Ms. Reid was not on the premises during the time of inspection. A 30-day notice was given to come into compliance. As a result of Ms. Reid operating an after-school program without a license, the requirements for upgrading the sprinkler system were much higher and there is a lot of work to be done.

The City is responsible for making sure the sprinkler system is up to code. An estimate of $1,700 and arrangements have been made to have the required work done. Other items outlined in the letter from Ms. Shortall were the responsibility of Ms. Reid. Ms. Reid was forwarded a memo suggesting that she contact the Community Care Licensing Bureau and work closely with DPW staff to make corrections cited by the fire safety inspector.

Commissioner Richardson wanted to know if the citations are applicable to Ms. Reid acquiring her license for the school-age and 24-hour program. Mr. Moses responded that the sprinkler system will not have an affect, but the other safety issues pertaining to Ms. Reid's area will have an impact. These inspections have been performed every year; however, Ms. Reid changed her program this year to accept school-age (over 7 years old) and operating on a 24-hour basis.

Commissioner Madison suggested that clarification be requested from the Fire Department on which items on the list are specifically violations arriving from the use or changes in the program? To what extent is the fire inspection different this year from last year? Which of these stipulations are the result of the changes in use of the facility?

Mr. Moses explained that this is more-or-less staff issues and has been referred to the appropriate persons to resolve. DPW staff have been working very hard to meet the deadline. The reason fire clearance was denied for the site was because: a) it was discovered that the facility is operating 24-hours; b) operating a school-age program with no license; and c) a 5-year certification of sprinkler system is required.

Commissioner Madison wanted clarification on Item 2, "Provide approved hardwired smoke detectors...". This system was not installed last year either, so why was this violation not noted then? Mr. Moses replied that the previous licensing did not

require this system. Now that Ms. Reid is applying for another license to operate an after-school program, this is required. Commissioner Madison wanted to know about the hardwired smoke detector project, which seems to be an expensive capital improvement to the building and would necessitate money--who is going to pay for this? Commissioner Brown replied that a contractor has been contacted and this should be taken care of. Mr. Dunn asked whether or not the hardwired system was included in the $1,700 estimate? Mr. Moses noted that a 5-year certification will be issued after completion of work. Mr. Dunn asked that Mr. Moses check if this is a building fire safety code issue that needs to be installed.

Commissioner Garlington questioned why Ms. Reid had overlooked obtaining a license for the after-school/24-hour program--considering the length of time she has had the program and this is not the first time she has operated a nursery. Commissioner Brown added that inquiries of such nature should be made when reviewing the lease--to make sure that tenants are licensed for the programs being housed in the facility.

Mr. Moses announced that the Mayor's Office of Community Development (MOCD) are commencing to start the work on the handicap facilities at EPMC; but in order to start, they want to examine the condition of the roof. MOCD retained Haitian Neighborhood Design (HND) to draw the designs and check the roof. Mr. Moses met with HND and was informed that the roof is in poor condition (beyond repair). The roof problem needs to be resolved before the handicap facilities can be installed. HND will forward a report to MOCD of their findings to see if monies can be made available to replace the roof (an estimate will be available in 1-2 weeks from DPW).

Mr. Moses was contacted by the Mayor's Office confirming that the Mayor will meet with the Commission at their next meeting on October 26. (The Commissioners will be apprised of any changes.) Commissioner Richardson urged that efforts be made to get community involvement at this meeting. Mr. Pitcher stated that his office will generate a flier for circulation throughout the neighborhood; hopefully, each household will receive the notice.

Mr. Moses reported that a representative of the Environmental Protective Agency (EPA) contacted him regarding space in BVHP to open an office for dissemination of information. The rep was given a tour of the EPMC and she was impressed with the vacant space. It was suggested that in the event that the space is not feasible, perhaps they could invest in a mobile home to place behind the building. The EPA rep was also given a tour of the SECF and informed that she cannot utilize the lawn area to setup a mobile home. She will forward a letter to the Commission requesting space at EPMC. There is no specific timeframe for use of the space, however, it will be ongoing until the issue of the shipyard is resolved. Commissioner Richardson stressed the importance of the EPA being on site during discussion of issues involving

the shipyard and toxic waste problems.

Mr. Moses announced that the city agency receiving a grant of $6 million for lead abatement is also seeking space to distribute information in this community. Representatives were given a tour of both facilities and advised to send a letter.

Commissioner Richardson inquired about the possibility of serving on the Facilities Subcommittee and participate in the decision-making process. Commissioner Brown replied that subcommittee membership cannot exceed a quorum of the full body (4 persons). Mr. Pitcher explained that since this is a 7 membership commission, the maximum on a subcommittee can only be 3 persons. No subcommittee can make final decisions on their own--they make reports/recommendations, which are brought to the full body for discussion and/or decision. Mr. Dunn noted that the 3 committee membership does not preclude the other Commissioners from attending the committee meetings as an audience. Mr. Pitcher reminded that this Commission is as any City Commission who have to subject to the Sunshine Ordinance and Brown Act, which means that every meeting is public. However, when voting on a subcommittee, only members are allowed.

Mr. Moses attended a meeting of the California Energy Commission (CEC) that was held the previous week. Commissioner Richardson made a beautiful presentation at one of the two meetings. The meetings were very productive and CEC contacted Mr. Moses to thank him for use of the SECF Community Meeting Room. CEC will do a follow-up meeting on October 27 and Mr. Moses encouraged the Commissioners to attend.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried to accept the Executive Director's report.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

Commissioner Richardson reported that she attended the meeting on the cogeneration plan for this site. The BVHP residents have expressed concern for the site planned for this development on Innes and Fitch Streets, which is a part of the Morgan Heights area. The $200 million for this plan will only develop 25 jobs. Commissioner Richardson felt that the community should take a stand to let the S.F. Energy Company know that they are in opposition of the plan. She recommended that the Commission support not permitting this company in this area. Commissioner Brown announced that there will be meetings on this topic on October 27, at 1:00 p.m. and 6:00 p.m. for those who could attend. At this time, however, the Commission is unable to endorse Commissioner Richardson's recommendation.

Dean Bernice Brown announced that the Lead Abatement class will began on Monday, October 17, from 8:00 a.m. to 5:00 p.m., Monday thru Thursday. There are currently about 12 students enrolled and interested persons are encouraged to take the class. Mr. Pierre Thiry, the instructor for the Hazardous Waste Management class extends his gratitude to Commissioner Richardson for her assistance. Additional classes will be added to the Spring semester, such as aerobics, English, psychology--assistance will be needed in recruiting students. Dean Brown also requested help in trying to increase the police surveillance in this area, from 6-9 p.m. Since January, there have been 6 incidents--consisting of petty theft, mugging and drive-by shooting. The college security is limited in their roll in terms of patrolling outside of the building. The incidents that have occurred are usually at the bus stop and are out of the jurisdiction of the college security officers. Mr. Pitcher suggested that Captain Timothy Hettrich and Officer Mike Mahoney be contacted to increase the patrol.

Mr. Moses suggested that Dean Brown attend Captain Hettrich's monthly community meetings at this facility, which discusses such issues. Mr. Moses requested an update of the move to 1400 Evans Avenue. Dean Brown reported that CCSF has leased the entire facility for about 7 years. The automotive and vocational educational staff are occupying the building. Primarily, the ground floor is used for the automotive program and the second floor for offices. The Chancellor had stated when he met with the Commission previously that there were no plans to move the operations at the Southeast Campus to the site at 1400 Evans. When the Chancellor met with the educational advisory committee, he reiterated the same statement of not relocating all these academic programs to that facility. The monthly lease at Evans site is $30,000 and this site is $13,000, which is a considerable amount; and eventually, she suspects will exceed the college's ability to pay.

VIII. NEW BUSINESS

Mr. Moses stated that the Decorative Plant Service's (DPS's) quarterly report has been submitted for review. Mr. Dunn stated that DPS has tried to meet the terms of the MOU by offering summer jobs and hiring within the community. They are having the same problems and are open for suggestions to get qualified persons who want to work. They are trying to make an honest effort in hiring from the 94124 area.

Mr. Moses remarked on the package that was forwarded to the Commission regarding the Mayor's Address and the wonderful job he has been doing. He suggested that a letter be prepared to present to the Mayor during his meeting with the Commission.

Mr. Pitcher reminded that the first meeting in November is the election of officers. He suggested that the Commission proceed as previous years in their selection of officers.

IX. PUBLIC COMMENT

Commissioner Garlington announced that the Monte Carlo Club will be celebrating its 5th year anniversary on Saturday, October 15th, free of charge. Everyone was invited to attend.

Commissioner Brown announced that the Post Office is hiring for the Christmas Break at 3120 Mission Street.

X. ADJOURNMENT

A motion was made by Commissioner Garlington, seconded by Commissioner Richardson and carried for adjournment. The meeting adjourned at 8:00 p.m. The next regular meeting will be held on Wednesday, October 26, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

Young Community Developers, Incorporated

(415) 822-3491 / 1751 Yosemite Avenue San Francisco, CA 94124 / Fax (415) 822-4958

November 7, 1994

Mr. Toye Moses
Executive Director
South East Community Facility Commission
1550 Evans Street
San Francisco, CA 94124

Dear Mr. Moses:

The Young Community Developers, a community based, non-profit agency has been fighting the war against illiteracy and unemployment in the Southeast Section of San Francisco since 1973. We provide job training and entry level jobs access to all people regardless of age, sex or gender. We endeavor to increase self esteem and dignity by providing the means for people to become economically self sufficient. We provide services to approximately 800 youth and adults each year.

Young Community Developers needs your help in continuing our community services. On Thursday, December 8, 1994, we will honor Three Outstanding Community Leaders at a **'Salute to Leadership'** benefit event. These individuals will be honored for their invaluable contributions to all San Franciscans but most importantly they will be honored for their concerns for youth.

The honorees are long time community activist, **The Reverend Donald E. Green, Pastor San Francisco Christian Center, The Honorable Ethel Garlington, Commissioner, Southeast Community Facilities Building and The Honorable Sululagi A. Palega, Commissioner, San Francisco Housing Authority.** Together, the combined work and dedication of these three individuals represents a timely 100 years that they have spent in community service.

Recognizing your community commitment and concern for human services, we are asking that you help us by contributing at one of the following levels:

ANGEL	**$1000 (Table)**	**Sponsor**	**$100 (2 Tickets)**
YCD Special Friend	**$ 700 (Table)**	**Patron**	**$500 (5 Tickets)**

As one of the above contributors, **your name will be listed in our program booklet** as a special contributor if your contribution is received by 5:00 P.M. on November 28. Your tax deductible contribution will be greatly appreciated.

Should you require additional information, please contact Carol Tatum, Executive Director at (415) 822-3491. Thank you for your consideration of our request.

Sincerely,

Shirley Jones
Board President

Les Payne
'Salute To Leadership' Chair

Carol E. Tatum
Executive Director

"Without The Youth, There Is No Tomorrow"

Job Referrals, Chemical Dependency, Family Crisis Intervention, Counseling Services

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SOUTHEAST COMMUNITY FACILITY COMMISSION
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President
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Matt Ertinger
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Scott Madison
Linda Richardson

NOTICE OF MEETING

WEDNESDAY, OCTOBER 26, 1994 - 6:00 P.M.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PRESENTATION: The Honorable Frank Jordan, Mayor, City & County of San Francisco

IV. APPROVAL OF MINUTES: October 13, 1994

V. COMMUNICATIONS

VI. REPORT: Toye Moses, Executive Director of the SECF Commission

VII. REPORT: Facilities Subcommittee

VIII. OLD BUSINESS/FOLLOW-UP ISSUES

IX. NEW BUSINESS

X. PUBLIC COMMENT

XI. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, November 10, 1994

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

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6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

ANNOUNCEMENT!!!ANNOUNCEMENT!!!ANNOUNCEMENT!!!

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

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Invites

THE HONORABLE FRANK JORDAN
Mayor, City and County of San Francisco

TO

ITS MONTHLY MEETING

ON

Wednesday, October 26, 1994

6:00 - 8:30 PM

Southeast Community Facility
Community Meeting Room
1800 Oakdale Avenue
San Francisco

DO NOT
miss this opportunity to hear what is going on in your community.

INVITE YOUR FRIENDS AND NEIGHBORS!!!

Please park your car on the street. Do not park in the college parking lot. For more information, please call Toye Moses, Executive Director, Southeast Community Facility Commission at 431-9430.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Scott Madison
Linda Richardson

MINUTES

WEDNESDAY, OCTOBER 26, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The Southeast Community Facility Commission meeting was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:05 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Linda Richardson

City Officials: Frank Jordan, Mayor and Doris Ward, Assessor, City & County of San Francisco; Charles Dunn, Department of Real Estate; Jim Lazarus, Port of San Francisco; Clifford Graves, Executive Director of S.F. Redevelopment Agency; Timothy Hettrich, Captain of SFPD Potrero Station; Erica Henri, Mayor's Office of Business and Community Services; Anthony Lincoln, Director of Mayor's Office of Children, Youth & Their Families; Wendell Pryor, Director of Department of Human Resources; Ed Lee, Director of Department of Human Rights; Jim Mayo, Commissioner of Human Rights Commission; Joel Robinson, Superintendent of Department of Recreation & Park; Todd Cockburn, Deputy Director of Engineering & City Engineer; Espanola Jackson and Samuel Murray, Commissioners of Environmental Commission; and Karen Huggins, Commissioner, S.F. Housing Authority.

Affiliated with Organizations: Toye Moses, SECF Executive Director; Bernice Brown, Dean of CCSF Southeast Campus; Claude Wilson and Francine Carter, Morgan Heights Association; Kevin Williams, New Bayview Committee; Charlie Walker, Bayview Builder's Exchange; Careth Reid, Whitney Young Child Development Center; Gloria Hampton, Anne Calabrese and Tesa Erven, Joshua Marie Cameron Academy; Cathy Bremer, Bayview Public Library; Ella Stoneham-Brown, DPW Public Affairs; and Liz Palega, Secretary, CCSF/SECF Commission.

Affiliated with CCSF Southeast Campus: Dorothy Stansberry, Zula Jones, Elizabeth Carr, Mark Fan, Frank Smith, Brenda Reed-Watts, Florence Oslerterg, Cleve McKinney, Terilyn Love, Maybelline Lloyd, Kathlyn Moore, Matthew Pinley, Milagro Rodriguez, Gregory Machrovsky, Vayn Svetlana, Lisi Palega, Chalina Graham, Darro Jefferson, George Mande, Cynthia Mande, Clement Tablante, Zonia Olsen, Joyce McCathen, Susan Ng, Ledia Nance-Lowe, Fedelina Rodriguez, Manpin Taylor, and Brandy Jackson.

Residents of the BVHP Community: Leon Thibeaux, Deborah Banks, Ocie Mae Rogers, Warren Miles, Huey Thomas, Joe Ellis, Rose Mary Watson, Joyce Monroe, Curtis Warren, Tenekea Kennedy, Verlaine Hawkins, Julie Bright, Wendy Brummer-Kocks, Matt Kocks, Andre Williams, Donfus Reid, Esa Belal, Tonja Wooten and Tina McDaniels.

NOTE: All attendees did not sign-in and were not listed on roster.

Commissioner Brown announced that cards were available from the Secretary for those who wanted to ask questions. Commissioner Brown asked that a motion be made to suspend the agenda for that evening.

ACTION: Commissioner Madison moved, seconded by Commissioner Jones and carried to suspend the agenda for that evening.

Commissioner Brown introduced Mayor Jordan and the department heads who were in attendance. The presence of Commissioner Karen Huggins, Commissioner Espanola Jackson and Dean Bernice Brown were also acknowledged.

III. PRESENTATION-HONORABLE MAYOR FRANK JORDAN

Mayor Jordan thanked the SECF Commission for inviting him to speak to the community on issues of interest and giving citizens the opportunity to make comments and ask questions. He acknowledged the department heads/city officials who were on hand to answer specific questions and to demonstrate that the City does care and every issue in the southeast sector (BVHP) is just as important as others in the City. They have worked very hard to place this community in the mainstream; and when these issues arise, the community will be pleased with the direction the City

is going and the fact that some priorities will be addressed--moving full speed ahead to get them accomplished. Mayor Jordan thanked Commissioner Brown for introducing him and the chance to meet the other Commissioners. He addressed various issues:

Economic Development - The creation of jobs with opportunities for people to obtain funding sources for financial security and feeling comfortable in the neighborhoods. This is a very critical issue and Mayor Jordan urged that people continue to create and encourage economic development in BVHP. At present, there many opportunities to address this issue, e.g. the Hunters Point Shipyard with additional jobs that the City is pursuing with the Navy (maritime workers for dismantling of ships) and the S.F. International Airport and the community having their fair share of jobs (openings with the airline industry including various types of training to pursue these opportunities with room for upward mobility). (Mr. Anthony Lincoln was available to answer questions.)

Minority Contractors. Projects awarded to African-American contractors should be city-wide and not only in minority communities. There is a policy with the Human Rights Commission (HRC) assisting minorities in pursuing business enterprises and making sure they have their fair share of the contracts. (Mayor Jordan explained the process with HRC in the forefront addressing key issues and expediting the above policy). The program will provide technical assistance in document preparation, understanding guidelines, providing instructional sheets on completing bond application and making funding available. (Mr. Jim Mayo and Mr. Ed Lee were available to answer questions.)

Mayor's BVHP Economic Development Task Force. This task force is being reconstituted and its role expanded to encumbrance a variety of issues, e.g. public safety. This new task force is expected to be established by the end of the year with the help of the community. Persons who are interested in serving on the task force were encouraged to contact the Office of Community Development (Mr. Larry Del Carlo's office).

The use of funds in the BVHP Development Fund were allocated so far as follows: a) $600,000 for new businesses in BVHP; b) $870,000 for employment programs; c) $126,000 for marketing/promoting tourism and educating residents to activities that take place, such as Earth Day, Black History, etc.; d) $741,000 for the Cala Supermarket; and e) $28,000 for Young Community Developers. About $2 million has been spent and $1 million remaining to be spent on priorities the residents see appropriate for this community.

Public Safety/Crime & Eco-Bliss. In order to promote public safety, community/police patrol is needed. Captain Hettrich has been instrumental in initiating the citizen's patrol to discourage crime, bike patrol on Third Street, eco-bliss (cleaning sidewalks and public receptacles, removing graffiti and illegal signs, watering trees,

making repairs on streets and speaking to merchants about keeping the area clean). There is a service available to clean/remove graffiti and upkeep property by contacting 241-WASH. (Captain Timothy Hettrich was available to answer questions.)

Martin Luther King Swimming Pool. Concerns have been expressed by BVHP residents to extend the hours at the pool. The pool will be open year-round and the schedule will be: a) Mon/Wed/Fri (3-6 pm); b) Tue/Thu (3-6 pm and 7-8:30 pm); c) Sat (9 am-1 pm and 2-5:30 pm); and d) Sun (12 noon-3:30 pm).

Mayor Jordan further announced that his office has initiated a Neighborhood Liaison Program to listen to the issues of this area and review the community's priorities so that the community needs can be targeted to better accommodate the residents. (Ms. Erica Henri was available for questions.)

Mayor Jordan encouraged voters to vote on November 8th and consider various issues on the ballot, such as Propositions "F" and "N". The City is looking at helping this community stabilizing economic viability of their district. He stressed that voting would be a way of seeing progress in the City and priorities addressed.

Mayor Jordan opened the floor to comments and questions.

IV. PUBLIC COMMENT

The following persons made remarks and asked questions:

a) Kevin Williams - Jobs & Businesses for African-Americans. Mr. Williams spoke about his background and involvement in the BVHP community; the present state of deterioration in jobs and businesses; his affiliation with the Human Rights Commission; and the ethnic stats of city employees in management positions. He expressed concern regarding the Mayor's Economic Development Task Force procedure for loan applicants and the low number of African-Americans in the Mayor's administration.

Mayor Jordan remarked that everyone is entitled to their opinion, even if it is not totally accurate. He stated that many African-Americans have seen tremendous progress being made. In terms of the census, the rate of African-Americans in the City has dropped from 13% to 10%; and more should be done to make sure this population remains in the City through economic development, jobs, etc. He has worked towards this effort, and even though there is a low census of African-Americans in San Francisco, there are 26% in the Mayor's Office/Administration and 16% are City Commissioners. He expressed that he was not bypassing this population, but was getting them very much involved. He expressed concern regarding the lack of jobs in this area and some of the economic violators of the 3rd

Street Corridor. He foresees this area on the threshold of great opportunities for each of its residents--not as in the past with redevelopment in Western Addition going by the wayside in which promises were made and years later, never fulfilled. He assured that this will not occur during his administration and will also try to fulfill those promises made to Western Addition.

b) Claude Wilson - S.F. Energy Company. Mr. Wilson expressed his appreciation to the Mayor and stated that "It is a tribute to any politician who comes before the community and it is not their election year." Mr. Wilson reported that the Morgan Heights Homeowners Association, as well as other neighborhoods in BVHP are faced with the great problem--in which a recent application for certification by a private company called the S.F. Energy Company has applied through the California Energy Commission for the rights to direct a cogeneration power facility in this area. Mr. Wilson was very adamant in expressing that the Morgan Heights homeowners' position is they do not want the S.F. Energy Company to build a cogeneration plant or any more industrial activity that has to do with hazardous/toxic waste, various chemicals, electro-magnetic fields, etc. in the BVHP community.

Mr. Wilson spoke about the toxic hazardous waste that have culminated in the area and the residents have had to endure because of the various plants located in the area. The BVHP community has had enough of toxic waste, hazardous materials and dangerous chemicals. The Morgan Heights Homeowners Association and other associations are saying "Absolutely No More--they have their share and someone else too." Mr. Wilson noted that it was interesting how easily the BVHP is mentioned when dispensing or disposing of hazardous waste and questioned why other areas of the City are not considered in this effort. He asked for the community's support in discontinuance of bringing hazardous waste in this area--instead removal of it.

Mayor Jordan thanked Mr. Wilson for his concern of the cogeneration plans and his points were well taken. Mayor Jordan responded that he would have to learn more about this issue and offered to work with Mr. Wilson, the Morgan Heights Association and BVHP community on what is best for the neighborhood and the general consensus of what the neighborhood wants. Mayor Jordan stated that he needed time to find out what needs to be done and explore the different options the City has and other areas. (He will be in touch in 2-3 weeks.)

c) Francine Carter - Cogeneration Site. Ms. Carter shared the same concern with Mr. Claude Wilson regarding another power plant in the City. There are serious health problems in this area and residents are getting sickness--perhaps from exposure to toxic waste. She appealed to the Mayor to review the plant being proposed by considering humanitarian and health reasons for its residents--not jobs and other rhetoric for the plant.

Mr. Jim Lazarus gave an update of the S.F. Energy Company. The Board was approached in earlier this year by the S.F. Energy Company regarding behind Pier

94 for this project. Negotiations were made for many months and to date, have not been successful in reaching an agreement. The State controls the licensing of power plants in California. The state public utilities commission determined last year and again this year, the need to construct an additional power plant in San Francisco to insure that at least half the power cogeneration needs of the City could be developed in San Francisco and not be dependent on transmission from elsewhere. So, a decision was made that a power plant was necessary. Mr. Lazarus added that they met with the S.F. Energy Company earlier that day and are expecting new proposals the following week. (He will contact Ms. Carter and Mr. Wilson of new developments.)

d) Leon Thibeaux - City/Navy Negotiations & Relocation of CCSF Programs. Mr. Thibeaux also expressed concern of proposed construction of a cogeneration plant in BVHP. The City needs the revenue, but it is responsible to the health of individuals in these communities and felt that consent/participation should be requested from them through public hearings. He wanted to know if the programs planned for the CCSF Southeast Campus are being moved to the Phelan Campus. He requested an update of City and Navy negotiations concerning Hunters Point Shipyard and Treasure Island.

Mr. Jim Lazarus responded that the City has a duty under law, in that the Port manages property and trust for the state of California. The City is under obligation and any leases over 10 years and over $1 million in value must have the approval of the Port Commission and Board of Supervisors. To protect the public, the City operates under certain constraints and one of them is to make sure the leases are fair market. The City believes that the proposal made by AES was not fair market. They are trying to decide on other uses and if the lot is the right place.

Dean Bernice Brown responded that there have been no plans to move the classes at CCSF Southeast Campus to another location. CCSF has leased 1400 Evans as a primary site for vocational courses (the Automotive Program and other vocational courses, e.g. refrigeration technology). The academic classes that currently exist at this facility will continue.

Mayor Jordan responded that for the first time in many years, San Francisco has areas that can be redeveloped, e.g. the military bases (Hunters Point Shipyard and Treasure Island). These areas are going to be eligible for funding and a lot of economic opportunities for the redevelopment agencies, city planning agencies, contractors and developers. The City has at least stopped the recession and there are great opportunities here.

e) Charlie Walker - Port & Investors and S.F. Police Officers. Mr. Walker also spoke about the energy company--the need to have another power plant in the City, and felt that the Port Authority should bring investors into this community. He disliked the manner in which black youth were being handled by police officers and

the unsafe speed of police vehicles on Third Street.

Mr. Lazarus responded that when the Port Commission was approached by the energy company, they had already considered the Innes Street site. The Port Commission is having meetings with the community.

Mayor Jordan stated that he wants to make sure this community has its fair share of police officers. Captain Hettrich should be contacted regarding the patrolling on Third Street. He did concur that he was unhappy with the juvenile system. Mayor Jordan expressed that he is constantly looking for the best African-Americans to place in key city roles and there are some who are making a difference and giving the best service for the taxpayers' dollars.

f) Sam Murray - Health-Risk Study, Light Rail, Nuclear & Toxic Waste and Superbowl. Mr. Murray thanked the department chairs/city officials for being at the meeting. He requested information and made suggestions on the following issues: a) Suggested that the Health Department acquire funding to conduct a health study in this area to identify causes and prevention, e.g. cancer and toxic waste that exist in this area--its affect on children and causing learning disabilities; b) Glad to know that lobbying is being done to try to get the Superbowl in San Francisco. This would have a great impact in this community and where would this neighborhood be in terms of the planning process; c) Concerned regarding the nuclear waste problem that exist in the Hunters Point Shipyard--that never seems to be addressed; d) Wanted to know the status of the light rail in this area (environmental issue) and the position of the Mayor in terms of supporting it; e) Will the Mayor endorse the bond issue to upgrade treatment waste facilities in the area; f) Wanted to know more about the Reinvestment Act involving bankers and lenders--to create a mechanism for bankers to reinvest and put something back into the communities; g) Questioned when the BVHP Economic Development Task Force that was defunded was going to start again; and h) Expressed concern about the recycling programs and garbage brought into this community. Urged that voters vote "NO on K" to not allow the three recycling/garbage companies trying to get permits for this area.

Mayor Jordan stated that he opposed to recycling/garbage companies in this community. He believed in the renewal of the bond issue and supports the light rail on Third Street and the Third Street Corridor Task Force. These will expand businesses and help the economy to grow in this area. Mr. Phil Adams assured that the City plans to do everything to execute the light rail project. Mayor Jordan was supportive of having the Superbowl in the City and plans to meet with the owner of the 49er's and others to discuss this possibility. There is upgrading that will have to occur at the stadium, however, this is minor compared to the revenues the City will obtain during Superbowl week. Mayor Jordan was optimistic about the outcome and once confirmation is received, then ways can be explored to help and get this community involved. The nuclear and toxic waste is going to cost millions to clean up. The City residents are entitled to those jobs and the Mayor wants to make sure

that the federal government does its fair share in the cleanup process and getting contracts/jobs for local residents. The City is having difficulty with the Navy on this issue of jobs and contracts. Banking industries are starting to invest monies into the Third Street Corridor Project and working with new businesses in acquiring loans/funding. They will work with businesses to get loans for development of this area (Hunters Point Shipyard and Third Street Corridor). Mayor Jordan will research further to determine how the BVHP Economic Development Task Force can be reconstructed.

Mr. Clifford Graves responded that the Board of Supervisors has declared that a survey be done in the southeastern sector of the City. S.F. Redevelopment Agency approved the South Bayshore Community Development Corporation (SBCDC) to conduct the study for this area. Mayor Jordan believes that this community is entitled to anything dealing with health. They are exploring neighborhood outreach programs on health care, welfare, substance abuse, etc. He would like to research this further in order in terms of the budget/funding and resources.

g) Careth Reid - Maintenance Required at EPMC. Ms. Reid acknowledged the SECF Commission for their efforts with the EPMC on a zero maintenance budget. She requested that the City take care of the EPMC building by making needed repairs. She spoke about the plumbing situation (backup in sewer system) and damages to light fixtures and ceilings (leakages in roof).

Mayor Jordan assured that he will contact Mr. Larry Del Carlo with the Office of Community Development to ascertain how much the cost will be and try to secure funding to fix the problem once and for all. (Mayor Jordan will contact Ms. Reid the following day).

Commissioner Brown thanked everyone for their attendance and participation.

V. ADJOURNMENT

The meeting adjourned at 7:50 p.m. The next regular meeting will be held on Thursday, November 10, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

NOTICE OF MEETING

Frank M. Jordan
Mayor

Toye Moses
Executive Director

President
Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

THURSDAY, NOVEMBER 10, 1994 - 6:00 P.M.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

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I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: October 13 & 26, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of the SECF Commission

VI. REPORT: Facilities Subcommittee

VII. OLD BUSINESS/FOLLOW-UP ISSUES

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

X. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, November 23, 1994

*ISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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President
Bobbrie Brown
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Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

THURSDAY, NOVEMBER 10, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Scott Madison
Commissioner Linda Richardson

Excused: Commissioner Ethel Garlington
Commissioner Louise Jones

Others Present: Charlie Dunn, Department of Real Estate; Toye Moses, SECF Executive Director; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Richardson, seconded by Commissioner Madison and carried to adopt the minutes of October 13, 1994.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Request to Todd Cockburn, DPW Deputy Director of Engineering & City Engineer seeking approval to proceed work with new contractor at SECF and greenhouse (work is expected to begin next week).

Commissioner Ettinger asked if efforts were made to seek a roofing contractor in the City and were there bids received from contractors in this community? Mr. Moses replied that efforts were made to locate a city contractor, but he was unaware of any BVHP contractors applying.

b) Letter of appreciation from Officer Narda Ziegler of the S.F. Police Department for use of the SECF Community Meeting Room to recruit officers.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that as a result of Ms. Careth Reid's plea to the Mayor at the last meeting, the Mayor contacted Mr. Larry Del Carlo of the Mayor's Office of Community Development (MOCD) to locate funds for repairing the roof at EPMC. $82,000 is being proposed for this project. Commissioner Richardson suggested that a letter of appreciation be sent to the Mayor for his assistance. Mr. Moses stated that once this matter is official, a letter will be sent. He reminded that DPW will make minor repairs to facilities that have defunded maintenance budgets.

Commissioner Madison took exception to an item that was presented to the Mayor concerning the Mayor's Citizens Advisory Committee for the Shipyard Task Force lacking support of employment for BVHP residents at the shipyard. He felt that the way the question was phrased was unfair and inaccurate. He noted that employment of community residents at the shipyard is a principal concern and an issue that members on the task force support. It would have been more appropriate to phrase the question "Why does the Mayor's CAC for the Shipyard have no power to make these things happen."

Mr. Moses explained that he was asked to outline topics for the Mayor to address. These issues and concerns were projections/rumors expressed by BVHP residents. The outline submitted to the Mayor was not directed from the Commission, but from BVHP residents.

Commissioner Richardson noted that the main objective was for the community to voice their concern, and the community does feel that the Mayor's CAC for the

Shipyard does have the power. Commissioner Madison stated that the task force has been supporting community jobs and there is a misconception that they have the power and authority. They can only act as a forum and relay/support community concerns. They are an advisory and not a decision-making body.

Commissioner Richardson questioned the monies allocated for clean up--is the task force pursuing this and what is being done to assure jobs for this community? Commissioner Madison replied that the task force has been working with Congresswoman Pelosi's Office that has put language in a bill reflecting that the Defense Department permits contractors to hire in a certain jurisdiction--specifically local. The task force does not have the staff to keep abreast of contracts that occur in the shipyard. They meet with contractors and express concerns of the community; however, they have no authority to compel anyone to do anything. They have the ability to advise the Mayor and as noted previously, they can advise and keep the community informed, but they cannot make decisions.

ACTION: A motion was made by Commissioner Madison, seconded by Commissioner Richardson and carried to accept the Executive Director's report.

VI. REPORT-FACILITIES SUBCOMMITTEE

Commissioner Brown reported that the subcommittee met on November 7th and is awaiting rulings from the City Attorney's Office on various issues. EPMC is for organizations providing service to this community and not those who are able to pay for the space but does not serve this area. The problem is that there is no money and ways are being explored to obtain revenue. Also, an opinion is being requested from the City Attorney's Office regarding for-profit groups and the selection process of tenants.

Commissioner Brown announced that November 12th will end the 20 years that the City was mandated to provide maintenance at EPMC. Mr. Dunn explained that the City signed an agreement to maintain the facility for 20 years in exchange for HUD funding.

Mr. Dunn reported that the subcommittee is recommending an RFQ for selection of an EPMC tenant (outline was submitted and process explained). He suggested that at the discretion of the subcommittee, a shorter term lease be given to new businesses.

Commissioner Ettinger asked that an opinion be obtained from the City Attorney's Office in terms of his participation in EPMC matters--clarification is needed as to whether or not it would be a "conflict of interest" because of his personal

involvement. After further discussion, Commissioner Brown asked that this matter be postponed until a ruling is obtained from the City Attorney's Office.

VII. OLD BUSINESS/FOLLOW-UP ISSUES

No old business/follow-up issues were discussed.

VIII. NEW BUSINESS

Commissioner Brown announced that the next regular Commission meeting is scheduled for November 23rd, which is the day before Thanksgiving.

ACTION: After a brief discussion, it was decided that the next Commission meeting be rescheduled to Tuesday, November 29, 1994.

Commissioner Brown reminded that election of officers will be held during the November 29th meeting.

IX. PUBLIC COMMENT

No public comments were made.

X. ADJOURNMENT

A motion was made by Commissioner Ettinger, seconded by Commissioner Madison and carried for adjournment. The meeting adjourned at 7:00 p.m. The next meeting will be held on Tuesday, November 29, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

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CITY and COUNTY of SAN FRANCISCO

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Toye Moses
Executive Director

President
Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

TUESDAY, NOVEMBER 29, 1994 - 6:00 P.M.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: October 26 & November 10, 1994

IV. ELECTION OF OFFICERS

V. COMMUNICATIONS

VI. REPORT: Toye Moses, Executive Director of the SECF Commission

VII. REPORT: Facilities Subcommittee

VIII. OLD BUSINESS/FOLLOW-UP ISSUES
- Discussion and Action on the Facilities Subcommittee Recommendation

IX. NEW BUSINESS

X. PUBLIC COMMENT

XI. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, December 8, 1994

1800 OAKDALE AVENUE SAN FRANCISCO CA 94124 (415) 821-1534 (415) 431-9430 FAX (415) 550-0831

DISABILITY ACCESS INFORMATION

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7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Frank M. Jordan
Mayor

Toye Moses
Executive Director

President
Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

TUESDAY, NOVEMBER 29, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

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I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, Vice President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Linda Richardson

Others Present: Charlie Dunn, Department of Real Estate; Alex Pitcher, Manager of Public Affairs, CWE; Toye Moses, SECF Executive Director; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

Minutes were unavailable and omitted until the next Commission meeting.

IV. ELECTION OF OFFICERS

Mr. Pitcher announced that election of officers are held every two years and procedures are the same as in previous elections. He opened the floor for nominees.

ACTION: Commissioner Richardson nominated Commissioner Brown for President, seconded by Commissioner Jones and unanimously carried.

ACTION: Commissioner Richardson nominated Commissioner Jones for Vice President, seconded by Commissioner Madison and unanimously carried.

Commissioners Brown and Jones thanked the Commission for their support.

Mr. Moses asked that business cards and stationary in need of revisions be submitted that evening.

V. COMMUNICATIONS

The following correspondence was submitted for the Commissioners' perusal:

a) Announcement of the State Energy Resources Conservation & Development Commission meeting on December 13th, SECF Community Meeting Room, at 6:00 p.m.

VI. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that he has been busy with the budget for FY '95-96, and had received instruction from the Mayor's Office not to increase the budget for general fund (EPMC budget of $65,919). In terms of the SECF budget, instruction was also received to submit a similar dollar amount ($485,998). A draft will be presented to the Commission for review when it is ready.

Mr. Moses requested an additional staff position of Management Assistant for next year to assist the him in the daily operations/activities of the SECF, EPMC and three satellite sites. He thanked Mr. Pitcher for assistance from his staff and resources for the past three years; and noted that the Public Affairs Department will be relocating to 30 Van Ness next year.

Mr. Pitcher added that when his staff moves, Mr. Moses will be moving to SECF. It will be impossible for one person to maintain these facilities alone and help is needed.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Jones to request a Management Assistant position.

Discussion on the motion: Commissioner Jones wanted to know the status of the position, salary and recruitment process. Mr. Moses replied that this would be a full-time position with a standardized annual salary of about $37,000 through Civil Service procedures. Commissioner Ettinger recalled that the Commission was assigned two staff persons--he questioned the outcome of the other position. Mr. Pitcher clarified that only one position (Executive Director) was requested for this Commission. They managed to add and retain a full-time and part-time secretary in the budget until this fiscal year. This fiscal period, they were asked to eliminate the part-time position and keep the full-time. The reason they were unable to hire against the full-time position is because it was loaned out to Water Pollution Control/DPW.

Commissioner Ettinger questioned the duties of the Management Assistant and wanted a breakdown of how the Executive Director spends his time. Mr. Moses responded that he visits the various sites in the mornings to make sure they are operating smoothly before reporting to the office. He has to respond to numerous calls for utilization of the community room facilities on a daily basis and attends many staff, government and community meetings.

Mr. Pitcher noted that when the Commission started they did not have jurisdiction over EPMC or its satellites. When they took over EPMC, there was a full-time Director at the center. This lasted for two years and then the position was eliminated (the budget was slashed in half and no one to oversee the sites). Mr. Moses had to assume those responsibilities and manage an additional four sites. Mr. Pitcher's staff will assist Mr. Moses, but the move to different locations may create a problem.

Commissioner Richardson wanted to know the job duties for the Management Assistant position, and will there be a job description and PCQ for this position? Commissioner Brown asked Mr. Moses to obtain specifications of the job that meets Civil Service requirements and forward to the Commission for review, so that determination could be made as to whether or not this meets his needs.

ACTION: After discussion on the motion, it was decided by the Commission to request a Management Assistant position for fiscal year 1995-96.

Mr. Moses suggested that commendation awards on behalf of the Commission be presented to Commissioners Garlington and Palega during the recognition ceremony on December 8th.

ACTION: Commissioner Jones moved and all unanimously agreed to direct Executive Director to develop commendation letters as noted above.

Mr. Moses announced that the Board of Supervisors will be holding their board meeting at the SECF Community Meeting Room on January 17, 1995, at 2:00 p.m. He encouraged those who are able to attend to be present.

Mr. Moses reported that they received a cost estimate of $18,970 from A-Total Fire Protection Agency to fix the fire alarm/smoke detector system at EPMC. Mr. Moses has been working closely with the Mayor's Office of Community Development (MOCD) to secure funding for this. As reported, $82,000 has been proposed by MOCD to replace the EPMC roof; and earlier that day, Mr. Moses was informed that an additional $23,000 has been allocated from MOCD to repair the sprinkler system, fire alarm and smoke detector. The fire inspector was contacted and informed Mr. Moses to submit a letter to the Fire Department requesting an extension. Mr. Moses expressed his appreciation to Mr. Pitcher and MOCD for their assistance.

(Please note that the firm assigned to make an estimate of the roof repair at EPMC that was mentioned previously, Haitian, Inc., was reported incorrectly. The correct agency that will be performing the work is Asian, Inc.)

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Ettinger and carried to accept the Executive Director's report.

VII. REPORT-FACILITIES SUBCOMMITTEE

Commissioner Brown stated that at the previous meeting two Commissioners had questions regarding their ability to have input concerning EPMC.

Mr. Dunn reported that there were various issues that he was asked to consult the City Attorney's Office:

a) Is the Commission allowed to put out an RFQ for non-profit and for-profit? If the rate is under market value, for-profit will be excluded.

b) Are Commissioners who are personally involved with a site allowed to participate during discussions? More time is needed for this response.

c) Is the language in the MOU submitted by the American Red Cross regarding usage of the SECF during a disaster, appropriate. The City Attorney's Office has agreed to review the MOU, and revise if necessary.

Mr. Dunn announced that Joshua Marie Cameron Academy (JMC), which is a for-profit agency, will have to change to a non-profit status, pay market value or relocate.

He noted that the Commission, however, could recommend to the Board of Supervisors to get a lower rate for for-profit organizations.

Commissioner Ettinger asked if Mr. Dunn foresaw a problem in the future where space is only leased to a non-profit and someone questioning the for-profit entity housed at EPMC. Mr. Moses noted that Ms. Gloria Hampton's program entered the facility under S.F. Unified School District and later changed to for-profit.

Commissioner Brown reiterated that Ms. Hampton will have to pay fair market rate or change her status. The Real Estate Department should forward a letter with the new lease reflecting the change.

Mr. Pitcher suggested that Ms. Hampton be given one year to make a decision: a) change status to non-profit; b) pay market rate; or c) seek another place to relocate. Commissioner Garlington concurred and felt this was a fair suggestion--in allowing Ms. Hampton time to decide. Mr. Dunn stated that if the Commission decided to allow a year, the lease will have to be negotiated after. He recommended that Ms. Hampton be informed immediately of this information.

Commissioner Madison questioned why Ms. Hampton changed from a non-profit to a for-profit. Also, could the Commission legally petition for a one-year grace period or ignore this for that period. Mr. Pitcher commended the Commission on trying to establish future lease guidelines and the mannerism in which it is handled. Most often when rules and regulations are made, they do not necessarily have to be retro-active. He would not like to see tenants penalized because rules have changed; however, the Commission is right to set a precedent. Mr. Pitcher asked that the Commission take an official action as a full body on this matter. Commissioner Garlington asked that for the record, inquiries be made to make sure the Commission can move forward with this extension.

Commissioner Madison believed that it would be appropriate to send a letter to the JMC Academy stating that research is being made as to whether or not a year's grace can be granted; and meanwhile, an opinion from the City Attorney's Office could be requested as to whether or not a stay of the lease could be granted. Commissioner Richardson agreed that this would be the best way to approach this issue.

ACTION: A motion was made by Commissioner Ettinger, seconded by Commissioner Richardson and carried to send a letter to the Director of the JMC Academy notifying her of the policy for all new tenants at EPMC--that it is a requirement that tenants be of non-profit status; and further informing her that she will be allowed one year to either convert to non-profit status or to pay a fair market rent.

VIII. OLD BUSINESS/FOLLOW-UP ISSUES

No old business/follow-up issues were discussed.

IX. NEW BUSINESS

Commissioner Brown announced that there will be a celebration of recognition honoring Commissioner Garlington, Commissioner Palega and Reverend Donald Green on Thursday, December 8th, at the Patio Espanol Restaurant on Alemany Boulevard (tickets are available through Young Community Developers at $35 per person). Commissioner Jones announced that she will not be able to attend because the Carter Elementary choir will be performing that same evening.

Commissioner Brown noted that the next regular Commission meeting is scheduled for December 8th and asked that the Commission reschedule the meeting.

ACTION: It was decided unanimously to hold the next Commission meeting on Wednesday, December 7, 1994.

X. PUBLIC COMMENT

No public comments were made.

XI. ADJOURNMENT

A motion was made by Commissioner Madison, seconded by Commissioner Ettinger and carried for adjournment. The meeting adjourned at 7:15 p.m. The next meeting will be held on Wednesday, December 7, 1994 at 6:00 p.m., in the SECF Community Meeting Room.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Frank M. Jordan
Mayor

Toye Moses
Executive Director

President
Bobbrie Brown
Vice President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

WEDNESDAY, DECEMBER 7, 1994 - 6:00 P.M.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

** NO SMOKING DURING COMMISSION MEETING **

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: October 26 & November 10/29, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of the SECF Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Wednesday, December 28, 1994

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

2. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 431-9430 at least one week prior to the meeting.

3. Minutes of meeting are available in large print, tape form, and/or readers upon request.

4. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

5. The meeting will be held at 1800 Oakdale Avenue, in the Community Meeting Room.

   The closest BART Station is located at 24th and Mission Streets.

   Accessible MUNI Lines serving this location are the:

   #23 Monterey

   #44 O'Shaunessey

6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

SOUTHEAST COMMUNITY FACILITY COMMISSION

December 7, 1994

The Minutes of this meeting are missing.

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Mayor

Toye Moses
Executive Director

President
Bobbrie Brown

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

NOTICE OF MEETING

WEDNESDAY, DECEMBER 21, 1994 - 6:00 P.M.
1800 Oakdale Avenue, Community Meeting Room
San Francisco, California 94124

NOTICE: Prior to meeting start, requests to testify are accepted completing an information card and giving it to the Secretary who will schedule testimony during the appropriate agenda item.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: December 7, 1994

IV. COMMUNICATIONS

V. REPORT: Toye Moses, Executive Director of the SECF Commission

VI. OLD BUSINESS/FOLLOW-UP ISSUES

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

NOTE: The next meeting of the SECF Commission is scheduled for Thursday, January 12, 1995

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 431-9430 at least one week prior to the meeting.

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6. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

7. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Frank M. Jordan
Mayor

Toye Moses
Executive Director

Bobbrie Brown
President

Matt Ettinger
Ethel Garllington
Louise C. Jones
Scott Madison
Linda Richardson

MINUTES

WEDNESDAY, DECEMBER 21, 1994
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California

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I. CALL TO ORDER

The regular session of the Southeast Community Facility Commission was called to order by Commissioner Brown, President, on this date, commencing at 6:00 p.m.

II. ROLL CALL

Commissioners

Present: Commissioner Bobbrie Brown
Commissioner Matt Ettinger
Commissioner Ethel Garlington
Commissioner Louise Jones
Commissioner Scott Madison
Commissioner Linda Richardson

Others Present: Alex Pitcher, Manager of Public Affairs, DPW; Toye Moses, SECF Executive Director; and Liz Palega, Secretary, CCSF/SECF Commission.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Jones, seconded by Commissioner Ettinger and carried to adopt the minutes of December 7, 1994.

IV. COMMUNICATIONS

The following correspondence were submitted for the Commissioners' perusal:

a) Memo on Political Reform Act Financial Disclosure Requirements and Conflict of Interest Laws that was submitted from the City Attorney's Office for informational purposes.

b) Letter of support to Supervisor Alioto on behalf of the South Bayshore Community Development Corporation.

c) Article in the S.F. Examiner regarding the reaction of BVHP residents towards Supervisor Migden's postponement of Board of Supervisor meeting in this community for safety reasons.

V. REPORT-TOYE MOSES, EXECUTIVE DIRECTOR, SECF COMMISSION

Mr. Toye Moses reported that the repairs on the roof and drains for the Southeast community facility and greenhouse have been completed. They are in the process of repairing the leak in the skylight. Staff have been experiencing vandalism and 2 incidents of car break-ins. Mr. Moses met with the campus police and they will be patrolling the area more frequent (Potrero Police Station has been notified).

The Housing & Land Use Committee of the Board of Supervisor met and approved the resolution that was prepared by the S.F. Redevelopment Agency on behalf of the South Bayshore Community Development Corporation (SBCDC). As previously reported, the DPW offices on Evans Avenue will be moving to various locations and space is being explored in the senior area for the SECF Commission and staff offices. Mr. Pitcher requested approval from the Commission to also receive the SBCDC in the senior area when considering space for the Executive Director, staff and Commission. He explained that the area would have to be enclosed/partitioned because this is the only access for college students who attend classes in the back classrooms. Commissioner Brown questioned where the funding will come to enclose the area? Mr. Pitcher replied that there is money in the budget to handle some of this expense and additional sources will be sought, if needed.

Commissioner Ettinger disclosed that for the record, "He is on the SBCDC Board and it would be inappropriate for him to comment or vote on such matters".

ACTION: Commissioner Jones moved, seconded by Commissioner Garlington and carried to approve space in the senior area for the SBCDC, Executive Director, SECF Commission and appropriate staffing.

For the record, Commissioner Ettinger did not participate in the vote.

Commissioner Garlington inquired about the status of the management assistant position. Mr. Pitcher explained that the process has started, but it is unknown whether or not it will be approved. The secretarial position is back in the Controller's Office for approval. Once the position is approved, then the Civil Service "rule of three" will be applied and Commissioners will have an opportunity to screen the applicants.

Commissioner Madison questioned why there were balloons in the ceiling of the SECF community meeting room, who is allowing balloons in the room, and why this is occurring? It was his understanding that there was a policy of "no balloons in the facility." Mr. Moses concurred that there are rules and regulations stipulating "no balloons". The party responsible did state that this will be taken care of.

ACTION: A motion was made by Commissioner Garlington, seconded by Commissioner Jones and carried to accept the Executive Director's report.

VI. OLD BUSINESS/FOLLOW-UP ISSUES

Commissioner Jones stated that at the previous Commission meeting, when the proposed budget was presented, there was some discussion of the Executive Director's job description. She was unsure that this was clearly answered and requested clarification. Mr. Pitcher replied that under the City Charter and Administrative Code of the City the Executive Director has to have experience, education and training before they are considered--even though Civil Service rules apply: a) the credentials are high in terms of formal degrees; and b) the duties are to make sure the properties are properly maintained.

There is a job description for the Executive Director's position that does not cover half of the duties that Mr. Moses performs. The Executive Director is responsible for: answering enormous volume of phone requests for use of community rooms and keeping accurate calendars/schedules; answering to the Mayor's Office and going to city hall on behalf of the Commission, e.g. attending numerous city departmental meetings and retrieving information; making sure stationary engineer and custodial personnel are on duty daily to accommodate the tenants and tend to facilities; answering complaints from tenants and making sure building operations run smoothly; following through on tasks that the SECF Commission delegates; making sure that notices are sent in a timely manner in keeping with the Brown/Sunshine Act; checking monitors to assure that events run smoothly (mostly late evening hours); responding to alarm and fire systems when needed; and servicing the EPMC and 3 satellite sites with the abundance of structural problems.

At the time that the Executive Director was hired, the responsibility was only to maintain the Southeast community meeting room and greenhouse. There were 3 staff persons on payroll to maintain the EPMC and satellite sites. Within the past 2 years, staff have been eliminated from the EPMC and the responsibility has been placed on the Executive Director. Mr. Pitcher acknowledged Mr. Moses for the magnificent job he is doing and wished him well. He asked that the Commission assist and support Mr. Moses in his work.

Commissioner Richardson requested a report on the type of activities and incidents that take place in these facilities. This type of documentation will assist the Commission in obtaining assistance and funding. Commissioner Brown stated that this would not make a difference in terms of the budget and amount allocated for these facilities. Mr. Pitcher explained that there are revenues for operating and maintaining the SECF, but the problem is there are not 1/3 of the monies to adequately and responsibly take care of the EPMC and 3 satellite centers. He felt that EPMC should be closed from having tenants because it is the City's responsibility to not allow tenants in those facilities until they can respond in those problems. The City is liable and with the sewage backup and problems at the EPMC, the revenues generated from the rent is not equivalent. Mr. Pitcher concluded that if there are insufficient funds to operate/service those facilities, he will recommend that the tenants be removed, so that the City will not have the responsibility.

Mr. Pitcher added that as a city official, an incident report is not required to operate a facility. The custodian at the EPMC works twice a week and is needed full-time, but the monies are not available. He suggested that the Executive Director include all incidents and complaints that occur in the facilities in his monthly report.

VII. NEW BUSINESS

Commissioner Brown reported that there was an article in newspaper announcing that Chancellor Dobelle has accepted another position and will be leaving shortly. Commissioner Brown spoke about the article regarding the outrage of BVHP residents in the postponement of Board of Supervisors meeting at the SECF because of safety concerns expressed by Supervisor Migden.

Commissioner Brown reported that officers of commissions met with the Mayor and his staff to discuss the City budget. The Mayor's budget staff are proposing to began program budgeting--do not want line-item budget (specific items and incidents). The Mayor's priority for next year is public safety and crime, safe cleaning, and government efficiency. He wants a more flexible government and has established a ribbon task force (schedule will be provided of meetings). These meetings are open to the public and will take place every week beginning January through March--with

representation from business, government, academia and labor unions who will meet with controller, budget department and Mayor's staff. The assessor and tax collectors offices are looking for efficiency in city government through revenues to generate programs. The Mayor wants to overhaul the workers' compensation system and retrain.

The Mayor was most appreciative to all commissioners of their time. There was $75,000 received for expansion of the airport, and the federal government added $3 million towards this effort. In June of 1995, the United Nations will have its 50th year anniversary celebration in San Francisco. They will bring as many as possible winners of noble peace prizes. In 1999, the Mayor plans to have a world exposition at Treasure Island. The Mayor suggested that commissioners meet with other commissions who might have the same interest. Commissioner Brown noted that the SECF Commission seemed like the only community-based commission. She encouraged people to attend and participate in those meetings. The Mayor also stated that his administration has gone after a lot of grant funding. The way the federal monies are being allocated is that they are looking at governments who are interacting and combining activities (better chance of obtaining funding by consolidating various departments). When applying for funding, it is important to show how the funding is going to be used.

Commissioner Jones added that it was mentioned that commissions meet with the Board of Education to work on a preventive mold whether than waiting until problems get bigger. The Mayor also said that he wanted suggestions presented to the task force from the various commissions. He talked about his goals which, were to improve the city's use of technology and increasing worker's productivity. Commissioner Brown asked that at least one representation from this Commission attend those meetings. The Commission on Aging announced that they will be opening two senior centralis.

Commissioner Brown concluded that the Mayor did mention the article and was disturbed about a Board of Supervisor not going to the community. It was a good meeting attended by about 60 persons. Commissioner Brown suggested that the SECF Commission consider other commissions to have meetings with.

Commissioner Richardson reported that the Mayor's Office announced that South of Market and Mission has been designated as the enterprise zone. This is a great opportunity and suggested that activities and employment opportunities be explored to bring into this community.

Commissioner Brown wished everyone a safe and happy holiday.

VIII. PUBLIC COMMENT

Commissioner Garlington thanked everyone who attended her birthday celebration. The Bayshore Development Inc. boat trip sailed from San Francisco to Sausalito and was very nice.

IX. ADJOURNMENT

A motion was made by Commissioner Jones, seconded by Commissioner Madison and carried for adjournment. The meeting adjourned at 7:15 p.m. The next meeting will be held on Thursday, January 12, 1995 at 6:00 p.m., in the SECF Community Meeting Room.